

Terms of Reference

1. Authority

The primary responsibility of the College Research Committee is to advise the College through Academic Board on the development of College strategy and policy affecting research and on quality assurance and regulatory issues and on the sharing of good practice.

2. Duties

- 2.1 To advise the College through Academic Board on the development of College strategy and policy affecting research.
- 2.2 To advise the College through Academic Board on quality assurance and regulatory issues and on the sharing of good practice
- 2.3 To provide a forum for problem-solving and the sharing of best practice in research and research management.
- 2.4 To identify and facilitate opportunities for interdisciplinary research and inter-departmental, inter-School and inter-institutional co-operation.
- 2.5 To liaise with Faculty Research Committees (or their equivalent) and other bodies as appropriate.
- 2.6 To consider research policy initiatives from Research England, UKRI, and other external bodies and the College's response to them.
- 2.7 To allocate such resources in support of research as the College may from time to time make available to the Committee.
- 2.8 To monitor the implementation and effectiveness of the College's strategy and policies on research, including its submission for the Research Excellence Framework.
- 2.9 To oversee the College's strategy on research impact including IP and licencing and commercialisation of research.
- 2.10 To oversee the College's strategy and policies on postgraduate research students.
- 2.11 To keep under review the support structures in place for research.
- 2.12 In support of these duties, the Committee will:
 - 2.12.1 form subcommittees, working groups and task and finish groups as needed, including the following:

College Research Ethics Committee
Postgraduate Research Students Subcommittee
Open Research Group
Metric Tide Working Group.

review the relevance and value of its work and the terms of reference on an annual basis;

2.12.2 review its terms of reference on an annual basis.

3. Composition

3.1 The College Research Committee shall be appointed by Academic Board and shall comprise:

3.1.1 Vice President & Vice-Principal (Research) (in the chair)

3.1.2 Chairs of Faculty Research Committees (or equivalent)

3.1.3 Faculty Pro/Vice-Deans for Impact and/or Innovation

3.1.4 Senior Vice President, Quality, Strategy and Innovation

3.1.5 Vice President / Vice-Principal (Education)

3.1.6 Chair of the College Research Ethics Committee

3.1.7 Dean for Doctoral Studies

3.1.8 Director of Research Talent

3.1.9 Operations Director (Research & Researchers)

3.1.10 Director of Research Development

3.1.11 Director of Research Strategy Delivery

3.1.12 Director of eResearch

3.1.13 Director of Research Grants and Contracts (or nominee)

3.1.14 REF Delivery Director

3.1.15 Director of Library Services and Employability (or nominee)

3.1.16 Head of the Arts and Sciences Research Office

3.1.17 Two research student members

3.1.18 Two Postdoctoral Researchers

3.2 The Committee may co-opt additional staff members as necessary.

- 3.3 Where members of the Committee are not able to attend a particular meeting, they are encouraged to send a replacement. In the case of members of the Committee from Faculties the replacement members should also be a member of academic staff. Permanent invitees may also send replacements when they are not able to attend.
- 3.4 Officers of the College may also be permitted by the Chair to attend the College Research Committee either permanently or for particular meetings.
- 3.5 The College Secretary or his/her designate shall act as Secretary to the College International Committee.

4. Frequency of Meetings

The College Research Committee will meet at least four times in each year.

5. Reporting Procedure

- 5.1 The College Research Committee will report to the Academic Board at least annually.
- 5.2 Papers for meetings will be circulated electronically to members and permanent invitees and to the following officers for information: Deans of Faculties, Faculty Directors of Administration, and Faculty Research Support Managers (of equivalent).