

Before your move in date, as stated on your agreement

I am cancelling my agreement because...	..requested by 10 th of June	...requested on or after 11 th of June and before the move in date
I didn't meet the conditional requirements to study in Kings for the academic year	No notification is needed, your booking will be automatically cancelled. No rental charges and a full refund of rent pre-payment applies.	
I did meet the conditional offer but reject the offer to study in King's.		
I am living privately but I will still continue to study in King's.	Portal cancellation request is needed and your booking will be cancelled. No rental charges and a full refund of rent pre-payment applies.	Portal cancellation request is needed and your booking will be cancelled. No rental charges apply but the rent pre-payment will not be refunded.
I am an international student that did not meet the UK visa requirements.	Portal cancellation request is needed and your booking will be cancelled No rental charges and full refund of rent pre-payment applies.	
I am deferring until next year.		
I am currently a student, however, I am withdrawing from University and I do not need the room anymore.	The student would need to provide an evidence confirming their status, i.e. confirmation of withdrawal/deferring etc., by emailing the Kingsresidences@kcl.ac.uk	

On or after your move in date, as stated on your agreement

I am cancelling my agreement because...	...On or after the stated move in date on your agreement
I am a current student that did not check in into the residences and will no longer need student housing as I applied to withdraw/break/defer from the University.	Rent pre-payment will not be refunded. You will remain liable for the fees until the following Saturday from the date the request to cancel was submitted, given that the request was not sent on a Saturday.
I am a current student that checked in into the residences and will no longer need student housing as I applied to withdraw/break/defer from the University.	If checked in, you will be liable for the fee until the next Saturday of your check out date or withdrawal confirmation date (whichever comes last). You are only allowed to stay for a maximum of 2 weeks from the date of the withdrawal confirmation. An email to be sent to kingsresidences@kcl.ac.uk will be required together with the confirmation letter of your withdrawal/break/deferral.
I am a current student living in the residences but made other housing arrangement outside of King's residences, I am not withdrawing from the University. <small>*Also applies for KAAS approved students</small>	You will remain liable for payment of rent until a suitable replacement* is found. If a replacement is found, fees will be adjusted accordingly after the contact transfer process. The student will be responsible in finding a replacement to takeover their accepted agreement. An email to be sent to kingsresidences@kcl.ac.uk confirming the contract transfer once a suitable replacement student is found.
I did not move in yet and will no longer need student accommodation. (NOT Withdrawing/On Break/Deferring) <small>*Also applies for KAAS approved students</small>	Rent pre-payment will not be refunded and up to 4 weeks rent charge* will be applied to your account. If a replacement is found within 4 weeks, late cancellation fees will be adjusted accordingly. The student will be responsible for finding a replacement to takeover their accepted agreement. An email to be sent to the kingsresidences@kcl.ac.uk confirming the contract transfer once a suitable replacement student is found.

Exceptions

Applicants impacted by unforeseen travel impediments, such as visa delays or UK Government advice must contact the Accommodation Team to discuss any alterations to their Licence Agreement. Refunds of pre-payments and liability for late cancellation fees will be reviewed in line with any details provided.

Oversubscription

We reserve the right to change your accommodation booking to similar alternative accommodation before you take up occupation if there is excessive demand for the Residence, which results in over-subscription. For more details, please see our 'Residences License Agreement'.

KAAS "On Hold" booking cancellation

Review Date

June 10th, 2022

Students with KAAS Application on hold due to their application being assessed as lower priority will be reassessed after June 10th.

Students that booked a room and paid the pre payment of rent that are not successful with their application during the review will have until July 2nd to cancel their booking in order for their rent pre-payment to be refunded.

Rent pre-payment will not be refunded for any cancellations on or after July 2nd.