
Academic Board

Meeting date 2 July 2025**Paper reference** AB-25-07-02-02**Status** FINAL



Meeting of the Academic Board to be held on **Wednesday 2 July 2025** at 14.00, Great Hall, Strand Campus.

Agenda

1	Welcome, apologies and notices	Verbal	Chair
2	Approval of agenda	AB-25-07-02-02	Chair
3	Unanimous Consent Agenda including:	AB-25-07-02-03	Chair
3.1	Minutes of the Previous Meeting (to approve)	AB-25-07-02-03.1	
3.2	Actions Log (to note)	AB-25-07-02-03.2	
3.3	Student Terms & Conditions 2026-2027 (to approve)	AB-25-07-02-03.3	
3.4	King's Student Protection Plan (to approve)	AB-25-07-02-03.4	
3.5	JEI SUSTech Student Protection Plan (to approve)	AB-25-07-02-03.5	
3.6	Academic Calendar Dates 2026/27 – 2029/30 (to approve)	AB-25-07-02-03.6	
4	Matters arising from the minutes		
STRATEGIC DISCUSSION			
5	King's Strategy 2030 (to discuss)	AB-25-07-02-05	Chair
6	King's investment in research (to discuss)	AB-25-07-02-06	VP (Research & Innovation)
REGULAR BUSINESS ITEMS			
7	Report of the Vice-Chancellor & President Summary Report on Key Issues (to note)	AB-25-07-02-07	Chair
8	KCLSU Officers' Report (to note)	AB-25-07-02-08	KCLSU
9	Reports of Committees		
9.1	Report of the College Education Committee • Portfolio Oversight Committee (to approve) <i>See Consent Agenda for remaining items from CEC</i>	AB-25-07-02-09.1	Director of Students & Education Director of Academic Quality
9.2	Report of the College Research Committee <i>See Consent Agenda for all items from CRC</i>	AB-25-07-02-09.2	Chair, CRC
10	The Dean		
10.1	Report of The Dean (to note)	AB-25-07-02-10.1	Dean
10.2	To elect Associates of King's College (to approve) <i>Item on Consent Agenda</i>	AB-25-07-02-10.2	
11	Any Other Business		

Dr Sinéad Critchley, University Secretary and Director of Assurance
July 2025

Academic Board

Meeting date 2 July 2025

Paper reference AB-25-07-02-03

Status FINAL



Unanimous Consent Agenda

A consent agenda is a tool often used by organizations to deal expeditiously with routine matters and reports, leaving more time for more strategic discussions. The items on a consent agenda are expected to be non-controversial and unlikely to engender questions. The items on the consent agenda, whether for approval or information, are dealt with by a single motion to accept/receive for information all items contained in the consent agenda. Before taking the vote, however, the Chair will ask whether any member wishes to have any item removed from consent in order to ask a question or make a comment about it. In such a case, the item is automatically removed from the consent agenda and will be dealt with at the end of the meeting or within the report of the Committee under which it sits. The remaining items are then unanimously approved/received for information en bloc without discussion.

While approval of an omnibus motion saves time at meetings, members will want to review the consent agenda materials carefully in order that they properly discharge their responsibilities. Members may ask to have an item removed from the consent agenda by so informing the Secretary or Chair at any time up until the motion is put.

Recommended: That the Academic Board approve or note for information the items contained in the Unanimous Consent Agenda, listed below.

Item	Title	Paper	Action
3.1	Minutes of April 2025 meeting	AB-25-07-02-03.1	Approve
3.2	Actions Log	AB-25-07-02-03.2	Note
3.3	Student Terms & Conditions 2026-2027	AB-25-07-02-03.3	Approve
3.4	King's Student Protection Plan	AB-25-07-02-03.4	Approve
3.5	JEI SUSTech Student Protection Plan	AB-25-07-02-03.5	Approve
3.6	Academic Calendar Dates 2026/27 – 2029/30	AB-25-07-02-03.6	
Report of the College Education Committee (CEC)		AB-25-07-02-09.1	
9.1	(i) Academic Calendar: King's Digital 2026-27 Six Teaching Period Calendar	Annex 2	Approve
	(ii) KCL Academic Regulations 2025/26	Annex 3	Approve
	(iii) Royal Academy of Dramatic Art (RADA) Academic Regulations 2025/26	Annex 4	Approve
	(iv) The Inns of Court College of Advocacy (ICCA) Academic Regulations 2025/26	Annex 5	Approve
	(v) SUSTech-King's School of Medicine (SKMed) Academic Regulations 2025/26	Annex 6	Approve
	(vi) Degree Outcomes Statement 2025/26	Annex 7	Approve
	(vii) Postgraduate External Examiners Overview Report 2023/24	Annex 8	Approve
	(viii) Module Evaluation 2025/26: final proposals and revised policy	Annex 9	Approve

	(ix) Updated Suspension and Closure Policy	Annex 10	Approve
	(x) Admissions Policy Review	Annex 11	Approve
	(xi) Professional, Statutory and Regulatory Body (PSRB) Policy	Annex 12	Approve
	(xii) Personal Tutor Policy	Annex 13	Approve
	(xiii) Revised Postgraduate Research Students, Involvement in Teaching and Learning at King's College London Policy	Annex 14	Approve
	(xiv) Revised Fitness to Practise Policy and Procedure	Annex 15	Approve
	(xv) Revised Complaints Policy	Annex 16	Approve
	(xvi) Revised Non-Academic Misconduct Policy and Procedure	Annex 17	Approve
	(xvii) Transforming Assessment for Students at King's (TASK) update		Note
	(xviii) Update on King's Strategic Whole-University Approach to Student Mental Health and Wellbeing		Note
	(xix) Reports of Committees: PDASC re-approvals following Periodic Programme Review, and approvals for programme undertaking Programme Post Launch Review		Note
	(xx) Reports of Committees: AROSC UG Student Awards Report 2023/24	Annex 18	Note
Report of the College Research Committee (CRC)		AB-25-07-02-09.2	
9.2	(i) Research Integrity: Authorship and Contributions Policy		Note
	(ii) Research Integrity: Code of Good Conduct in Research		Note
	(iii) SSPP Research Strategy		Note
	(iv) KHP Research: Improving Support and Efficiency		Note
	(v) Matters Arising		Note
	(vi) Research Strategy Away Day		Note
	(vii) Research Staff Representative Committee: Improving Cross-Faculty Engagement		Note
	(viii) Ways of Working		Note
Report of the Dean			
10.2	Election of Associates of King's College London	AB-25-07-02-10.2	Approve

Christine Cartwright
Governance Manager
July 2025

Academic Board

Meeting date 2 July 2025

Paper reference AB-25-07-02-03.2

Status Final



Actions Log

Action required

- ☐ For approval
☐ For discussion
☒ To note

Executive summary

The Board is asked to note the updated Actions Log.

