

Ordinance Appendix B: Terms of Reference of Council Standing Committees and Subcommittees

COLLEGE RESEARCH COMMITTEE, COMMITTEE OF ACADEMIC BOARD

1. Authority

The primary responsibility of the College Research Committee is to advise the College through Academic Board on the development of College strategy and policy affecting research, on quality assurance and regulatory issues and on the sharing of good practice.

2. Duties

- 2.1 To advise the College through Academic Board on the development of College strategy and policy affecting research.
- 2.2 To advise the College through Academic Board on quality assurance and regulatory issues and on the sharing of good practice
- 2.3 To provide a forum for problem-solving and the sharing of best practice in research and research management.
- 2.4 To identify and facilitate opportunities for cross-faculty interdisciplinary research and inter-institutional co-operation.
- 2.5 To liaise with Faculty Research Committees and other bodies as appropriate.
- 2.6 To consider research policy initiatives from UKRI and other external bodies and the College's response to them.
- 2.7 To allocate such resources in support of research as the College may from time to time make available to the Committee.
- 2.8 To monitor the implementation and effectiveness of the College's strategy and policies on research, including those relating to the Research Excellence Framework.
- 2.9 To oversee the College's strategy on research impact and broader work of the Innovations and Knowledge Exchange Board (IKEB).
- 2.10 To oversee the College's strategy and policies on postgraduate research students.
- 2.11 To keep under review the support structures in place for research.
- 2.12 In support of these duties, the Committee will:
 - 2.12.1 Form subcommittees, working groups and task and finish groups as needed. At present, the following report into the Committee:

Innovation and Knowledge Exchange Board (IKEB)
College Research Ethics Committee (CREC)
Postgraduate Research Students Subcommittee (PRSS)
Research Culture Committee (RCC)
 - 2.12.2 Other groups that were formed by the Committee, but which are not formal subcommittees, will provide reports to the Committee as appropriate;
 - 2.12.3 Review the relevance and value of its work and its terms of reference on an annual basis.

3. Composition

- 3.1 The College Research Committee shall be appointed by Academic Board and shall comprise:
 - 3.1.1 Vice President (Research and Innovation) (in the Chair)
 - 3.1.2 Senior Vice President (Academic)
 - 3.1.3 Faculty Vice-Deans for Research
 - 3.1.4 Chairs of Faculty Research Committees (or equivalent)
 - 3.1.5 Director of Research Strategy and Development
 - 3.1.6 Director of Research Strategy
 - 3.1.7 Director of Research Grants and Contracts
 - 3.1.8 Director of IP and Licensing
 - 3.1.9 Director of Research Development (Health)
 - 3.1.10 Director of Research Development (Arts and Sciences)
 - 3.1.11 Director of e-Research
 - 3.1.12 Director of Research Talent
 - 3.1.13 Operations Director (Research & Researchers)
 - 3.1.14 Head of Research Operations (RMID)
 - 3.1.15 Head of Open Research
 - 3.1.16 Director of Libraries and Collections
 - 3.1.17 Director of Research Governance, Ethics and Integrity
 - 3.1.18 Dean of Academic REF
 - 3.1.19 Director of REF, KEF and Research Impact
 - 3.1.20 Dean of Doctoral Studies
 - 3.1.21 Chair of College Research Ethics Committee
 - 3.1.22 Chair of Research Staff Representative Committee
 - 3.1.23 Two research student members
 - 3.1.24 Two postdoctoral researchers
 - 3.1.25 *In attendance: University Secretary or designate*
- 3.2 The Committee may co-opt additional staff members as necessary.
- 3.3 Where members of the Committee are not able to attend a particular meeting, they are encouraged to send a delegate. In the case of members of the Committee from faculties the delegate should also be a member of academic staff.
- 3.4 Officers of the College may also be permitted by the Chair to attend the College Research Committee either permanently or for particular meetings.

4. Frequency of Meetings

The College Research Committee will meet approximately once per quarter. The meetings are aligned with those of the Academic Board.

5. Reporting Procedure

The College Research Committee submits a short report to Academic Board following each meeting.