

Department of Philosophy – Undergraduate Module Selection Guidance

Choosing Your Modules for 2019/20

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Timetable and Key Dates

<i>Wednesday 27 February 2019</i>	Module fair 16.00-18.00: S-1.27, Strand Building
<i>Thursday 21 February 2019</i>	Philosophy module catalogue and descriptions for 2019/20 published via the Philosophy Student Handbook: http://www.kcl.ac.uk/artshums/depts/philosophy/modules/index.aspx .
<i>Friday 8 March 2019</i>	Online module selection task opens via Student Records: https://mykcl.kcl.ac.uk/urd/sits.urd/run/siw_lgn
<u>Tuesday 2 April 2019</u>	DEADLINE: Online module selection task closes at 16.00hrs (GMT)
<i>3 April 2019 onwards</i>	<u>Check your KCL email account regularly!</u> If you have selected 6AANC000 Dissertation , we may contact you regarding dissertation topic allocation.
<i>Mid-Late May 2019</i>	Students will be notified of their module allocations by email.

FIRST STEP: Check your Programme Requirements!

You **MUST** ensure that you complete the online module selection task according to the **programme specifications** for your degree and **year of study**:

- [BA Philosophy](#)
- [BA French & Philosophy with a year abroad](#)
- [BA German & Philosophy with a year abroad](#)
- [BA Philosophy & Spanish with a year abroad](#)
- [BA War Studies & Philosophy](#)
- [BA Mathematics & Philosophy](#)
- [BSc Physics & Philosophy](#)
- [BSc Physics & Philosophy with a year abroad](#)
- [MSci Physics and Philosophy](#)
- [BA/BSc Philosophy, Politics & Economics](#)
- [LLB Politics, Philosophy & Law](#)
- [Liberal Arts with a Major in Philosophy](#)

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Online Module Selections – General Guidance

- The online Module Selection Task will be accessible via Student Records from 09:00hrs (GMT) on Friday 8 March. **DEADLINE:** Tuesday 2 April at 16.00hrs (GMT).
- You should discuss your module choices with your [Personal Tutor](#) before submitting them on Student Records. Module selections are **NOT** considered on a first-come first-served basis. Take your time to consider your choices carefully; once you have submitted your module selections online, you cannot resubmit.
- You must select modules amounting to **120 credits** in each academic year. Almost all Philosophy modules are worth 15 credits (except the [6AANC000 Dissertation](#) in the final year, which is worth 30 credits).
- Where possible, you will be allocated to your first choice of modules. However, this may not always be feasible, so you will be asked to submit back-up choices. It is important to consider these reserve selections carefully; you should be willing to study any of the modules you select online.
- As standard and where possible, you will be allocated to modules to give you an equal spread of Philosophy credits across the year; for example, 60 credits in Semester 1 and 60 credits in Semester 2.
- Before you begin the online Module Selection Task, watch the '[How to submit your module preferences](#)' video.
- There is an option on the online module selection task to 'View/Add Comments' on your selections. However, **REGISTRY SERVICES ARE UNABLE TO ACCESS THESE COMMENTS**. Please contact the Professional Services Team at philosophy@kcl.ac.uk with any additional comments or queries.

N.B. If you experience any difficulties using the online Module Selection Task, please complete the [Registry Services Enquiry Form](#) and a member of their team will respond as soon as possible.

Modules Available in 2019/20

The full list of undergraduate Level 5 and Level 6 modules offered for 2019/20 will be published on **Thursday 21 February 2019**:

<https://www.kcl.ac.uk/artshums/depts/philosophy/modules/ugmodules2019-20.aspx>

The modules that run in each academic year are subject to staff availability and student demand, so there is no guarantee every module will run each year. Module descriptions may also vary from year-to-year and they can be viewed via the online Module Catalogue. The module description pages will specify the formative/summative assessment requirements and reading lists for the 2019-20 academic year.