Actions Log

Meeting	Minute	Topic	Action	Owner	Deadline (and any Revisions)	Notes	Progress
9 April 2025 AB-05-24/25	6	Report of the Vice-Chancellor & President	To bring the outcome of AdvanceHE's review into the Freedom of Speech documents to a future meeting	Chair	-		In progress
17 March 2025 AB-04-24/25	7	KCLSU Officers' Report	To discuss AI and academic misconduct in greater detail	VP Education & Student Success	April 2025	Strategic discussion held	Closed
17 March 2025 AB-03-24/25	6	Report of the Vice-Chancellor & President	To identify a date to bring the draft Strategy 2030 to Academic Board	Chair	July 2025	On the agenda for this meeting	Proposed for closure
30 October 2024 AB-01-24/25	5.1	Board Assurance Framework	Further reflection needed on the five BAF items against Academic Board and the language used before a further paper be presented to a future meeting of the Board for further improvement.	University Secretary & Director of Assurance	Autumn 2025 July 2025 March 2025	Under discussion through Council and its committees	In progress via ABOC
26 June 2024	8	Financial Health of the HE sector	Difference between King's research income and research expenditure – Academic Board to receive a more detailed paper	VP Research & Innovation	July 2025 March 2025	AB to receive presentation	Proposed for closure
8 March 2023	5	Research Strategy	Report on progress made in connection with research culture.	VP Research & Innovation	Early 2026 July 2025 April 2025 (previously Autumn term 2024)	Delayed from July 2025 as REF 2029 announcements delayed until end of 2025. AB to receive presentation June 2024 meeting received an update on the CRC report.	In progress

Academic Board	
Meeting date	2 July 2025
Paper reference	AB-25-07-02-03.3
Status	FINAL
Access	Members and senior executives



Student Terms and Conditions Review 2026/27

Action required

- ☒ For approval
☐ To recommend for approval
☐ For discussion
☐ To note

Motion: That the Terms and Conditions produced in the 2026/27 review, be approved.

Paper Explanation for Members

Why is this paper being presented?	A review of all sets of Terms and Conditions has taken place. These will need to be approved by the committee for the documents to be uploaded onto the Policy Hub in time for the next academic year.
What are the key points/issues?	<p>Key changes were made to the General set to clarify applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees. This was then relayed in all other sets alongside necessary amendments for each set. The review produced the following sets which need approval:</p> <ol style="list-style-type: none"> 1. General Terms and Conditions 26/27 2. Terms and Conditions for Kings Digital Students – Programmes Invoiced at Course-Level 26/27 3. Terms and Conditions for King's Digital Students – Programmes Invoiced at Module level 26/27 4. Terms and Conditions for Executive MBA students 26/27 5. King's International Foundations Terms and Conditions 26/27 6. Terms and Conditions for Pre-Sessional students 26/27 7. Terms and Conditions for Prepare for Postgraduate Courses 26/27 8. Terms and Conditions for Open Enrolment Short Courses 25/26 9. Terms and Conditions for Corporate and Tailor-Made Language Courses 25/26 10. Terms and Conditions for Evening, Saturday and Summer Language Courses 25/26 11. Terms and Conditions for Non-Credit Bearing Language Courses 25/26



	<p>Please note, there are four further sets that are currently being reviewed by internal stakeholders and the external legal partner. Once complete, it has been agreed that these will be reviewed under Chair's Action. These are:</p> <p>12. Terms and Conditions for Summer Programmes 2026 13. Terms and Conditions for Custom Credit bearing Programmes 25/26 14. JEI SUSTech Terms and Conditions 25/26 15. Singhasari Terms and Conditions 25/26</p>
What is required from members?	To approve the updated and reviewed sets of Terms and Conditions for 26/27.

Paper History

Action Taken	By	Date of Meeting
Approved	Student and Consumer Protection Board	22/05/2025

Paper Submitted by:

Farhaana Hussein, Regulatory Compliance Manager, Academic Regulations Quality and Standards

Student Terms and Conditions Review 2026/27

1. Terms and Conditions Review 2026/27

1.1. The Terms and Conditions have undergone a review to produce the sets for enrolment in 26/27. The sets to be produced for this review include:

- General Terms and Conditions 26/27
- Terms and Conditions for Kings Digital Students – Programmes Invoiced at Course-Level 26/27
- Terms and Conditions for King’s Digital Students – Programmes Invoiced at Module level 26/27
- Terms and Conditions for Executive MBA students 26/27
- King’s International Foundations Terms and Conditions 26/27
- Terms and Conditions for Pre-Sessional students 26/27
- Terms and Conditions for Prepare for Postgraduate Courses 26/27
- Terms and Conditions for Open Enrolment Short Courses 25/26
- Terms and Conditions for Corporate and Tailor-Made Language Courses 25/26
- Terms and Conditions for Evening, Saturday and Summer Language Courses 25/26
- Terms and Conditions for Non-Credit Bearing Language Courses 25/26
- Terms and Conditions for Summer Programmes 2026
- Terms and Conditions for Custom Credit bearing Programmes 25/26
- JEI SUSTech Terms and Conditions 25/26
- Singhasari Terms and Conditions 25/26

1.2. Following last year’s review, there were further changes made based on advice from our external legal partner (Pinsent Masons) to ensure the Terms and Conditions were in line with the Consumer Rights Act (2025). As such, the sets were in a good position and the initial priority for this year was to reduce the number of sets.

1.3. However, two new sets have been introduced covering provisions for Summer Programmes, and for Custom Credit bearing Programmes. Terms and Conditions for the Singhasari Partnership in Indonesia were also required to be reviewed. Moreover, after reviewing a condensed version of the Language Terms and Conditions, the University was advised against adopting a condensed set to avoid confusion and ambiguity for students. Therefore, it has not been possible to reduce the number of sets this year. King’s has been assured that the approach of having multiple bespoke sets for different remits is more compliant with consumer law.

1.4. It should also be noted that the sets for the overseas collaborative provisions for the JEI SUSTech and Singhasari have required further specialist legal advice to ensure the right law governs them. As this will take some time, it has been agreed that once these sets are produced, they will be reviewed by Academic Board Chair’s Action. The next sections explain the changes made to each individual set, for approval at Academic Board.

2. For Approval

2.1. Amendments made to the General Terms and Conditions 26/27

- Clause 3.2. - removal of previous wording “where You wish to accept an Offer, but are unable to do so” as the clause is clear enough without this.

