

Guidance for completing the nomination (KEA Students' Choice)

To make it easier for the judging panels to shortlist and choose winners, try to include as much detail as possible in your nomination comment. You'll find guidance below on what to include, plus examples of effective and ineffective nominations.

How do I know which category to choose?

We recommend reading through the criteria for each category first and assessing which of the criteria your nominee meets before selecting the category you wish to nominate them for.

What should you include?

We recommend using the questions below to guide you when writing your nomination. We've produced an example using the framework so you can see what this looks like in practice:

- **What did they do:** Describe the actions taken by the individual/team.

Example: Sarah consistently provided lecturers that were creative and engaging.

- **How did they do it:** Provide specific examples of the actions taken by the individual/team. Use the criteria to guide you on which examples to include.

Example: Sarah incorporated real world case studies to help us connect to the theory. She also created an environment that was positive and curious by making her lecturers interactive by doing end of lecture quizzes and making sure each student could get involved in a variety of ways to suit different learning needs.

- **Why did it matter:** What was the impact of the action - Did it improve your understanding of the difficult concepts? Did you feel consistently supported during your time at King's? Did you find a new opportunity you wouldn't have without the workshop/event held?

Example: Due to her creative teaching methods, I have been able to approach learning the theory in a way I hadn't considered before and has helped me understand difficult concepts better.

Example of an ineffective comment

Sarah gave enjoyable lectures and always answered questions.

Example of an effective comment

Sarah delivered lectures that incorporated real world case studies to help us connect to the theory. She also created an environment that was positive and curious by making her lecturers interactive, making sure each student could get involved in a variety of ways to suit different learning needs.

Due to her creative teaching methods, I have been able to approach learning the theory in a way I hadn't considered before and has helped me understand difficult concepts better.

