

# **Study Abroad Application Guidance Notes**

## **Contents**

Registering .....	1
Using the application portal ('King's Apply') .....	2
How to complete the application .....	2
1) Choose a Programme .....	2
Getting Started .....	4
English Language Requirement .....	5
2) Personal Information Personal Details .....	5
Contact Information .....	6
Visa .....	6
Equal Opportunities and Fee Status .....	7
3) Education .....	7
Professional/other relevant qualifications .....	9
English language .....	9
4) Employment History .....	11
Employment Details .....	11
Supporting Statement (Personal Statement): Health and Society applicants only .....	11
5) References .....	11
6) Funding .....	13
7) Check and Submit Attachment Summary .....	13
Declaration .....	13

All applicants to the Study Abroad or exchange research programmes at King's College London should apply online following the guidance notes below:

## **Registering**

To apply for a Study Abroad or exchange research programme at King's you will first need to [register on our online application system](#) and then complete the online application form. Please ensure that you attach all relevant documentation to your online application. Guidance on required supporting materials can be [found on our website](#).

The email address you use to register your application will automatically be used for any email communications King's has with you prior to your arrival, therefore **please ensure you provide an email address that you check regularly and that will not be deactivated, i.e. a university email.**

NB: When inputting your name, **please include all names stated on your passport**. It is important that we have your full name, as stated on your passport, before an offer can be made. This is to ensure your details are correct on any correspondence issued by King's to support your visa application. If it appears we do not have your full name this may delay a decision on your application.

NB: Please take care to ensure that your date of birth is stated in UK format on the application form (Date/Month/Year)

If you have any questions *before* submitting your application, please raise these with the Global Mobility Office via the following email address: [studyabroad@kcl.ac.uk](mailto:studyabroad@kcl.ac.uk).

### Using the application portal ('King's Apply')

After submitting your application, the main way the Admissions Team at King's College London communicates with Study Abroad applicants is through the messaging function on the 'King's Apply' portal.

Please ensure that you regularly log in to the portal and check for messages from the Admissions Team. Once your application has been submitted, the team will not communicate with you via email but through messages on the portal.

If you cannot provide all the supporting documents required at the time of submitting your application, it is particularly important that you check the portal for messages from Admissions regularly. You will be able to send additional documentation to the Admissions Team via the message function.

If you need to contact the Admissions Team about your **submitted** application, please log in to the portal and send the team a message via the 'View and send messages' section.



You will also be able to view the status of your application and, if successful, your offer details. The Admissions Team aims to process applications in four to six weeks, however this may vary depending on the time of year.

Please ensure that your application form is complete with all supporting documents upon submission. Any incomplete applications will be delayed until relevant documents are received. The Admissions Team will contact you via the portal if any documents are missing, however it is your responsibility to ensure all documents are provided on time.

### How to complete the application

After the initial registration page you will be directed to the Homepage where you will need to select 'Create New Application' and follow the steps below:

#### 1) Choose a Programme

In this section you will be asked to search for the programme of study you wish to apply for. Enter 'Study Abroad' in to the 'Programme Name' field and select your specific programme from the dropdown list that appears.

Full year applicants should select the programme title that includes '1 year', and students applying for semester should select the programme title that includes 'Semester'

The screenshot shows the 'Choose a Programme' interface on the King's College London website. At the top, there are navigation links: 'Homepage', 'New Application', 'About Us', and 'Help'. The main section is titled 'Choose a Programme' and contains a search bar with the text 'study'. Below the search bar, a dropdown menu lists several options: 'Study Abroad (Fee Paying): Master's - 1 year (Full-time)', 'Study Abroad (Fee Paying): Master's - Semester Only (Full-time)', 'Study Abroad (Fee Paying): Undergraduate - Semester Only (Full-time)', and 'Study Abroad (Fee Paying): Undergraduate - 1 year (Full-time)'. To the right of the search bar is a 'Search' button. Below the search bar is an 'Advanced Search' section. It includes a 'Programme Type' dropdown, a 'Keyword' text field, and a 'Criteria' section with three dropdowns: 'Faculty Name', 'Award Type', and 'Study Mode'. A 'Search' button is located at the bottom right of the 'Advanced Search' section. On the far right, there is a 'Help' section with a 'Searching' tip and a 'Note for applicants'.

