

*King's College London  
Centre for Doctoral Studies  
Administered Funding Schemes:*

*Joint PhD scholarships for programmes with the  
University of Hong Kong; National University of  
Singapore and the University of Sao Paulo.*

*2018/19 Guidelines for Applicants*

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# INTRODUCTION

## **About the Centre for Doctoral Studies**

The Centre for Doctoral Studies provides advice on a wide range of postgraduate funding opportunities and will, where possible, guide applicants to the most appropriate sources of funding for their degree programmes. The Centre for Doctoral Studies also administers a wide range of funding schemes that are open to students in pursuit of a postgraduate degree at King's College London.

Information about the [Centre for Doctoral Studies](#) and what it does can be found online.

## **About this document**

This document has been produced to provide information about the funding opportunities that are offered by the Centre for Doctoral Studies for joint PhD programmes between King's College London and some of its international partner universities for the 2018/19<sup>1</sup> academic year.

You will find a list of all the schemes covered by this document within the table on the next page. Please note that this is not an exhaustive list of all schemes covered by the Centre for Doctoral Studies as the Centre for Doctoral Studies is also involved with a range of external funding opportunities and college agreements.

Within this document you will find details about the criteria, application process and selection process for each of the schemes covered by this document. Also contained in this document are the full Conditions & Regulations of funding that apply to all of the schemes listed.

For details relating to other funding opportunities available at King's College London, which can include other schemes administered by the Centre for Doctoral Studies, schemes offered through academic faculties/departments/divisions at King's, as well as external funding opportunities, please refer to the College's online [Funding Database](#).

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<sup>1</sup> The 2018/19 academic year covers the period from September 2018 to August 2019.

## LIST OF SCHEMES COVERED BY THIS DOCUMENT

<b>Scheme</b>	<b>Number available</b>	<b>Maximum value of award</b>
King's-HKU Joint PhD Scholarship	1	Tuition fee + annual stipend + annual research grant
King's-NUS Joint PhD Scholarship	1	Tuition fee + annual stipend + annual research grant
King's-USP Joint PhD Scholarship	1	Tuition fee + annual stipend + annual research grant

Please note that each funding opportunity has specific eligibility criteria that must be met, and the application and selection procedure may differ between opportunities so you must apply according to the procedures that are set. Applicants who do not follow the correct procedures will not be considered for the scheme(s) that they intended.

Deadlines are absolute and any applications or materials received after the specified time and date will not be accepted and the applicant will be considered ineligible.

For further details about each scheme, please scroll to the relevant pages below.

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## **King's-HKU Joint PhD Scholarship 2018/19**

### **Value of award**

The scholarship covers the following:

- Tuition fees
- Annual stipend (amount to be confirmed - £16,553 at 2017/18 rate)
- Annual research grant

### **Length of award**

The award is offered for three years and depends on the successful progression of the candidate, as noted in the below Conditions & Regulations.

### **Eligibility criteria**

Applicants MUST:

- be due to commence one of the below mentioned full-time joint PhD programmes run in collaboration between King's College London and the University of Hong Kong during the 2018/19 academic year;
- have applied to King's College London as the home institution;
- have submitted all the required application materials by the funding deadline.

Please note that:

- scholarships cannot commence prior to September/October 2018
- applications for joint PhD programmes must be approved by both King's College London and the University of Hong Kong before a formal offer can be made. As such, the process may take longer than for a single PhD programme. Students are able to apply for the scholarship whilst their application is being considered in order to meet the set deadline.
- a list of all joint PhD programmes and Frequently Asked Questions can be found on the King's [website](#).

The funding is available for the following programmes. Students applying for programmes not listed below will not be eligible:

- Chinese Studies Research with the University of Hong Kong MPhil/PhD (full-time)
- Comparative Literature Research with the University of Hong Kong MPhil/PhD (full-time)
- English Research with the University of Hong Kong MPhil/PhD (full-time)
- Film Studies Research with the University of Hong Kong MPhil/PhD (full-time)
- Geography Research with the University of Hong Kong MPhil/PhD (full-time)
- History Research with the University of Hong Kong MPhil/PhD (full-time)
- Medicine Research with the University of Hong Kong MPhil/PhD (full-time)
- Linguistics Research with the University of Hong Kong MPhil/PhD (full-time)
- Mathematics Research with the University of Hong Kong MPhil/PhD (full-time)
- Music Research with the University of Hong Kong MPhil/PhD (full-time)
- Nursing & Midwifery Research with the University of Hong Kong MPhil/PhD (full-time)
- Physics Research with the University of Hong Kong MPhil/PhD (full-time)

- Psychiatry, Psychology & Neuroscience Research with the University of Hong Kong MPhil/PhD (full-time)
- War Studies Research with the University of Hong Kong MPhil/PhD (full-time)

### **Application process**

**Applications open from:** November 2017

**Application deadline:** 31 March 2018 at 17:00 (GMT)

Please follow the instructions below. Applicants who fail to apply as instructed will not be eligible for consideration.