- Clause 4.1.4 – reworded to clarify that King’s can amend offers for any reason at any time before a student accepts the offer. Clauses 4.1.4 (a) – (e) rewritten in full sentences to be clearer and less ambiguous to students.
- Clause 4.2.2. – Removal of reference to Biometric Residence Permits and updated to include using the electronic status check through the government’s “View and Prove” online service for Visa requirements.
- Clause 4.2.6. – term ‘apply for’ changed to ‘obtain’
- Clause 4.2.9. and 4.2.11. – the term ‘curtailment’ changed to ‘cancellation’.
- Clause 4.3.2. – this clause has been expanded to clarify that King’s will contact firm offer holders who have disability support needs.
- Clause 4.4.2 – updated to include the updated Non-Academic Misconduct Policy.
- Clause 5.1.2. (e) – new clause added to reiterate keeping login details confidential.
- Clause 5.2.1. (d) – the “declaration of enrolment” task has been removed and replaced with a simple tick box to say students agree to the terms and conditions of their chosen programme.
- Clause 6.3.3. (c) – this clause has been expanded to clarify the time period in which relevant students must complete their English Language test.
- Clause 6.3.3. (e) – this is a new clause to state that King’s will refund deposits in the event that a course is withdrawn or substantial change is made before enrolment and the student no longer wishes to continue.
- Clause 6.4. – heading changed from “Funding via the Student Loans Company” to “Students Funded via the Student Loans Company.
- Clause 6.7. – this is a new clause to include terms for students sponsored by Enhanced Learning Credits Administration Services.
- Clause 6.9.1. – this clause has been updated to reflect that if students do not pay their fees in line with the T&Cs, they have 42 days to make a payment thereafter.
- Clause 6.9.5. – this clause has been expanded to show that suspended students who have not paid their fees may have their King’s registration cancelled within 30 days of their suspension.
- 6.10.3. – the term “current student” replaced with “returning or continuing student”. 6.10.3 (b) updated to include reference to Home and PGCE students.
- Clause 6.10.4 – this is a new clause to clarify that fee increases still apply to students transferring courses.
- Clause 6.10.5 – this clause has been reworded with “King’s aim to” rather than “King’s will” to provide greater flexibility.
- Clause 7.3. and 7.4 – these are new clauses to include information on fee calculations in the event of cancellations/suspensions
- Clause 9.4.5. – this clause has been updated to remove the two weeks’ notice and replace with immediate effect if a student wishes to cancel their contract if there have been significant changes and they are not happy with the alternative.
- Clause 9.7.2. (d) – amended to include clarity on acts outside of our control and Force Majeure Events, with language amended to provide a non-exhaustive list of circumstances which may result in failure to deliver.
- Clause 9.7.3. removed.
- Section 10 – all references to “programmes” changed to “courses”
- Clause 14.2. – removal of reference to seek guidance from tutor or supervisor from King’s Information Compliance Team as this was out of place.

2.2. Amendments made to Terms and Conditions for King's Digital Students – Programmed Invoiced at Course Level 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Clause 8.3.1 (c) – updated to include clarity that games that are part of the weekly content and activities are not accessible via phone.

2.3. Amendments made to Terms and Conditions for King's Digital Students – Programmes Invoiced at Module Level 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Clause 8.3.1 in relation to hardware needed – updated to include soundcard and speakers, microphone and webcam.
- Clause 8.3.2 in relation to operating systems required – updated to include Android: OS 10, 11 or 12 and iOS: iOS13 or iOS14.
- Clause 9.5 – “Postgraduate Funding” reworded to “students funded via the student loans company”.

2.4. Amendments made to the Terms and Conditions for Executive MBA students 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Clause 6.4.1. updated to include the accurate tuition fees for 26/27.
- Clause 6.7.4 new clause to clarify discretion around suspensions in relation to attending lectures and submitting assessments/taking tests.
- Clause 6.8.3 amended to include information on tuition fee increases in the event of transferring courses.
- Clause 8.6. updated with the relevant withdrawal dates for 26/27.

2.5. Amendments made to the King's International Foundations Terms and Conditions 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Definition and any reference to “sales tax” removed as not relevant to these courses.
- Definition of “visa” included.
- Clause 4.2.2. – removal of link to King's International Foundation webpage as there is no specific information about entry requirements here. Reference made to Offer remains.
- Clause 6.4. – amended to include King's being able to take any reasonable steps needed to minimise disruption to students in an online virtual learning environment.
- Clause 7.1. – amended to include example of unforeseen circumstances such as issues with staff availability.
- Clause 7.2. – updated to include lectures.
- Clause 11.6 – updated to clarify that interrupting students must restart the programme in August/September and pay full tuition fees for the year.

2.6. Amendments made to the Terms and Conditions for Pre-Sessional students 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Definition of “visa” included.
- Clause 3.2.3. removed.
- Information about ATAS certificate removed as not applicable to these courses.

2.7. Amendments made to the Terms and Conditions for Prepare for Postgraduate Courses 26/27

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Definition of “Leave of Absence” removed.
- Definition of “Visa” included.
- Clause 4.1.7. amended to include that King’s can ‘withdraw You from your Course’ as a result of providing inaccurate information on an application.
- Clauses 4.1.8. (a)-(c) rewritten in full sentences to provide greater clarity.
- Clause 4.1.9. – new clause to signpost the Applicant Complaint Policy.
- Clause 4.1.10. – new clause included to note that King’s reserves the right to refund any applicable application fees if an applicant has provided false information or failure to comply with the terms of requirements.
- Previous clause 4.2.6 regarding ATAS certificates removed as not applicable for these courses.
- Section 7.6 on tuition fee variations removed as not applicable for these courses.
- Clause 10.4.1 amended to provide greater clarity on changes to courses before course commencement.
- Previous clause 16.3 removed.

2.8. Amendments made to the Terms and Conditions for Open Enrolment Short Courses 25/26

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Definition of “Application” clarified.
- Language throughout the set amended to reflect that fees for these courses are paid up front.
- 7.5.1 (a)-(f) removed as not relevant to these courses.
- Clause 7.6.2. – new clause to include that students are liable to pay increased fees if applicable in the event of interruption.
- Clause 7.6.8. removed as not applicable.
- Reference to Sales Tax in clause 8.2. removed as not applicable.
- Clause 8.3. removed as not applicable.

2.9. Amendments made to the Terms and Conditions for Corporate and Tailor-Made Language Courses 25/26

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Language added to title, for clarity.

- Clause 3.1. – inclusion of sending the course agreement form via email acting as acceptance to the Terms and Conditions.
- Clause 7.5. amended to refer to Course Information for further information.
- Section 8 amended to clarify terms around courses delivered via KEATS.
- Clause 11.3.1. amended to detail that sponsoring organisations need to pay 28 days from invoice date (previously 30).

2.10. Amendments made to the Terms and Conditions for Evening, Saturday and Summer Language Courses 25/26

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- References to the wording of application processes amended throughout to accurately reflect the contracting process.
- Inclusion of written confirmation under clause 3.1.
- Removal of previous clause 7.8. as not applicable to these courses.
- Clause 10.4. amended to clarify terms around courses delivered via KEATS.
- Removal of clause 12.1.5. as these courses are non assessed.
- Clause 13.5.5 amended to clarify suspensions and liability to Sales Tax.

2.11. Amendments made to the Terms and Conditions for Credit Bearing Modules not for Award Language Courses 25/26

- Changes made to align with the amendments in the General set in relation to applications, Visa, disability, removal of declaration of enrolment task, refunds, acts outside of our control and Force Majeure Events, compensation, and payment of tuition fees where necessary.
- Removal of “offer” replaced with “written confirmation” throughout, to suit the nature of these courses.
- Clause 9.3.5. amended to clarify terms around guests on campus.
- Section 12 updated to include terms around courses delivered via KEATS.
- Table in clause 17.5. amended to clarify withdrawal dates.