### Study Abroad (Fee Paying): Undergraduate

For students currently enrolled on an undergraduate degree programme outside of the UK, wishing to apply as an **independent** student for a Study Abroad period at King's. This is a fee-paying programme.

### Study Abroad: Health and Society

As above, but with a compulsory element: 'Health and Society' module incorporated into the programme of study (fee-paying).

### Study Abroad (Fee Paying): Master's

For students currently enrolled on a master's degree programme outside of the UK, wishing to apply as an **independent** student for a Study Abroad period at King's. This is a fee-paying programme.

### Study Abroad Exchange (Undergraduate, Master's or Postgraduate Research)

For students of all levels (undergraduate/master's/postgraduate research) who are currently enrolled on a degree programme outside the UK with one of King's partner institutions. Students applying for this programme **must be nominated** by their home institution to come to King's as part of a mutual exchange agreement (this includes Erasmus exchange). **Students should not apply until they have received confirmation from King's that they have been nominated.** This programme is fee neutral.

**Any application made on those programs by students who should be fee-paying will be rejected** and they will need to re-apply on the correct program.

### Erasmus+ Traineeship (Research Only)

For students currently enrolled on an undergraduate, master's or postgraduate research degree programme within the EU (not the UK), wishing to come to King's to work on **research-only** (no classes) with a member of academic staff (supervisor must have been identified before you can apply). This programme caters for Erasmus+ Placement students. Further information can be found here: <https://www.kcl.ac.uk/abroad/study-in-london/erasmus-traineeship> and the specific [Application Guidance notes](#) should be used instead. This programme is fee neutral.

## Getting Started

In this section you will be asked the following question:

‘Are you applying via a King's Approved Agent, King's Partner or Study Abroad coordinator?’

**It is not necessary for applicants to input an agent code and you should be able to bypass this when completing the application form, by answering ‘No’ to this question.**

The agent code is only for institutions who have specifically requested to be set up as an agent, so that they can manage their students’ applications. If this is relevant to you, you will need to answer ‘Yes’ to this question and input your ‘Agent Code’ into the relevant field. Your home university will already have told you about the code.

If you enter an Agent Code there will be a second question - ‘Mail correspondence should be sent to – Agent or Applicant’. If you will be replying to messages yourself, please select ‘Applicant’. If you are managing the full application process on behalf of a student, including responding to messages, please select ‘Agent’.

You will then be asked to select the start month; select the relevant month and click *save*.

The screenshot shows a web form titled 'Getting Started' with a green checkmark icon. Below the title, it says 'You are about to start an application to the: Study Abroad Exchange: Undergraduate - Semester Only(Full-time)'. A question asks 'Are you applying via a King's Approved Agent, King's Partner or Study Abroad coordinator?' with a 'No' button selected. Below this, it says 'Please select a start date / week commencing date from the options below.' A blue box contains the following text: 'Start Date / Week Commencing Date', '15 January 2021', 'Deadline for OVERSEAS', '31 October 2020', 'Deadline for HOME/ELUHOME ISLANDS', '31 October 2020', 'Additional Notes', 'Spring 2021', and a 'Download' button. Below the blue box, there is a section titled 'English Language Requirement' with a paragraph of text and a bulleted list of requirements: 'Overall: 7', 'Listening: 6.5', 'Speaking: 6.5', 'Reading: 6.5', and 'Writing: 6.5'. At the bottom right, there is a 'Save & Next' button with a right arrow.

NB: For Study Abroad programmes, as a way to manage the large number of applications we receive, we prioritise applications for the soonest start date. For instance, when we are open for applications to programmes starting in September you will not be able to apply for January entry. For Research exchanges you will still be able to apply for start dates further in advance, however those starting soonest will be given priority.

## English Language Requirement

If you have not completed an [approved English language test](#), such as an IELTS, please move forward with your application and if the Admissions Office requires any further evidence of English language proficiency they will contact you.

Due to changes in UK visa regulations, we now require all students to submit results from an approved English language test should they need to apply for a Student Visa. Please make sure you have read through our [English language requirements \(under Band B\)](#) carefully before you make your application.