- 1) students must first apply to King's College London for one of the above joint PhD programmes run in collaboration with the University of Hong Kong using the online admissions portal (<https://apply.kcl.ac.uk/>) and
- 2) submit an online funding application form to the Centre for Doctoral Studies by the above deadline. Note that this should only be done once you have submitted a complete admissions application, including all necessary supporting documentation.

Please note that students who have already applied for admissions, and those who previously applied but deferred entry to 2018/19, will not be required to submit a new admissions application.

### **Selection process**

Once the funding application deadline has passed, the Centre for Doctoral Studies will gather and record the details of all the applications received. Applications that are deemed eligible will be circulated to a selection panel for final consideration.

Assessment of applications will be based on:

- evidence and strength of academic qualifications gained and, where applicable, professional qualifications and/or relevant experience;
- strength of the research proposal;
- match of the applicant's interests with his/her potential supervisors.

### **Announcement of results:**

All results will be announced via email in the first instance. Candidates who are deemed ineligible for the scholarship will be informed about their ineligibility within 3 weeks of the funding application deadline.

Final decisions will be made and all applicants informed by the end of May 2018.

Candidates who are successfully offered one of the scholarships will be asked to provide a decision on acceptance/decline by a given deadline. If a successful candidate fails to respond by the given deadline or declines the offer, their award will automatically be transferred to a reserve candidate who is next in line for the award.

If a candidate is offered a scholarship but their application is subsequently rejected by either King's or the partner institution, they will no longer be eligible for the award.

## King's-NUS Joint PhD Scholarship 2018/19

### Value of award

The scholarship covers the following:

- Tuition fees
- Annual stipend (amount to be confirmed - £16,553 at 2017/18 rate)
- Annual research grant

### Length of award

The award is offered for three years and depends on the successful progression of the candidate, as noted in the below Conditions & Regulations.

### Eligibility criteria

Applicants MUST:

- be due to commence one of the below mentioned full-time joint PhD programmes run in collaboration between King's College London and the National University of Singapore during the 2018/19 academic year;
- have applied to King's College London as the home institution;
- have submitted all the required application materials by the funding deadline.

Please note that:

- scholarships cannot commence prior to September/October 2018
- applications for joint PhD programmes must be approved by both King's College London and the National University of Singapore before a formal offer can be made. As such, the process may take longer than for a single PhD programme. Students are able to apply for the scholarship whilst their application is being considered in order to meet the set deadline.
- a list of all joint PhD programmes and Frequently Asked Questions can be found on the King's [website](#).

The funding is available for the following programmes. Students applying for programmes not listed below will not be eligible:

- [Comparative Literature Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Contemporary India Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [English Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Geography Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [History Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Language, Discourse and Communication Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Life Sciences & Medicine Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Philosophy Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Politics/Political Economy Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Political Science & China Studies Research with the National University of Singapore MPhil/PhD \(full-time\)](#)
- [Psychiatry, Psychology & Neuroscience Research with the National University of Singapore MPhil/PhD \(full-time\)](#)

- [War Studies Research with the National University of Singapore MPhil/PhD \(full-time\)](#)

### **Application process**

**Applications open from:** November 2017

**Application deadline:** 31 March 2018 at 17:00 (GMT)

Please follow the instructions below. Applicants who fail to apply as instructed will not be eligible for consideration.

- 1) students must first apply to King's College London for one of the above joint PhD programmes run in collaboration with the National University of Singapore using the online admissions portal (<https://apply.kcl.ac.uk/>) and
- 2) submit an online funding application form to the Centre for Doctoral Studies by the above funding deadline. Note that this should only be done once you have submitted a complete admissions application, including all necessary supporting documentation.

Please note that students who have already applied for admissions, and those who previously applied but deferred entry to 2018/19, will not be required to submit a new admissions application.

### **Selection process**

Once the funding application deadline has passed, the Centre for Doctoral Studies will gather and record the details of all the applications received. Applications that are deemed eligible will be circulated to a selection panel for final consideration.

