

IMPARTS Research Governance Summary

December 2022

By generating a systematically collected database of consecutive patients to medical clinics, IMPARTS provides considerable scope for research. IMPARTS welcomes applications to utilise data captured through routine screening for research projects. This document summarises the research governance framework that applies to all research involving IMPARTS data.

1.1 Data ownership

Data collected via the IMPARTS process becomes part of the electronic patient record and is owned by the NHS trust where screening took place e.g. KCH/GSTT.

1.2 Ethical approval

Ethical approval has been granted for use of IMPARTS data for research purposes. This approval is conditional upon:

- *The lead investigator having an honorary (e.g. research passport) or substantive contract with King's College Hospital NHS Foundation Trust or Guy's and St Thomas' NHS Foundation Trust. Applicants are therefore required to adhere to Trust policies regarding confidentiality and data protection.*
- *A Research Application Form being approved by the IMPARTS Research Database Oversight Committee. This committee is responsible for overseeing and monitoring use of IMPARTS data for research. The committee includes a patient representative(s) and also includes senior KHP clinicians and researchers. The committee will review whether the submitted application is (i) feasible, (ii) ethical; (iii) has demonstrable research and clinical importance, (iv) will not unduly compromise patient confidentiality.*
- *Exclusion of personal identifiable information (PII). Researchers will be granted access to pseudoanonymised datasets comprising structured fields from the IMPARTS database, the Electronic Patient Record, or one of the hospital specialty systems. Researchers may apply to the Research Database Oversight Committee for permission to obtain consent to contact records to recruit research participants also. This is conditional upon the applicant (i) having an honorary (e.g. research passport) or substantive contract with King's College Hospital NHS Foundation Trust or Guy's and St Thomas' NHS Foundation Trust, (ii) being employed by one of the organisations forming King's Health Partners (KCH/GSTT/SLAM/KCL), (iii) having received REC approval for the proposed research. **Consent to contact details will only be provided where patients have given explicit consent to be contacted by a researcher and e-mails will only be provided where entered for contact by the patient***
- *The researcher signing a Research Data Transfer and Confidentiality Agreement prior to release of the dataset.*

1.3 Procedure for accessing pseudonymised IMPARTS datasets at KCH

1. Download a Research Application Form from the IMPARTS website: [Here](#)
2. Complete the application form and send to a member the IMPARTS team, who will submit your application to the Research Oversight Committee. In the application form you must state the rationale for your analysis and the variables you require from either the IMPARTS database, the Electronic Patient Record, or one of the hospital specialty systems.
3. A member of the IMPARTS team will inform you when the Research Oversight Committee has reviewed your application.
4. If your application is not approved, you may be invited to submit a revised proposal.
5. The research database will be compiled by the IMPARTS Database Administrator. All patient identifiable information will be removed. Hospital Number will be replaced with a unique study pseudonym.
6. The table linking study pseudonym with the Hospital number will be held behind the SLAM NHS firewall on a secure server, separate from the KCH Research Data Store or any IMPARTS datasets.
7. A member of the IMPARTS team will send you a Research Data Transfer and Confidentiality Agreement, which must be signed prior to release of the research dataset.
8. Upon receipt of the signed Agreement, you will be given an excel spreadsheet comprising your pseudonymised research dataset.
9. Access to IMPARTS research datasets will be granted based on Oversight Committee approval and will be subject to review. Researchers may be asked to report to the Research Oversight Committee at any point during their project's lifespan, and permission to use the dataset may be withdrawn, with justification, by the committee at any point.

1.4 Reporting policy

There is an expectation that researchers using IMPARTS data will provide the IMPARTS team and oversight committee with at least study report at the end of the study, copies of any abstracts written (including student dissertations). Copies of peer-review publications using IMPARTS data will be published on our website unless you stipulate an explicit request and reason to exclude

1.5 Publication policy

There is an expectation that researchers using IMPARTS data will recognise the contribution of the IMPARTS team through academic collaboration. At least one member of the IMPARTS core team should be listed as an author on papers arising from IMPARTS data or research infrastructure.

1.6 Acknowledgements

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Maudsley NHS Foundation Trust and King's College London. The views expressed are those of the author(s) and not necessarily those of the NHS, the NIHR or the Department of Health.