You do not need to have completed an English language test before submitting your application as it is possible for the Admissions Team to make conditional offers.

## 2) Personal Information

### Personal Details

In this section, enter your personal details as requested and click 'Save'.

NB: Your nationality refers to the country for which you hold a passport.

If you have dual nationality, please only state this in the application form if you hold a valid passport for both countries. Those who require a visa to study in the UK and have dual nationality should state the nationality they intend to travel on and apply for their visa with first.

If your second nationality is UK and you do not require a visa to study at King's because you will be entering the UK on this passport, please send the Admissions Team a message confirming this through the portal.

The screenshot displays the 'Personal Details' section of the King's College London application portal. The form includes fields for Title, Forename(s), Preferred First Name, Surname/Last Name, Previous Last name (if applicable), Gender, Date of Birth, Country of Birth, Nationality, Do you have dual nationality?, and In which country are you living right now (may differ from your country of permanent residence?). A 'Save & Next' button is located at the bottom right of the form. To the right of the form is a sidebar with a 'Choose a Programme' section and a 'Personal Information' section with a progress bar. Below the progress bar is a 'Help' section with links to General Information, Personal details, Nationality, Contact Information, Equal Opportunities, and Criminal convictions.

**Personal Details**

Title\* Miss  
Forename(s)\* Joanna  
Preferred First Name  
Surname/Last Name\* Singh  
Previous Last name (if applicable)  
Gender\* Female  
Date of Birth\* 5 Jan 1995  
Country of Birth\* United States of America  
Nationality\* United States citizen  
Do you have dual nationality? No  
In which country are you living right now (may differ from your country of permanent residence)? United States of America  
Save & Next

**Choose a Programme**

**Personal Information**

Education  
Employment History  
References / Ref  
Funding  
Check and Submit

**Help**

**General Information:**  
View your full names for additional help information.

**Personal details:**  
Answer all questions marked with a \*

**Nationality:**  
Applicants who do not have UK or EU nationality will be asked additional questions about applying for a visa for study at King's. All applicants can add, amend or update this information after submitting their application.

**Contact Information:**  
Email addresses cannot be amended here - click on 'Edit Account' to update.

**Equal Opportunities:**  
This information will not be used to assess your application. All applicants who are made an offer will receive information on how to contact our disability support team for an assessment of what support is required.

**Criminal convictions:**  
We do require you to tell us if you have a criminal conviction. If you do have a conviction to declare, please visit our website for further information. Different circumstances require different levels of

## Contact Information

In this section, you will be asked to enter the details of your permanent home address and your correspondence address, if this is different.

## Visa

Students planning on attending King's for longer than six months (i.e. on our full year programme) will be required to apply for a [Student Visa](#) prior to arriving in the UK. Students studying for six months or less (i.e. on our semester programme) can enter the UK on a [Standard Visitor Visa](#). Please check the [UK government advice pages](#) to see if you need to apply for this visa in advance.

***If the 'Visa' section is not visible to you (it should only be the case for EU nationals), once you have submitted your application, please send a message through the portal and provide all the requested passport details and a scan of your passport and Admissions will update this information for you.***

The visa section of the form allows you to confirm whether you will require a visa (visitor or student) to enter the UK and study at King's.

The screenshot shows the 'Visa' section of the application form. The 'Visa' section is highlighted with a red icon. The form asks if the user will require a visa to enter and study at King's, with a 'Yes' button selected. Below this, it asks for passport details. The right sidebar shows a progress bar with 'Personal Information' selected, and a 'Help' section with links to General Information, Personal details, Nationality, and Contact Information.

If you do require a visa to enter the UK and study at King's you will need to answer 'yes' to this question and complete as required. Please see below screenshot for reference.

The screenshot shows the 'Visa' section of the application form. The 'Visa' section is highlighted with a red icon. The form asks if the user will require a visa to enter and study at King's, with a 'Yes' button selected. Below this, it asks for passport details. The right sidebar shows a progress bar with 'Personal Information' selected, and a 'Help' section with links to General Information, Personal details, Nationality, and Contact Information.