Studying Abroad

- **If you are hoping to study abroad in 2019/20, you should still select a full 120 credits of modules.** Choosing modules now will ensure that, if your application to study abroad is **unsuccessful**, you will still be allocated to enough modules here at King's.

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- If your application to study abroad is **successful**, you should liaise with the Professional Services Team (philosophy@kcl.ac.uk) to ensure that the extra modules are removed from your record.

Choosing Modules(s) from other Departments at King's

- **Single-honours Students:**
You may typically be permitted by the programme regulations to take up to **30 credits** (i.e. two 15 credit modules or one 30 credit module) from other departments at King's besides Philosophy during your entire programme of study.
- **Joint-honours Students:**
You may typically be permitted by the programme regulations to take up to **15 credits** (i.e. one module) from other departments at King's besides Philosophy and your joint department(s), in place of Philosophy modules during your entire programme of study.
- **Studying Abroad?**
If you are studying abroad for part of the year, you cannot select any modules outside of the Philosophy department.

N.B. You should still select a full 120 credits of modules via online Module Selection.

If you would like to request to take a non-Philosophy module from another department at King's, please follow the independent process below:

- Check with the department hosting the module whether the module is available for you to take. It may only be open to home department students or availability may be restricted for another reason.
- Check that the module will be running in 2019/20.
- Check for any pre-requisites specified on the module description online.
- Consult your Personal Tutor or the Department Education Lead ([Dr Maria Alvarez](#)).
- When you have received their guidance, submit a [Module Change Request form](#) before the deadline of **16.00 on Tuesday 2 April 2019**.
- All requests are subject to both approval from the Department Education Lead and availability.

Please note that the process for signing up to modules may vary across the Faculty/Schools. Therefore, you should also check the process for registering with the department that is hosting the module.

Choosing an 'Opportunity Module' from the Faculty of Arts & Humanities

The '[Opportunity Modules](#)' are an innovative initiative to create novel spaces for students to try subject areas outside their own disciplines. They are specifically designed to be accessible to a wide range of students from across the Faculty and provide them with a supportive environment in which to experience cutting-edge, research-informed teaching in subjects other than their own.

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If you wish to take an Opportunity Module, this will count as part of your allowance of credits from other departments at King's, besides Philosophy, as detailed above.

Follow the process above and submit a [Module Change Request form](#) before the deadline of **16.00 on Tuesday 2 April**.

Choosing a Module from the Modern Language Centre (MLC)

If you wish to take a language module in the [Modern Language Centre \(MLC\)](#) for credit, this will count as part of your allowance of credits from other departments at King's besides Philosophy, as detailed above.

Follow the process above and submit a [Module Change Request form](#) using the MLC place holder module code **6AAL00SL** before the deadline of **16.00 on Tuesday 2 April**.

IMPORTANT: You must also attend a Modern Language Centre Assessment & Registration session. **For full details, please visit the MLC website:**

<https://www.kcl.ac.uk/study/modern-language-centre/courses/current-enrolment-period.aspx>

The MLC also run evening language classes, which you must pay for and **do not count towards your degree result**. If this is of interest to you, please contact the MLC directly; **you cannot choose this option as part of the module selection task**. Further information is available here:

<https://www.kcl.ac.uk/study/modern-language-centre/courses/evening-language-courses.aspx>

Choosing an Intercollegiate Module from UCL or Birkbeck

Please note that the Department Education Lead must approve any modules to be taken outside King's.

- **Single-honours Students**
You may typically be permitted to take **up to 30 credits (i.e. two 15 credit modules or one 30 credit module)** per year in your second and final year from other *philosophy* departments in the University of London (UCL or Birkbeck).
- **Joint-honours Students**
You may typically be permitted to take **up to 15 credits (i.e. one module)** per year in your second and final years from other *philosophy* departments in the University of London (UCL or Birkbeck). Check your specific programme requirements for full details.
- **Studying Abroad?**
If you are studying abroad for part of the year, you cannot select any modules outside of the Philosophy department.

