

Check lists

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Check list: *before you leave home*

- Accept your offer
- Understand your fee status and organise how you will pay the fees (page 9).
The first payment for tuition fees and accommodation fees are paid on arrival
- Read up on London and how it can support your academic and personal aims
(see *A-Z of London* section)
- Find out if you are entitled to any grants, loans or scholarships
- If you have a disability, look into support and funding available before you enrol
(page 41)
- Ensure you have completed immigration procedures.
Do you need a visa or entry clearance? (page 3) Is your passport valid?
- Think about income and expenditure and work out an estimated budget
- Research your accommodation options.
See online for more information www.kcl.ac.uk/accomm
- Apply online for your King's accommodation (page 6) and organise payment
for the accommodation deposit
- If you choose to live in private accommodation, organise accommodation for your
first night in London. Look for budget hotels and hostels, privately-let flats and
houses, whatever suits your budget (page 6)
- Book a place on the International Students' Welcome and Orientation programme
(early registration advised) (page 35)
- Check the dates for registration & enrolment
- Book your flight to arrive in time for International Students' Welcome
and Orientation programme
- Find out your transfer routes from the airport to your halls/accommodation
(page 24)
- Ensure you are up-to-date with required vaccinations
- If you would like to attend English lessons before you start your course contact
the English Language Centre (see *Contacts & maps* section)
- Email a King's student to see if they have any advice www.kcl.ac.uk/chat
- Read this *Welcome Guide* thoroughly!
- Plan the clothes you want to pack
- Prepare your documents for day of travel



Check list: *on the day of travel – what to take*

- Passport endorsed with your visa or entry clearance (if required). Please check well in advance. Pack this into your hand luggage
- Your final official offer letter (not a photocopy). Pack this into your hand luggage
- Proof of financial support ie three months of bank statements, letters or other documents to prove that you can pay your fees for the first year of your course and your living expenses whilst you are in the UK. These must be originals or other documents proving that, not photocopies
- Confirmation letter from your sponsor, if you have been awarded a scholarship (not a photocopy). Pack this into your hand luggage
- Cash and travellers cheques to cover your first few days and weeks in London. Divide this up between your suitcase and hand luggage
- Passport-sized photos – you'll need these for a variety of cards at the start of term. A batch of six will be useful
- A photocopy of your passport and other legal documents but remember to keep these separate from the originals
- Health insurance documents
- Supply of any medication that you are taking. Bring full medication details to show a doctor if necessary
- Copies of travel insurance policies
- Address and directions to accommodation from airport and contact telephone number
- This handbook!

WHAT NOT TO TAKE

There are stringent security and customs regulations for international travel. These vary according to your airline and country of departure. Check with your airline for details of which items you are not permitted to carry in your hand luggage.



Check list: *first two weeks*

- Check you have been given the correct end date on your visa
- Attend International Students' Welcome and Orientation
- Attend registration/enrolment
- Attend department induction
- Make sure you have registered or bought tickets for KCLSU welcome events, available at **www.kclsu.org** during September
- Attend KCLSU Welcome Fair (find out about all the clubs and societies available)
- Buy a student travelcard if appropriate
- Find out your timetable
- Pay tuition fees (or first half installment)
- Pay accommodation fees (or first installment)
- Register with the police (if required)
- Open a UK bank account
- Get your kcl.ac.uk email account and check it regularly
- Register with a doctor
- Get your King's student identification card
- Get your ISIC card **www.isic.org**
- Get insurance for your belongings
- Buy a London A-Z (every Londoner's essential street guide)
- Find your local shops and supermarket
- Check out the libraries and Information Service Centres (ISCs)
- Contact the English Language Centre if you think you need extra language support
- Get involved in College activities
- Ensure you attend your classes
- Enjoy meeting other students from all over the world!