## Equal Opportunities and Fee Status

Please complete sections as required and click *save* at the end.

Equal Opportunities answers do not affect your application; it is collected for statistics purposes only, to help us maintain equal opportunities best practice and identify barriers to equality and diversity.

The image displays two screenshots of a web application form. The top screenshot shows the 'Equal Opportunities' section with fields for 'Ethnic Origin' (Asian-Indian) and 'Disabilities' (No known disability). The bottom screenshot shows the 'Fee Status' section with a question: 'Have you been resident in United States of America for the 5 years prior to the start of your programme?' with a 'No' button. Both screenshots show a sidebar with navigation links and a 'Save & Next' button.

NB: 'Fee status' does not apply to Study Abroad applicants in the same way as fee status for applicants of full degree programmes. If you are a fee-paying Study Abroad applicant and not applying as part of an exchange agreement, then you will incur [Study Abroad-specific fees](#).

### 3) Education

#### Education/ Academic Qualifications

In this section you need to tell us about your highest completed qualification (any studies undertaken prior to commencing your degree programme).

For undergraduate applicants this will be the qualification that you graduated from high school with (e.g. APs, SATs, International Baccalaureate, French Baccalaureate, Abitur etc.). For postgraduate applicants this will be the qualification you completed prior to commencing postgraduate study (e.g. undergraduate degree).

On the application form please provide the following details:

- Select Type of Institution (e.g. high school) from the drop-down menu and complete the fields below as appropriate
- In the 'Qualification' and 'Expected or obtained result' fields we have given you some options to choose from and the drop-down menu with these options will appear when you click in the field. If yours is not listed, you can in type your own qualification or result.
- Once you have inputted all of the required information, you will then need to click 'Save Qualification' and the table will clear, which will allow you to enter another qualification.



**After you have inputted the details of your highest completed qualification(s), you will need to tell us about your current programme of study at your home institution.**

On the application form please provide the following details:

- Select Type of Institution (e.g. University) from the drop-down menu and complete the fields below as appropriate
- Please note for the Name of Institution field you will need to start typing the name of your home institution and wait to see if it is available on the institution list that appears. Please be patient as there may be a slight delay between the text being inputted and the list of institutions appearing. You may need to try a few different searches to find your home institution. Please take care in selecting the correct institution from the list. If your home institution is not available on our list, please input the full name of your home institution
- In the 'Qualification' and 'Expected or obtained result' fields we have given you some options to choose from and the drop-down menu with these options will appear when you click in the field. If yours is not listed, you can in type your own qualification or result
- Upload official transcripts for any university study (interim transcripts are OK if study is incomplete)
- If you want to enter another qualification, click 'Save Qualification' and the table will clear, which will allow you to enter another qualification
- When you have finished click 'Save' to store your data

NB:

- 'Qualification' refers to the type of study you have or are undertaking. E.g. APs, SATs, International Baccalaureate, French Baccalaureate, Bachelor of Arts/BA, Bachelor of Science/BSc, Masters/MA etc.
- 'Title of Programme/Field of Study' refers to the subject of your degree. E.g. English Literature, Economics etc.
- 'Expected or obtained result' refers to a) prior study – your final grade for any study undertaken prior to your degree programme, and b) current study – your average/Grade Point Average (GPA) for your current degree programme
- 'Date of Attendance': Start date should be the date your course started at a) prior study – your high school (or university if you are a postgraduate applicant), and b) current study – at your home university. End date should be when you a) prior study – have completed your high school qualification(s) (or university qualification if you are a postgraduate applicant), and b) current study – **will complete your degree at your home university after your study abroad period at King's**
- For your current study please attach a transcript indicating your current GPA as this will be needed for assessment; this is mandatory for assessment.



**All transcripts must be submitted in English\* and must include:**

- Name of your home university
- Name of your programme of study, course or major
- Grade Point Average (GPA) or equivalent

\*Please note we will only accept transcripts in English. If your original transcript is not in English, you must provide an official translation.

If you have previously studied in the UK, please ensure that you enter details of any programmes completed that required you to have a student visa (including any professional training courses you have undertaken). If the programme didn't have an award, please type 'no award' in the Final Grade section. If you didn't complete the programme, please type 'incomplete'.