N.B. You should still select a full **120 credits** of modules via online Module Selection.

If you would like to request to take a Philosophy module from an intercollegiate institution, including **UCL** or **Birkbeck**, please follow the independent process below:

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- Consult the relevant module information pages on the UCL or Birkbeck philosophy department website for confirmation of which modules they will be offering in 2019/20. ***Please note that you are only able to request a module for which an equivalent module is not available at King's.***
- Check with the intercollegiate department hosting the module whether the module is available for you to take. For example, it may only be open to home students or availability may be restricted for another reason.
- Check for any pre-requisites specified on the module description online.
- Consult the Philosophy Department Education Lead ([Dr Maria Alvarez](#)).
- When you have received their guidance, submit a [Module Change Request form](#) before the deadline of **16.00 on Tuesday 2 April**.
- Requests are subject to both approval from the Department Education Lead *and* availability at the intercollegiate institution.
- In addition, complete the relevant intercollegiate registration form (this will be emailed to you) and submit to philosophy@kcl.ac.uk.

**** Please do NOT send your registration form directly to UCL/Birkbeck****

For further details about the intercollegiate registration process and links to the relevant intercollegiate institution's webpages:

<https://www.kcl.ac.uk/artshums/depts/philosophy/modules/guidance/year2-3choosing.aspx>

Choosing the Dissertation (6AANC000) – 30 credits, Full Year

For full details, please see:

- [6AANC000 Dissertation](#)
- [Dissertation supervision & advice](#) (including available dissertation topics to choose from)
- [Philosophy undergraduate dissertation proposal](#) (online form)

Final year undergraduate students have the option of choosing [6AANC000 Dissertation](#).

- If you select 6AANC000 Dissertation, you **MUST** also complete the [undergraduate dissertation proposal form](#) by **16.00 on Tuesday 2 April**.
- You will provide a ranked list of up to FOUR selections from the [available dissertation topics](#) (1=most preferred), which will be used to match you to a supervisor.
- You also have the option to be more specific, i.e. to add a provisional title, but this is not a requirement.
- **Each topic must be one you would be happy to write a dissertation on.**
- Once all ranked choices have been accommodated, if you have not been allocated a supervisor for one of your chosen topics but there are still places remaining elsewhere, you will be offered a place with a

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supervisor for one of these other subject areas. You may then choose either to take up one of these places, or to revert to your back-up module choices.

PLEASE NOTE: It is very important to check your email frequently in the days following the module selection deadline, as we will need to allocate any remaining places quickly.

The Dissertation module allows a student to explore a single topic in philosophy at greater length, developing this topic in consultation with a faculty member, while also doing independent research. Students will produce a single piece of writing on a philosophical topic, maximum 10,000 words in length. All students taking the module will be required to attend a weekly dissertation seminar in Semester 2 and make one presentation of their work.

Further Information

Why do I have to choose my modules now?

- The timetable will be based upon the least possible number of clashes generated by your module choices. This is to ensure that you can take all the modules you wish to, as far as possible.
- If you do not input your module choices by the deadline, the Timetabling Team will not take your choices into account and you will have to make choices based on the timetable, rather than vice-versa.

Can I change my mind later?

- If there are extenuating circumstances, you will have the opportunity to request to change modules for both Semester 1 and 2 at the beginning of the 2019/20 academic year (we will confirm the deadlines for this once the timetable is published).
- **Please note that you should make use of all the information available to you when choosing your modules and select your choices carefully. Module changes are not always permitted and relying on requesting them at the start of the year may mean that your preferred modules are already full.**

For further queries, please contact:

- Your [Personal Tutor](#)
- The Philosophy Department Education Lead: [Dr Maria Alvarez](#)
- The Professional Services Team: philosophy@kcl.ac.uk