3. To note

- 3.1. The new Admissions Policy will be going to Academic Board in July for approval. The T&Cs will be updated with a link to this policy once approved and live. Similarly, the Student Protection Plan will be updated and once approved and live, the link will also be updated across the T&Cs. The links to be updated are currently highlighted in each set.
- 3.2. Following an investigation by the OfS, concerns were raised around universities including information in their contracts regarding exhaustive lists of circumstances that lead to failure to deliver, including internal industrial action. The University has been assured by Pinsent Masons that the correct language has been used across our sets of Terms and Conditions. This includes a non-exhaustive list of circumstances starting with ‘this may include’, and reference to industry-wide industrial action.
- 3.3. There are two additional sets of Terms and Conditions: Scholars of Tomorrow Scholarships and Prepare for Postgraduate Scholarships, offered to students on International Foundation Programmes. These Terms and Conditions relate to the requirements of the scholarship rather

than a course/programme. It was therefore decided by the University's in-house legal counsel that these be reviewed by external legal separately and then noted at the relevant committees, rather than needing approval.

- 3.4. There are four sets of Terms and Conditions still under review. The Terms and Conditions for Summer Programmes and Custom Credit bearing Programmes are new sets that have been produced based on the General set, with specific clauses relating to their respective courses. The updated sets for JEI SUSTech Terms and Conditions and the Singhasari Terms and Conditions are also still being reviewed. As these are overseas collaborative provisions, work is being done to ensure they are governed by the correct law. Once ready, these will be submitted for approval via Chair's Action.

4. **Challenges faced during the review**



- 4.3. Colleagues in Academic Regulations, Quality and Standards have also produced a CMA Training Briefing aimed at key colleagues across the University. One of the plans for the near future will be to roll this out to colleagues involved in the Terms and Conditions review. This will aim to ensure that these teams are aware of the University's CMA obligations and risks, and remain compliant with the review process.

Academic Board	
Meeting date	2 July 2025
Paper reference	AB-25-07-02-03.4
Status	FINAL
Access	Members and senior executives



King's Student Protection Plan

Action required

- ☒ For approval
☐ To recommend for approval
☐ For discussion
☐ To note

Motion: That King's Student Protection plan, be approved

Paper Explanation for Members

Why is this paper being presented?	As part of King's OfS registration conditions it must have a comprehensive plan to protect the continuation of study for its students. This plan must be sent to the OfS and available to students at all times.
What are the key points/issues?	King's must have an OfS approved Student Protection Plan that references the University risk register and mitigations against defined risks for the continuation of study for its students. This covers all risks pertinent to King's. This version has no changes to processes from the previous year, but now includes reference for the period 2025/26.
What is required from members?	Approval of the Student Protection plan so that this can be logged with the OfS and shared with students.

Paper History

Action Taken	By	Date of Meeting
Approved	Student & Consumer Protection Board	22/05/2025

Paper Submitted by:

Nicola Wood, Head of Course Information, Data Governance & Security, Students & Education Directorate

King's Student Protection Plan

Provider's name: King's College London

Provider's UKPRN: 10003645

Legal address: King's College London, 5-11 Lavington Street, London, England, SE1 0NZ

Contact: Darren Wallis- Executive Director Education & Students (Darren.Wallis@kcl.ac.uk)

Student protection plan for the period 2025/26

An assessment of the range of risks to the continuation of study for your students, how those risks may differ based on your students' needs, characteristics and circumstances, and the likelihood that those risks will crystallise

1. Introduction

The Higher Education and Research Act 2017 requires Higher Education Institutions (HEIs) to maintain a Student Protection Plan to protect the interests of students in the case of material change, e.g. programme changes, suspensions, closures or institutional closure.

The purpose of this Student Protection plan is to preserve the continuation and quality of study for all of the Universities' students whenever a risk to the continued study of students materialises.

Events which may trigger the activation of the student protection plan include (but are not limited to):

- The University is no longer able to operate or no longer intends to operate
- Loss or suspension of the University's degree awarding powers
- The loss or suspension of the University's Student Sponsor licence
- The University loses professional accreditation from a regulatory body
- One or more of the locations at which the University delivers courses to students is no longer available
- The University is no longer able to deliver courses in a department or subject area
- The University is no longer able to deliver one or more programme of study
- The University is no longer able to deliver one or more modes of study
- The University is unable to deliver material components of one or more programme, particularly if there are areas of vulnerability, such as single person dependencies for teaching or supervision of research students.

2. Assessment of Risk

The University has undertaken an assessment of the range and level of risks to the continuation of study for our students. Using the University risk assessment template, we have assessed the likelihood and impact of risks materialising. The final risk level is based on a score which takes into account the effectiveness of control measures in place to manage the risk.

- 2.1 Based on the financial performance of the University the likelihood that the institution will cease to operate is low. The evidence used to assess this risk is the financial performance of the University as per the financial statements, the University risk register, business continuity plan, and the key performance indicators that reported to the University Council and the Office for students on an annual basis. Our financial position is published annually: [Our finances](#) | [About](#) | [King's College](#)

- 2.2 The risk to the continuation of study due to the University losing its degree awarding powers is low. The University has in place quality assurance processes and procedures which ensure adherence to OfS standards. The governance arrangements ensure oversight of quality assurance thorough a range of department, faculty and University level committees CEC- College Education Committee (and its imminent successor) which reports directly to the Academic Board.
- 2.3 The risk to the continuation of study due to the University losing its student sponsor licence is moderate. The University's licence is renewed annually every November. The University has in place policies and procedures to ensure compliance with its sponsorship duties, these procedures are reviewed and updated annually by the compliance officer. The University regularly monitors its key compliance statistics to ensure it will meet the threshold levels required for renewal of its licence. Data relating to compliance statistics (BCA- Basic Compliance Assessment scores) for the past 3 years confirms that the University performs well within the thresholds set by the UKVI for student sponsor compliance.
- 2.4 The University has multiple campus sites across London. The likelihood of the University closing any of these campus sites is low. The campuses are currently fully occupied and enrolment and recruitment data suggests this will continue to be the case.
- 2.5 The University has a number of collaborative arrangements where programmes are delivered with partner organisations at sites in the UK and abroad. The University also has a number of contracts for the delivery of public sector training. The risk to the continuation of study is moderate because all partnership contracts include provision to support the teach out of programmes should the partnership end. For the partnerships that are currently closing, both the partner institutions and the university have committed to teaching out current students and final intake dates have been agreed.
- 2.6 The risk of closing a subject area is low. There are currently no plans to close subject areas, the university remains committed to offering a breadth of subject disciplines across the university. Annual business planning and budget setting processes review student numbers, programmes on offer in each department or faculty (where subject areas are located) and the financial position of each department, school or faculty. These processes identify any actions which may be required to maintain the sustainability of each subject area.
- 2.7 The University continually reviews and updates its academic offer, this does involve the suspension, closure and replacement of courses. Hence the likelihood of planned programme closures is high and the potential impact on students is high. However, when the university takes the strategic decision to close a programme, it would be the result of low applicant demand for the programme and it is normal practice and the preferred option to teach out continuing students on the programme for which they have enrolled, therefore the risk to the continuation of study is low. The University also operates a programme post-launch review policy, every 3 years for standard undergraduate degrees, which ensures a full degree teaching cycle has occurred prior to suspension or closure decisions being taken.
- 2.8 It is unlikely that the University will close one or more modes of study, although the potential impact on students would be high, there are sufficient control measures in place to ensure that the risk to the continuation of study is low. The majority of the university provision is delivered full-time. Programmes which are delivered part-time often share delivery with the full-time course which ensures viability. The University has some online and/or distance learning provision delivered internally with third party contracts in place for marketing and recruitment and access to some e-learning platforms.