**Professional/other relevant qualifications**

Please check 'No' or 'Yes' as required; if 'Yes', complete fields as requested.

The screenshot shows a web application form. The main content area has three sections: 'Educational/Academic Qualifications' (checked), 'Professional/other relevant qualifications' (checked), and 'English language' (unchecked). The 'Professional/other relevant qualifications' section asks 'Do you have relevant professional qualifications you would like to add?' with a 'No' button and a 'Save & Next' button. The sidebar on the right contains a list of navigation links: 'Choose a Programme' (checked), 'Personal Information' (checked), 'Education' (selected), 'Employment History' (checked), 'References SAE' (unchecked), 'Funding' (unchecked), and 'Check and Submit' (unchecked). Below the sidebar, there is a 'Help' section with a red icon, containing text about the importance of providing accurate information and instructions on how to use the form.

**English language**

Please complete the fields as required.

**IMPORTANT:** English language proficiency tests are only valid if they have been taken **within two years of the start date of the study abroad programme you are applying to.**

**Education**

Have you been taught and examined in English?

Have you taken an English proficiency test?

Name of Test:

Candidate number:

Date taken:

The Upload

Document Category (only required if adding an attachment):

Upload English language requirements documentation (Maximum Upload Size: 10MB)

**Personal Information**

Education

Employment History

References List

Funding

Check and Submit

**Help**

**Education:**  
We need information about your current AND prior studies for every application.

**Prior Study:**  
It is important that you provide us with the details of your highest completed qualifications to date. For undergraduate applicants this will be the qualification that you graduated from high school with (e.g. A-levels, SATs, International Baccalaureate, French Baccalaureate, A-level etc.). For postgraduate applicants this will be the qualification you completed prior to commencing postgraduate study (e.g. undergraduate degree).

- Select Type of Qualification (e.g. High school) from the drop down menu and complete the fields below as appropriate.
- In the 'Qualification' and 'Institution' or 'Awarding Body' fields you have given you some options to choose from and the drop down menu with three options will appear when you click on the field. If there is not listed, you can enter your own qualification to select.
- Once you have inputted all of the required information, you will then need to click 'Save Qualification' and the table will open, which will allow you to enter another qualification.

**Current Study:**  
After you have inputted the details of your completed qualifications, you need to

If you are applying from a non-native English-speaking country and have not completed an English language proficiency test, you can still submit your application and the Admissions Team will contact you if further evidence of your English language proficiency is required.

Guidance on acceptable English language tests is available on [our website](#). All Study Abroad students need to meet the requirements of Band B. Some international English language qualifications may be considered, however, if you require a Student Visa to study in the UK we can only accept qualifications listed in **sections 1-4 of Band B**.

If you have completed an English language proficiency test, please complete the relevant fields and upload your certificate.

**Education**

Have you been taught and examined in English?

Have you taken an English proficiency test?

Name of Test:

Candidate number:

Date taken:

The Upload

Document Category (only required if adding an attachment):

Upload English language requirements documentation (Maximum Upload Size: 10MB)

**Personal Information**

Education

Employment History

References List

Funding

Check and Submit

**Help**

**Education:**  
We need information about your current AND prior studies for every application.

**Prior Study:**  
It is important that you provide us with the details of your highest completed qualifications to date. For undergraduate applicants this will be the qualification that you graduated from high school with (e.g. A-levels, SATs, International Baccalaureate, French Baccalaureate, A-level etc.). For postgraduate applicants this will be the qualification you completed prior to commencing postgraduate study (e.g. undergraduate degree).

- Select Type of Qualification (e.g. High school) from the drop down menu and complete the fields below as appropriate.
- In the 'Qualification' and 'Institution' or 'Awarding Body' fields you have given you some options to choose from and the drop down menu with three options will appear when you click on the field. If there is not listed, you can enter your own qualification to select.
- Once you have inputted all of the required information, you will then need to click 'Save Qualification' and the table will open, which will allow you to enter another qualification.