Assessment of applications will be based on:

- evidence and strength of academic qualifications gained and, where applicable, professional qualifications and/or relevant experience;
- strength of the research proposal;
- match of the applicant's interests with his/her potential supervisors.

### **Announcement of results:**

All results will be announced via email in the first instance. Candidates who are deemed ineligible for the scholarship will be informed about their ineligibility within 3 weeks of the funding application deadline.

Final decisions will be made and all applicants informed by the end of May 2018.

Candidates who are successfully offered one of the scholarships will be asked to provide a decision on acceptance/decline by a given deadline. If a successful candidate fails to respond by the given deadline or declines the offer, their award will automatically be transferred to a reserve candidate who is next in line for the award.

If a candidate is offered a scholarship but their application is subsequently rejected by either King's or the partner institution, they will no longer be eligible for the award.

## King's-USP Joint PhD Scholarship 2018/19

### Value of award

The scholarship covers the following:

- Tuition fees
- Annual stipend (amount to be confirmed - £16,553 at 2017/18 rate)
- Annual research grant

### Length of award

- The award is offered for three years and depends on the successful progression of the candidate, as noted in the below Conditions & Regulations.

### Eligibility criteria

Applicants MUST:

- be due to commence the below mentioned full-time joint PhD programme run in collaboration between King's College London and the University of Sao Paulo during the 2018/19 academic year;
- have applied to King's College London as the home institution;
- have submitted all the required application materials by the funding deadline.

Please note that:

- scholarships cannot commence prior to September/October 2018
- applications for joint PhD programmes must be approved by both King's College London and the University of Sao Paulo before a formal offer can be made. As such, the process may take longer than for a single PhD programme. Students are able to apply for the scholarship whilst their application is being considered in order to meet the set deadline.
- a list of all joint PhD programmes and Frequently Asked Questions can be found on the King's [website](#).

The funding is available for the following programme. Students applying for programmes not listed below will not be eligible:

[International Relations Research with the University of Sao Paulo MPhil/PhD \(full-time\)](#)

### Application process

**Applications open from:** November 2017

**Application deadline:** 31 March 2018 at 17:00 (GMT)

Please follow the instructions below. Applicants who fail to apply as instructed will not be eligible for consideration.

- 1) students must first apply to King's College London for one of the above joint PhD programmes run in collaboration with the University of Sao Paulo using the online admissions portal (<https://apply.kcl.ac.uk/>) and
- 2) submit an online PGR funding application form to the Centre for Doctoral Studies by the above funding deadline. Note that this should only be done once you have submitted a complete admissions application, including all necessary supporting documentation.

Please note that students who have already applied for admissions, and those who previously applied but deferred entry to 2018/19, will not be required to submit a new admissions application.

### **Selection process**

Once the funding application deadline has passed, the Centre for Doctoral Studies will gather and record the details of all the applications received. Applications that are deemed eligible will be circulated to a selection panel for final consideration.

Assessment of applications will be based on:

- evidence and strength of academic qualifications gained and, where applicable, professional qualifications and/or relevant experience;
- strength of the research proposal;
- match of the applicant's interests with his/her potential supervisors.

### **Announcement of results**

All results will be announced via email in the first instance. Candidates who are deemed ineligible for the scholarship will be informed about their ineligibility within 3 weeks of the funding application deadline.

Final decisions will be made and all applicants informed by the end of May 2018.

Candidates who are successfully offered one of the scholarships will be asked to provide a decision on acceptance/decline by a given deadline. If a successful candidate fails to respond by the given deadline or declines the offer, their award will automatically be transferred to a reserve candidate who is next in line for the award.

If a candidate is offered a scholarship but their application is subsequently rejected by either King's or the partner institution, they will no longer be eligible for the award.