- 2.9 There is low risk that the University is unable to deliver material components¹ of one or more programme of study. There are certain instances this may occur, i.e. unforeseen departure of key staff, damage to buildings or equipment. The risk to the continuation of study in these cases is moderate and the university has continuity plans to ensure alternative arrangements are made to ensure continuity of student study.

The measures that you have put in place to mitigate those risks that you consider to be reasonably likely to crystallise

3. Measures to mitigate Risk

For areas the University has identified as moderate or high risk the following measures have been put in place to preserve the continuation of study.

3.1 Closure of programmes

The University is committed to ensuring students are able to complete the programmes of study for which they have enrolled. The teaching out of programmes will be the preferred option should the university for any unforeseen reason (strategic, financial, regulatory) have to suspend or close a programme. Only in circumstances in which the university is unable to teach out will alternative options be considered. These options will include:

- The University will offer students the option to transfer to an alternative programme offered by the University.
- The University will support students to transfer to other providers. This support will include
 - the identification of providers who offer a similar or equivalent course and meet the particular needs of the student cohort (e.g. mode of study, travelling distance etc.)
 - direct liaison with other providers to support the smooth transition of students to the new provider
 - provision of course information and certification to support credit transfer arrangements
 - Consideration of compensation under the refund and compensation policy

If a suitable alternative course either at the University or other suitable provider cannot be found, the University will consider a refund of fees and compensation as outlined in the Terms and Conditions.

3.2 The loss or suspension of the University's student sponsor licence

The University will offer the following options to students:

- The University will support students to transfer to other providers. This support will include
 - the identification of providers who offer a similar or equivalent course and meet the particular needs of the student cohort (e.g. mode of study, travelling distance etc.)

¹ Please refer to the Government CMA guidance clause 4.11 on 'Material Course Information' for further information [Consumer law advice for higher education providers \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

- direct liaison with other providers to support the smooth transition of students to the new provider
- provision of course information and certification to support credit transfer arrangements
- Consideration of compensation under the refund and compensation policy

If a suitable alternative programme at a suitable provider cannot be found, the University will consider a refund of fees and compensation as outlined in Terms and Conditions.

3.3 Closure of collaborative partnerships

The University is committed to ensuring that students studying through partnership arrangements are able to complete their programme of study. Contracts with partner institutions include provision for the teaching out of existing students. In instances where it is decided to close a partnership the following arrangements will be put in place:

- The University and partner organisation will agree the date of the final intake of students.
- The University and partner organisation will agree a teach out plan, which will include a schedule of the delivery of all modules on the programme, this will ensure that all exiting students have the appropriate opportunity to complete their programmes including resit opportunities. In instances where the delivery partner is moving to a new validating body, the university will provide course information and certification to support students who wish to transfer.
- Students are informed of the closure of the partnership and provided with details of the teaching out arrangements. Students are also provided with details of how to access advice and guidance
- Arrangements are put in place to monitor student progression through the programme to ensure that students receive the appropriate advice and information during the remainder of their studies.

3.4 The University is unable to deliver material components of one or more programme

The University will take all reasonable steps to mitigate the risk of being unable to deliver a material component of a taught course. These may include the hiring of additional staff, hire or purchase of equipment, relocation and/or rescheduling of teaching. Should the University not be able to deliver a material component of a programme, affected students may be offered a modified version of the course or the opportunity to move to another course.

- If a suitable alternative taught course at the University is not available, the university will support students to transfer to other providers as outlined in 3.1 above. If a suitable alternative course either at the University or other suitable provider cannot be found, the university will consider a refund of fees and compensation as outlined in our Terms and Conditions
- In cases where the University is no longer able to provide supervision to Research Degree students due to the departure of key staff, the university will, if appropriate, allocate a new supervisor. All Research students have at least two supervisors allocated from the outset. In instances where this is not appropriate or possible due to the nature of the research, the University may appoint an external supervisor or support the student to transfer to another university to complete their programme.
- In those cases where a research student is unable to complete their programme at the University, the university will consider a refund of fees and compensation as outlined in our Terms and Conditions

3.5 Information on refund policies if continuation of study is not possible

The University supplies the students with a copy of its Terms and Conditions each year – <https://www.kcl.ac.uk/policyhub/terms-conditions-students>

Refunds are awarded when a student withdraws from a programme depending on the liability dates. The dates are published in the terms and conditions. The terms and conditions include a section titled refunds and compensation. If in the event that continuation of study cannot be preserved compensation may be awarded. Any such compensation may take account of the following factors:-

1. Refund of tuition fees
2. Refund of accommodation costs (for the remainder of the contract if accommodation is no longer required)
3. Loss of maintenance costs
4. Travel costs
5. Reimbursement of tuition fees to sponsors/Student Finance England
6. Other reasonable associated costs.

Any claims made for compensation will be reviewed on a case-by-case basis and will also take into consideration the mitigations the University has put in place.

With regards to how the compensations and refunds will be funded, the University has sufficient reserves in place.

Information about how you will communicate with students about your student protection plan

We will publish our student protection plan on the University website. A link to the student protection plan is also given in our terms and conditions supplied to offer holders. A board is in place to review the student protection plan as necessary. Any proposed changes to the plan will be approved by Academic Board and Council.

Should the student protection plan need to be activated, the University will take all reasonable steps to contact affected students and provide them with appropriate information, support and guidance in a timely manner.

The University will write to all affected students individually, with the following information:

- Reason why the student protection plan is being implemented
- Implications for the students' planned programme of study
- The options available to the student
- Arrangements for accessing support and guidance
- Where to get more information
- Details of meetings with staff to discuss issues, on a one to one basis and collectively
- Who to contact to get independent advice (the university will liaise with the Student Union)

The University will also take appropriate steps to ensure that the information available to prospective students is updated to reflect the closure of courses. The University will write to all applicants, with the following information:

- Reason why the student protection plan is being implemented
- Implications for the applicants' planned programme of study
- The options available to the applicant
- Arrangements for accessing support and guidance
- Where to get more information

Academic Board**Meeting date** 2 July 2025**Paper reference** AB-25-07-02-03.5**Status** FINAL**Access** Members and senior executives



JEI SUSTech Student Protection Plan

Action required

- ☒ For approval
☐ To recommend for approval
☐ For discussion
☐ To note

Motion: That King's Student Protection plan for JEI SUSTech, be approved

Paper Explanation for Members

Why is this paper being presented?	As part of King's OfS registration conditions it must have a comprehensive plan to protect the continuation of study for its students. This plan must be sent to the OfS and available to students at all times.
What are the key points/issues?	King's must have an OfS approved Student Protection Plan that references the University risk register and mitigations against defined risks for the continuation of study for its students. This covers all risks pertinent to King's. This version has removed outdated finance processes to bring in line with the King's Student Protection Plan.
What is required from members?	Approval of the Student Protection plan so that this can be logged with the OfS and shared with students and our JEI parter SUSTech in China

Paper History

Action Taken	By	Date of Meeting
Approved	Student & Consumer Protection Board	22/05/2025

Paper Submitted by:

Nicola Wood, Head of Course Information, Data Governance & Security, Students & Education Directorate

JEI SUSTech Student Protection Plan

Annex D: King's College London Student Protection Plan for students of the SUSTech-King's Joint Education Institute (JEI)

Provider's name: King's College London

Provider's UKPRN: 10003645

Legal address: King's College London, Strand, London WC2R 2LS

Contact: Darren Wallis- Executive Director Education & Students (Darren.Wallis@kcl.ac.uk)

Student protection plan for the period 2025/26

An assessment of the range of risks to the continuation of study for your students, how those risks may differ based on your students' needs, characteristics and circumstances, and the likelihood that those risks will crystallise.