**Current Study:**  
After you have inputted the details of your completed qualifications, you need to

## 4) Employment History

### Employment Details

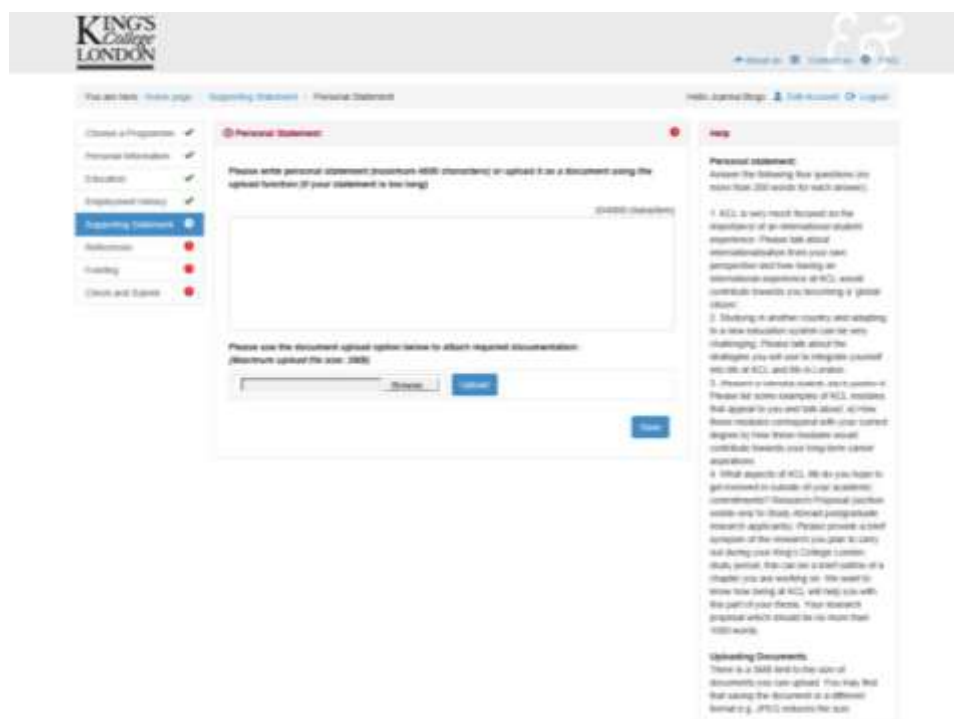
If you want to provide us with details of relevant work experience, please do so here.



The screenshot shows a web application interface for 'Employment Details'. On the left, there is a question: 'Do you have relevant work experience you would like to add?' with a 'No' button and a 'Next & Save' button. On the right, there is a sidebar with a list of sections: 'Choose a Programme', 'Personal Information', 'Education', 'Employment History' (which is highlighted with a blue bar and a checkmark), 'References', 'Funding', and 'Check and Submit'. Below the sidebar, there is a 'Help' section with text explaining that the programme requires information about employment history and that applicants should check the user guide for more details.

### Supporting Statement (Personal Statement): Health and Society applicants only

Study Abroad: Health and Society applicants are required to provide a personal statement outlining their reasons for applying to the Study Abroad programme at King's and how it relates to their academic goals and personal interests. For guidance please refer to the 'Personal Statement' section under 'Supporting Materials' on our ['How to Apply'](#) page.



The screenshot shows a web application interface for the 'Personal Statement' section. On the left, there is a sidebar with a list of sections: 'Choose a Programme', 'Personal Information', 'Education', 'Employment History', 'Supporting Statement' (which is highlighted with a blue bar and a checkmark), 'References', 'Funding', and 'Check and Submit'. The main area contains a text box for writing the personal statement, with a note: 'Please write personal statement (maximum 4000 characters) or upload it as a document using the upload function (if your statement is too long)'. Below the text box, there is a note: 'Please use the document upload option below to attach required documentation. (Maximum upload file size: 2MB)'. On the right, there is a 'Help' section with text explaining the purpose of the personal statement and providing guidance on what to include. It mentions that the statement should be tailored to the Health and Society programme and should include information about the applicant's academic goals, personal interests, and reasons for applying to the programme.

Please ensure you tailor your personal statement appropriately for the Health and Society programme.