## CONDITIONS & REGULATIONS OF FUNDING

- Awards are offered on the condition that the candidate has met/will meet all the conditions required for acceptance by his/her chosen faculty of study within both partner institutions.
- Each award will be made on the assumption that there are adequate resources for the research project, and that the candidate's proposed course of study is acceptable to the department/division and Faculty/Institute/School in which they wish to study.
- New awards offered in 2018 are valid only to commence in the 2018/19 academic session; deferral of an award to a later academic session is not permitted.
- Awards granted for the 2018/19 academic session cannot be used retrospectively for whole or part of any earlier session.
- Awards cannot be transferred to another institution.
- An award-holder must be registered as a full-time student for the length of their research degree.
- Award-holders must comply with King's regulations to submit their thesis within the required time frame.
- If an award-holder wishes to make a change to: a) the research project, b) the supervisor, or c) department/division specified on their application form, he/she must first seek approval from the Centre for Doctoral Studies. The award-holder would need to outline the changes proposed and provide confirmation of a) the department/supervisor's support of such changes, and b) the tuition fees (if they are different from the amount attached to the original research project). Failure to inform the Centre for Doctoral Studies of such a change may impact on the continuation of an award.
- If an award-holder needs to take time out from their studies due to illness, accident, fieldwork or for any other serious cause, they must report this as soon as possible to the relevant Faculty Office/Academic/Record Centre to request an interruption of studies. The award-holder must also inform the Centre for Doctoral Studies to request a temporary suspension of award funding. If the Centre for Doctoral Studies is not informed and continues to pay for a student who is absent from their studies, a refund will be sought for overpayment, and it may also impact on the continuation of an award.
- If an award-holder: a) already holds another funding award from an organisation; b) is otherwise financially supported by another organisation; or c) is to secure another funding award later on during the course of their research degree programme, and the Centre for Doctoral Studies considers the fund(s)/award(s), or other form of support to be sufficient to cover maintenance and/or the programme tuition fees, the award-holder will not be permitted to hold these funds/awards concurrently. The rule to remember is that if two funds/awards cover the same amount, e.g. both provide funds to cover full tuition fees, they cannot be held concurrently.
- Award-holders who receive funding from alternative source(s) will be required to disclose details of those funds to the Centre for Doctoral Studies so that an assessment can be made regarding any potential overlap of funding.

- Applicants must be aware of all the additional financial commitments involved when attending their chosen course of study at King's. Awards are granted on the understanding that the award-holder will take responsibility for any additional expenses incurred for the duration of study.
  
- An award can be terminated at any time under the following circumstances:
  - 1) If an unsatisfactory progress report on the award-holder is received from the student's supervisor/department
  - 2) If an award-holder ceases to be a full-time research student
  - 3) If an award-holder receives other overlapping funding
  - 4) If an award-holder submits their thesis before the funding end date
  
- All awards covered by these conditions may not be used to cover writing-up fees.

## **CONFIRMATION OF AWARDS**

- The initial offer email sent to successful students will include instructions on how to accept the award, and the deadline for doing so. If the student is unable to take up the award, they should provide a reason why (this information is used for statistical purposes only).
- Awards must only be accepted on the understanding that the student has read, understood and agrees to comply with the Conditions & Regulations of Funding as set out in this booklet.
- Successful candidates who confirm acceptance for the award(s) will be sent an official award confirmation letter detailing the terms and conditions of the award(s) and the exact value of the award(s) granted.
- Where an offer-holder accepts an award but later decides that they are unable to take up the opportunity for whatever reason, we ask that, as a matter of courtesy, the student informs the Centre for Doctoral Studies as soon as possible so that the opportunity could be passed on to another candidate.
- A scholarship will only be fully awarded once it is confirmed that the joint PhD application is accepted by both institutions.

## **PAYMENT OF AWARDS**

- Where an award provides funds directly towards tuition fees, an internal transfer will be arranged by the Centre for Doctoral Studies and no money will be paid to the award-holder.
- Where an award provides an annual student stipend, payments will be made on a monthly basis into a UK bank account.
- Research grant payments will be made to departmental accounts and students should discuss with their supervisor how they plan to use this.

## **RENEWAL OF AWARDS**

- All research degree awards are granted for one year in the first instance but will be renewed for the remaining length of the postgraduate research programme (to exclude the writing-up period), subject to the award-holder's satisfactory progress.
- Awards are renewed only if the award-holder adheres to the Conditions & Regulations of Funding (as outlined above).
- The maximum tenure of awards is 3 years, providing the award-holder is still engaged in the full-time postgraduate research programme at King's.
- Award-holders are not required to apply for renewal of their award; the Centre for Doctoral Studies will contact the relevant Faculty Office/Academic Centre and/or supervisor(s) for a progress report. If renewal is recommended, the award will automatically be rolled over into the next academic year. If there are any queries over the renewal of an award then the award-holder will be notified.

## **SUBMISSION OF THESIS**

- Award-holders are required to follow the College regulations when it comes to the submission of their thesis and completion of their research degree, which requires students to submit their thesis within a maximum of 4 years (full-time equivalent) of initial registration.

## **CONTACT DETAILS**

Email: [doctoralstudies@kcl.ac.uk](mailto:doctoralstudies@kcl.ac.uk)

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