1. Introduction

The Higher Education and Research Act 2017 requires Higher Education Institutions (HEIs) to maintain a Student Protection Plan to protect the interests of students in the case of material change, e.g. programme changes, suspensions, closures or institutional closure.

The purpose of this Student Protection plan is to preserve the continuation and quality of study for all of the universities' students whenever a risk to the continued study of students materialises.

Events which may trigger the activation of the student protection plan include (but are not limited to):

- The University is no longer able to operate or no longer intends to operate
- Loss or suspension of the University's degree awarding powers
- The loss or suspension of the University's Student Sponsor licence
- The University loses professional accreditation from a regulatory body
- One or more of the locations at which the University delivers courses to students is no longer available
- The University is no longer able to deliver courses in a department or subject area
- The University is no longer able to deliver one or more programme of study
- The University is no longer able to deliver one or more modes of study
- The University is unable to deliver material components of one or more programme, particularly if there are areas of vulnerability, such as single person dependencies for teaching or supervision of research students.
- Termination of the JEI partnership between King's and SUSTech in accordance with the relevant terms in the underlying agreement.

2. Assessment of Risk

The University has undertaken an assessment of the range and level of risks to the continuation of study for our students. Using the University risk assessment template, we have assessed the likelihood and impact of risks materialising. The final risk level is based on a score which takes into account the effectiveness of control measures in place to manage the risk.

2.1 Based on the financial performance of the University the likelihood that the institution will cease to operate is low. The evidence used to assess this risk is the financial performance of the University as per the financial statements, the University risk register, business continuity plan, and the key performance indicators that reported to the University Council and the Office for students on an annual basis: [Our finances | About | King's College London \(kcl.ac.uk\)](#)

2.2 The risk to the continuation of study due to the University losing its degree awarding powers is low. The University has in place quality assurance processes and procedures which ensure adherence to OfS standards. The governance arrangements ensure oversight of quality assurance thorough a range of department, faculty and University level committees, including the CEC- College Education Committee (or its successor) which reports directly to the Academic Board.

2.3 The risk to the continuation of study due to the University losing its student sponsor licence is moderate. The University's licence is renewed annually every November. The University has in place policies and procedures to ensure compliance with its sponsorship duties, these procedures are reviewed and updated annually by the compliance officer. The University regularly monitors its key compliance statistics to ensure it will meet the threshold levels required for renewal of its licence. Data relating to compliance statistics (BCA- Basic Compliance Assessment scores) for the past three years confirms that the University performs well within the thresholds set by the UKVI for student sponsor compliance.

2.4 The University has multiple campus sites across London. The likelihood of the University closing any of these campus sites is low. The campuses are currently fully occupied and enrolment and recruitment data suggest this will continue to be the case.

2.5 The University has a number of collaborative arrangements where programmes are delivered with partner organisations at sites in the UK and abroad. The University also has a number of contracts for the delivery of public sector training. The risk to the continuation of study is moderate because all partnership contracts include provision to support the teach out of programmes should the partnership end. For the partnerships that are currently closing both the partner institutions and the University have committed to teaching out current students and final intake dates have been agreed.

2.6 The risk of closing a subject area is low. There are currently no plans to close subject areas, the University remains committed to offering a breadth of subject disciplines across the university. Annual business planning and budget setting processes review student numbers, programmes on offer in each department or faculty (where subject areas are located) and the financial position of each department, school or faculty. These processes identify any actions which may be required to maintain the sustainability of each subject area.

2.7 The University continually reviews and updates its academic offer, this does involve the suspension, closure and replacement of courses. Hence the likelihood of planned programme closures is high and the potential impact on students is high. However, when the University takes the strategic decision to close a programme, it would be the result of low applicant demand for the programme and it is normal practice and the preferred option to teach out continuing students on the programme for which they have enrolled, therefore the risk to the continuation of study is low. The University also operates a programme post-launch review policy, every 3 years for standard undergraduate degrees, which ensures a full degree teaching cycle has occurred prior to suspension or closure decisions being taken.

2.8 It is unlikely that the University will close one or more modes of study, although the potential impact on students would be high, there are sufficient control measures in place to ensure that the risk to the continuation of study is low. The majority of the University provision is delivered full-time. Programmes which are delivered part-time often share delivery with the full-time course which ensures viability. The University has some online and/or distance learning provision delivered internally with **third party contracts in place for marketing and recruitment and access to some e-learning platforms.**

2.9 There is a low risk that the University is unable to deliver material components¹ of one or more programmes. There are certain instances this may occur, i.e. unforeseen departure of key staff, damage to buildings or equipment. The risk to the continuation of study in these cases is moderate and the University has continuity plans to ensure alternative arrangements are made to ensure continuity of student study.

The measures that you have put in place to mitigate those risks that you consider to be reasonably likely to crystallise

3. Measures to mitigate risk

For areas relevant to the JEI that the University has identified as moderate or high risk, the following measures have been put in place to preserve the continuation of study.

3.1 Closure of a JEI programme

The University is committed to ensuring students are able to complete the programmes of study for which they have enrolled. The teaching out of programmes will be the preferred option should the JEI for any unforeseen reason (strategic, financial, regulatory) have to suspend or close a programme. In the rare event that teach out is not possible, for example because key members of staff have left and cannot be replaced, affected students will be offered the opportunity to transfer to suitable alternative courses within the JEI or within SUSTech. King's and SUSTech as JEI partners have committed to working in close collaboration to ensure a smooth transition for the JEI students in this case, which could include the offer of a SUSTech degree as well as a King's exit award.

3.2 Termination of the SUSTech-King's JEI

The University is committed to ensuring that students studying with the JEI are able to complete their programme of study. In the event of the termination of the JEI partnership, the following arrangements will be put in place:

- King's and SUSTech will agree the date of the final intake of students.
- King's and SUSTech will agree a teach out plan, which will include a schedule of the delivery of all modules on the programme, this will ensure that all exiting students have the appropriate opportunity to complete their programmes including resit opportunities.
- Students will be informed of the closure of the partnership and provided with details of the teaching out arrangements. Students will also be provided with details of how to access advice and guidance.
- Arrangements will be put in place to monitor student progression through the programme to ensure that students receive the appropriate advice and information during the remainder of their studies.

3.3 The University is unable to deliver material components of one or more JEI programme

The University will take all reasonable steps to mitigate the risk of being unable to deliver a material component of a taught course. These may include the hiring of additional staff, hire or purchase of equipment, relocation and/or rescheduling of teaching. Should the University not be able to deliver a material component of a programme, affected students may be offered a modified version of the programme or the opportunity to move to another programme within the JEI or within SUSTech.

