

Using the Module timetable

How does it work?

Welcome to the on-line timetable facility. Because you have not yet made your module selections for the current year, it is not possible to issue you with a personal timetable.

In order to assist you in choosing your modules and in creating a viable timetable for yourself, you will need to access the module timetables. These timetables indicate the times, dates and locations of individual modules offered.

You can select the weeks, days and time ranges shown on the module timetable. You may select an individual week by highlighting it using the left mouse button or a number of weeks by highlighting the first week by holding down the left mouse button and sliding down the list. We recommend that you use the Select Days range Monday – Friday, the Select Timerange 08:00 – 22:00 and the full range of weeks.

You may view the information either in a grid format or text format and may print out the timetable if you wish.

Where is the Module timetable?

Follow this path from the King's College London homepage (<http://www.kcl.ac.uk>) click the left hand menu options:

- > Schools and departments
- > Law
- > For current students (in lower right hand menu)
- > Student timetables

You should be in the Student timetables page, use the '**Module timetables**' link.

If you are an undergraduate student you will need to use your student number in order to access your personal timetable. If you have any problems accessing this information, please contact the Department office in LG03, School of Law.

You will now be looking at a screen with a number of options. Under **Filter by Department**, use the drop down menu to get to **Law (FLL)**, highlight it and click once using the left mouse button.

Use the '**Filter by Programme of Study**' options to select 'PG Law' or 'UG Law'.

You will then see a list of modules appear under **Select Modules**.

Please note that all law master's level subjects begin with the prefix **7FFL** so make sure that you scroll down the list of modules until you arrive at those with that prefix. Highlight the module in which you are interested and click once using the left mouse button.

In the **Select Weeks** area, highlight the teaching weeks for the year (approximately w/c Mon 24 Sept 2007 to w/c Mon 24 March 2008). You highlight multiple week ranges by holding down the left mouse button and scrolling down the list of dates. Choose the Print Style you prefer and click once, using the left mouse button, on Show Timetable.

What does it tell me?

The timetable is organised by days of the week and then provides 10 headings which give you information about what you are doing, when and where.

Activity	this lists the module by number and the type of activity
Type	this indicates whether the class is a lecture, seminar or tutorial
Start	this indicates the time when the class starts
End	this indicates the time when the class ends
Duration	this indicates how long the class will last
Room	this indicates where the class is being taught [see Where are by classes being held? Below]
Staff	this indicates who is teaching the class
Start Date	this indicates the week of the month in which the class is taking place NOT the date of the first class itself
No of Weeks	this indicates how many classes are being taught
Weeks	this indicates the period in weeks when the class is being taught

Where are my classes being held?

In order to fit information onto the timetable there is a system of abbreviations used to indicate the various rooms and campuses at which teaching takes place.

FFLB02 and FFLB03	School of Law seminar rooms in the basement of the Law building on the Strand campus
FFL[then 3 numbers]	staff office in the School of Law building on the Strand campus
FFL14SEB	tutorial room in the South East Block near the junction between the Students Union building and the South Range of the King's Building on the Strand campus
STD	Strand campus
STD/1B[then 2 numbers]	Strand Building, first basement, Strand campus
STD/2B[then 2 numbers]	Strand Building, second basement, Strand campus
STD/3B[then 2 numbers]	Strand Building, third basement, Strand campus
STD/[3 numbers]	Strand Building, first number indicates floor and following 2 numbers indicate room number on that floor, Strand campus
STD/GFSB[then 1 number]	Strand Building, ground floor Strand Building, Strand campus
STD/342N	Norfolk Building, Strand campus
STD/GFSB[then 1 number]	Strand Building, ground floor Strand Building, Strand campus
STD/342N	Norfolk Building, Strand campus
STD/K	King's Building (the old, posh building), Strand campus
WAT	Waterloo campus
WAT/F-WB	Franklin Wilkins Building, Waterloo campus
WAT/JCMB	James Clerk Maxwell Building, Waterloo campus
WAT/WBW	Waterloo Bridge Wing [sometimes called 'the annex' by people who have worked at King's for a few years] of the Franklin Wilkins Building, Waterloo campus

Some classes are co-taught with other Colleges and may be offered either in rooms at those Colleges or at the Institute of Advanced Legal Studies. The abbreviations for these locations are as follows:

UCL – University College London

IALS – Institute of Advanced Legal Studies