## 5) References

If you are applying for the exchange program, this section should not appear, as you would have been nominated and therefore do not need to provide references. If for some reason it does appear, enter your Exchange Coordinator's details and they should ignore any automatic emails regarding references.

## Referee details

### First Reference:

You must provide an academic reference with your application from a tutor who has recently taught you and who is familiar with your academic abilities and suitability for the programme.

You can either upload a reference (this must be on headed school/university paper and signed by your referee), via the messaging after you submitted your application, or you can provide their contact details and we will contact them to request a reference. If you are providing your referee's contact details, please ensure that you provide us with their university email address, rather than a personal email address.

Please do not provide a work reference in place of an academic tutor.

If you are applying for the Health and Society programme, it is advised that you provide a reference from a tutor who has taught you in a subject that is relevant to the programme.

### Second Reference:

The second referee should be your Study Abroad Advisor and will only be contacted if we need to clarify the period for which you will be studying away from your home university.

Please only include the details of your Study Abroad Advisor at your home university under the section 'Second referee details'

**NB:** Your applicant portal will state that this second reference is incomplete. We do not require a reference from your second referee, and this is not an indication that this is preventing the Admissions Team from processing your application. You do not need to contact your Study Abroad Advisor to request a reference be submitted.

## 6) Funding

Please complete the fields as required

The screenshot shows the 'Funding' section of the King's College London application portal. The main content area asks the user to indicate which of the following sources will potentially be providing the majority of their funds. There are two questions, each with a dropdown menu labeled 'Select'. A 'Save & Next' button is at the bottom of the main form. On the right, there is a sidebar with a progress indicator showing 'Choose a Programme', 'Personal Information', 'Education', 'Employment History', 'References (A-E)', 'Funding' (highlighted), and 'Check and Submit'. Below the sidebar, there is a 'Help' section with a 'Funding' heading and a list of bullet points explaining the funding process.

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### Funding terminology explained:

**Home institution:** This means that King's will send tuition/accommodation invoice(s) to your home institution and they will pay this on your behalf.

**Intermediary Agency:** This means that King's will send tuition/accommodation invoice(s) to your agency/provider (e.g. Arcadia, IFSA) and they will pay this on your behalf.

**Self:** This means that King's will send tuition/accommodation invoice(s) to you for payment.

**NB:** If you are applying to study abroad at King's as an exchange student, you will need to stipulate 'Home institution' for your tuition fees, though you will NOT incur fees.

## 7) Check and Submit

### Attachment Summary

Please check that you have attached the documents specified below to avoid delays in your application being processed.

1. Academic transcript
2. Personal statement (only if applying to the Health and Society programme)
3. Details of academic referee and Study Abroad Advisor (if not on exchange)
4. English Language proficiency information and certificate if required – if you have not completed this at the time of application, this can be attached at a later date.

### Declaration

Please tick the box to indicate that you agree with the King's 'Declaration' and then 'Submit' your application.

The Admissions Team aims to process applications within four-six weeks\*, as long as you have submitted a complete application and we do not have to request any additional documents.

\*May vary depending on time of year.

The screenshot shows the 'Check and Submit' page of the King's College London application portal. The page is divided into two main sections: a left-hand area for document review and a right-hand sidebar for progress tracking.

**Left-hand area:**

- Attachment Summary:** A table with columns 'Page', 'Document', 'Category', and 'Uploaded Date'. It currently shows 'No documents uploaded'.
- Declaration:** A section containing a paragraph about accepting the terms of the Declaration, a link to 'General Terms and Conditions for Students', a 'DECLARATION' section with a text box for the applicant's statement, and a 'Submit' button at the bottom.

**Right-hand sidebar:**

- Checklist:** A list of items with checkboxes, all of which are marked as complete: 'Choose a Programme', 'Personal Information', 'Education', 'Employment History', 'References (if)', and 'Funding'.
- Check and Submit:** A button to proceed to the final submission step.
- Help:** A section with instructions on how to check and submit the application, including a note about incomplete sections and a link to the help page.

**Footer:** A small line of text at the bottom of the page: '© 2019 King's College London. (Student) London WC2C 2LS, England. Contact Us. Tel: +44 (0)20 7848 1000'.