Information about the policy you have in place to refund tuition fees and other relevant costs to your students and to provide compensation where necessary in the event that you are no longer able to preserve

¹ Please refer to the Government CMA guidance clause 4.11 on 'Material Course Information' for further information [Consumer law advice for higher education providers \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

continuation of study:

As students pay tuition fees to SUSTech, please refer to the relevant SUSTech documentation for information on tuition fee refunds and compensation.

Information about how you will communicate with students about your student protection plan

We will publish the JEI student protection plan on the University website. A link to the JEI student protection plan is also given in our terms and conditions supplied to offer holders. A board is in place to review the student protection plan as necessary. Any proposed changes to the plan will be approved by **Academic Board and Council**.

Should the student protection plan need to be activated, the University will take all reasonable steps to contact affected students and provide them with appropriate information, support and guidance in a timely manner.

The University will write to all affected students individually, with the following information:

- Reason why the student protection plan is being implemented
- Implications for the students' planned programme of study
- The options available to the student
- Arrangements for accessing support and guidance
- Where to get more information
- Details of meetings with staff to discuss issues, on a one-to-one basis and collectively who to contact to get independent advice (the University will liaise with the Student Union)

The University will also take appropriate steps to ensure that the information available to prospective students is updated to reflect the closure of courses. The University will write to all applicants, with the following information:

- Reason why the student protection plan is being implemented
- Implications for the applicants' planned programme of study
- The options available to the applicant
- Arrangements for accessing support and guidance
- Where to get more information

Academic Board

Meeting date	2 July 2025
Paper reference	AB-25-07-02-3.6
Status	Final
Access	Members and senior executives



Academic Calendar Dates 2026/27 – 2029/30

Action required

- ☒ For approval
☐ To recommend for approval
☐ For discussion
☐ To note

Motion: That Academic Board approve the academic calendar dates for 2026/27 to 2029/30, following the approval at the April meeting of the changes to the assessment periods 1 and 2 [AB-25-04-09-8.2]

Paper Explanation for Members

Why is this paper being presented?	Academic Board approved at its April 2025 meeting [AB-25-04-09-08.2] a new set of principles for the Academic Calendar from 2026/27 until TASK is fully implemented. The principles included a change in structure for assessment periods 1 and 2. Following the approval of these principles, Academic Board is now asked to approve the actual dates for 2026/27 through to 2029/30.
What are the key points/issues?	The dates have taken into account the change of assessment periods 1 and 2 i.e., Assessment Period 1 becomes two weeks and Assessment Period 2 becomes 4 weeks. There are no changes to the actual start and end dates of the calendar (which have already been published), or to Assessment Period 3.
What is required from members?	To approve the dates

Paper History

Action Taken [noted/recommended/discussed/approved]	By [Committee name]	Date of Meeting
Approved principles that the dates are based on	Academic Board	9 April 2025
Approved principles that the dates are based on	College Education Committee	12 th March 2025

Paper Submitted by:

Lynne Barker, Associate Director Academic Regulations, Quality and Standard

Undergraduate Academic Calendar 2026/27 to 2029/30

2026/27 Academic Calendar

[illegible]

2027/28 Academic Calendar

[illegible]

2028/29 Academic Calendar

[illegible]

2029/30 Academic Calendar

[illegible]

Key

Induction/Welcome Week
Teaching/learning weeks (Note: Semesters 1 and 2 contain 12 weeks of teaching and learning)
Teaching/Revision week (Note: Semesters 1 and 2 contain 12 weeks of teaching and learning)
Assessment Weeks
Vacation
* Reading week (not all programmes)
**/*/*/*/* Teaching/Revision Weeks Post-Easter

Undergraduate Academic Calendar 2026/27 to 2029/30

	2026/27	2027/28	2028/29	2029/30
Term 1 Start	28/09/2026	27/09/2027	25/09/2028	24/09/2029
Term 1 Teaching and Learning Weeks	12	12	12	12
Term 1 End	18/12/2026	17/12/2027	15/12/2028	14/12/2029
Christmas break (3 weeks)	21/12/26 - 8/1/27	20/12/27 - 7/1/28	18/12/28 - 5/1/29	17/12/29 - 4/1/30
Assessment Period 1 (2 weeks)	11/1 - 22/1/27	10/1 - 21/1/28	8/1 - 19/1/29	7/1 - 18/1/30
Term 2 Start	25/01/2027	24/01/2028	22/01/2029	21/01/2030
Term 2 Teaching and Learning Weeks	12***	12**	12**	12*
Easter Break (3 weeks)	26/03 - 16/04/27	3/4 - 21/4/28	2/4 - 20/4/29	8/4 - 26/4/30
Term 2 End	07/05/2027	05/05/2028	04/05/2029	03/05/2030
Assessment Period 2 (4 weeks)	10/5 - 4/6/27	8/5 - 2/6/28	7/5 - 1/6/29	6/5 - 31/5/30
Assessment Period 3 (2 weeks)	9/8 -20/8/27	7/8 - 18/8/2028	6/8 - 17/8/2029	5/8 - 16/8/2030

Key

Term 1 and 2 contain 12 weeks of teaching and learning, including reading and revision weeks.

*/**/*** Number of weeks teaching post-Easter break

Gap of 9 weeks between end AP2 and start AP3

Gap of at least 5 weeks between end of AP3 and Start of Teaching

Postgraduate Academic Calendar 2026/27 - 2029/30

2026/27 Academic Calendar

[illegible]

2027/28 Academic Calendar

[illegible]

2028/29 Academic Calendar

[illegible]

2029/30 Academic Calendar

[illegible]

Key

Induction/Welcome Week
Teaching/Learning weeks (Note: Semesters 1 and 2 contain 12 weeks of teaching and learning)
Teaching/Revision week (Note: Semesters 1 and 2 contain 12 weeks of teaching and learning)
Assessment Weeks
Vacation
* Reading week (not all programmes)
//*/*/* Teachline/Revision Weeks Post-Easter

Postgraduate Academic Calendar 2026/27 to 2029/30

	2026/27	2027/28	2028/29	2029/30
Term 1 Start	28/09/2026	27/09/2027	25/09/2028	24/09/2029
Term 1 Teaching and Learning Weeks	12	12	12	12
Term 1 End	18/12/2026	17/12/2027	15/12/2028	14/12/2029
Christmas break (3 weeks)	21/12/26 - 8/1/27	20/12/27 - 7/1/28	18/12/28 - 5/1/29	17/12/29 - 4/1/30
Assessment Period 1 (2 weeks)	11/1 - 22/1/27	10/1 - 21/1/28	8/1 - 19/1/29	7/1 - 18/1/30
Term 2 Start	25/01/2027	24/01/2028	22/01/2029	21/01/2030
Term 2 Teaching and Learning Weeks	12***	12**	12**	12*
Easter Break (3 weeks)	26/03 - 16/04/27	3/4 - 21/4/28	2/4 - 20/4/29	8/4 - 26/4/30
Term 2 End	07/05/2027	05/05/2028	04/05/2029	03/05/2030
Assessment Period 2 (4 weeks)	10/5 - 4/6/27	8/5 - 2/6/28	7/5 - 1/6/29	6/5 - 31/5/30
Term 3 Start	07/06/2027	05/06/2028	04/06/2029	03/06/2030
Assessment Period 3 (2 weeks)	9/8 -20/8/27	7/8 - 18/8/2028	6/8 - 17/8/2029	5/8 - 16/8/2030
Term 3 End	03/09/2027	01/09/2028	31/08/2029	30/08/2030

Key

Term 1 and 2 contain 12 weeks of teaching and learning, including reading and revision weeks.

