

Ordinance **Appendix B: Terms of Reference of Council Standing Committees and Subcommittees**

College London Committee, Committee of Academic Board

Terms of Reference

1. Authority

- 1.1 The College London Committee will own, shape and support the delivery of a university-wide London strategy in line with objectives set out in Vision 2029 and the priorities articulated as part of the London consultation process.
- 1.2 Effective functioning of the committee will enhance the coordination, support and communication of London partnerships, maximising the impact of existing activity and enabling the university to more effectively identify and leverage new opportunities.
- 1.3 The committee does not exist to centralise relationships with London, nor to impose priorities on faculties.

2. Duties

- 2.1 To own, shape and support the delivery of a university-wide London strategy in line with the objectives set out in Vision 2029 and priorities identified in the consultation process on London;
- 2.2 To share information on current collaborations with London across the university, with a view to maximising the impact of existing activity with London within faculties and directorates;
- 2.3 To connect different parts of the university to ensure the King's community of students and staff can take advantage of connections in other faculties or directorates from their own;
- 2.4 To identify and leverage new partnership opportunities with organisations in London and key London sectors (as defined at faculty-level), considering opportunities for inter-faculty/directorate collaboration;
- 2.5 To build King's College London's external profile and visibility in key London sectors, and in relation to issues of high importance to London;
- 2.6 To provide strategic advice and guidance on which centralised initiatives, events and support could support the university in achieving against the strategy;
- 2.7 To support effective communication of London-related activity externally;
- 2.8 To ensure the London priority is effectively communicated internally, and to work collaboratively with other key committees and structures (including but not limited to the Education, Research, Service and International committees).
- 2.9 In support of these duties, the Committee will:
 - 2.9.1 form subcommittees, working groups and task and finish groups as needed,
 - 2.9.2 review the relevance and value of its work and the terms of reference on an annual basis;
 - 2.9.3 review its terms of reference on an annual basis.

3. Composition

3.1 The College London Committee shall be appointed by Academic Board and shall comprise:

3.1.1 Vice President & Vice-Principal (London) (in the chair)

3.1.2 One faculty-appointed academic occupying the role of 'London champion' for each of the faculties.

3.1.3 Representatives from the following parts of King's already resourced to engage with different sectors in London, connecting them more effectively with faculties:

- Fundraising and Supporter Development - Alumni Relations
- Directorate of Estates and Facilities
- External affairs and Government relations
- Internal communications
- Research Management and Innovation Directorate
- Widening Participation
- Careers and Employability
- Service
- International
- Culture
- Policy Institute
- Entrepreneurship Institute
- Commercialisation Institute
- KCLSU

3.1.4 Representation from the student community

3.2 The College Secretary or his/her designate shall act as Secretary to the College London Committee.

4. Frequency of Meetings

The College London Committee will meet at least once a term.

5. Reporting Procedure.

The College London Committee will report to the Academic Board at least annually.