Term 3 is the dissertation term

*/**/*** Number of weeks teaching post-Easter break

Gap of 9 weeks between end AP2 and start AP3

Academic Board	
Meeting date	2 July 2025
Paper reference	AB-25-07-02-05
Status	FINAL
Access	Members and senior executives



K2030 draft Strategy for consultation

Action required

- ☐ For approval
☐ To recommend for approval
☒ For discussion
☐ To note

Paper Explanation for Members

Why is this paper being presented?	<p>The draft K2030 strategy is being circulated for discussion and feedback from Academic Board. The same draft is being used to support a wide engagement across the University, all staff have been invited to join engagement meetings with the VC and members of VST to discuss. Feedback will be encouraged via a range of channels (through engagement sessions, via Viva Engage or email) between now and the end of July.</p> <p>The strategy is still under development, aspects are still under development and engagement thus far has been limited to around 200 colleagues. This stage of the engagement aims to reach as many staff as possible, along with student representatives and other stakeholders.</p> <p>A final strategy, incorporating feedback, will be prepared in September for approval by the University Executive and Council in October.</p>
What are the key points/issues?	<p>The strategy outlines a vision to deliver compelling value for students, both while at King's but critically also to prepare them for success beyond King's. 'King's Edge' is the name we are using that will curate a range of extra and co-curricular opportunities for students above and beyond their taught programme. The strategy also envisages growth in alternative education provision to respond to demands for life-long learning, including in King's Digital, Executive Education and Trans-national education.</p> <p>Further to this there are proposals to strengthen Academic Excellence, building on existing strength, in areas of significant societal interest and aligned to research funding including the UK industrial strategy. An early aspect of this, the investment in AI+, has already been approved and attracting significant interest.</p> <p>An outline people plan which builds on work to date to build a thriving staff community is included, as are plans to reform and renew support services, a long-standing source of frustration for many staff and students.</p> <p>Critically, the strategy responds to the sector context and proposes a pivot over the next period away from a financial model based on student growth. The strategy proposes targeted growth up to around 40,000 on-campus student FTEs, coupled with significant productivity improvements. This is</p>

	designed to provide a sustainable financial base for the University, including an ability to invest in our future to maintain our standing as a globally leading University. It aims to respond to risks of significant further student FTE growth in a market that is much more volatile, and to maintain an on-campus student population that our estate can support. A supporting capital plan that includes development over time in each of our campuses will follow.
What is required from members?	To discuss.

Paper Submitted by:

Vice-Chancellor & President

Academic Board**Meeting date** 2 July 2025**Paper reference** AB-25-07-02-06**Status** FINAL**Access** Members and senior executives



King's investment in research

Action required

- ☐ For approval
☐ To recommend for approval
☒ For discussion
☐ To note

Paper Explanation for Members

Why is this paper being presented?	<p>Our financial support for our own research makes an essential contribution to King's overall academic excellence, but our research is more dependent on internal funds than in most universities.</p> <p>To guarantee future financial sustainability and research excellence, we need to explore where we can optimize or focus support.</p>
What are the key points/issues?	<p>King's support for research is mostly devolved and organic, and partly strategic, and includes:</p> <ul style="list-style-type: none">• Self-funded research• Covering gaps between external grants and the full costs of research• Strategic investments <p>King's initiatives to improve cost-recovery on external grants have freed up significant sums over the last five years, and we are confident we can make further progress.</p> <p>We now plan to explore other areas, including the costs (and frustrations) of delays in the end-to-end grant cycle, and the scope to move more research from self-funded to externally funded.</p>
What is required from members?	<p>To note the current position and discuss how King's can develop both our support for research excellence and our financial sustainability</p>

Paper Submitted by:

Professor Sir Bashir M. Al-Hashimi, Vice-President (Research and Innovation)

King's investment in research

Purpose

1) Excellent research is an essential element in a world-class university, both for the direct knowledge contribution made to society and the economy, and also for its contribution to overall academic excellence. But every University needs to invest to sustain its own research, using both the non-earmarked QR funds provided in the UK's dual support system, and funds earned from teaching. Research benefits our educational income, but by itself never covers its own current costs, or the need for investment for future research excellence.

2) King's investments in research are mostly highly devolved, and organically driven by decisions of individual staff, teams, and Departments on the time they give to research and the externally funded projects they develop. Central and Faculty initiatives and support schemes account for a smaller but very visible element. This paper offers Academic Board an overview, to enable discussion of how we can optimize research financial sustainability and support for both current and future research fields. A presentation at the meeting will highlight the ways forward being considered in Strategy 2030 in more detail.

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- [Redacted list item 1]

- [Redacted list item 2]

- [Redacted list item 3]

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Professor Sir Bashir M. Al-Hashimi Vice-President (Research and Innovation)

17 June 2025

Academic Board	
Meeting date	2 July 2025
Paper reference	AB-25-07-02-07
Status	Final
Access	Members



Vice-Chancellor's Report

Action required

- ☐ For approval
☐ For discussion
☒ To note

Paper Explanation for Members

Why is this paper being presented?	Report from Vice-Chancellor & President highlighting current issues and events and developments since the last meeting of Council.
What are the key points/issues?	Admissions and NSS
What is required from members?	To note

Paper Submitted by:

Vice-Chancellor & President

Vice-Chancellor's Report

████████████████████

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Overseas

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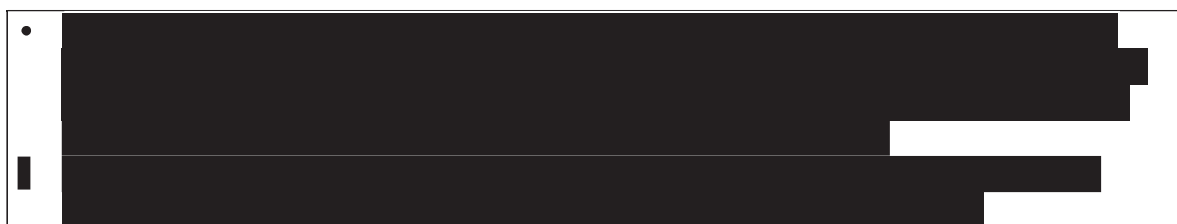
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NSS/PTES Campaign update

NSS

Final response rate = 75% - 3% below 2024 but still significantly above all other previous years.

Results will be released on 9 July. Faculty leadership and other key stakeholders have received communications explaining what to expect on results day. We will work at pace to publish results via PowerBi as soon as possible on the day however we are working with a new results portal so there is the chance of some delays as we work with it for the first time. Colleagues will be emailed once results are available and an institutional analysis produced by Analytics will be sent on the same day. Colleagues are advised to await for the formal publication of our results via PowerBi before conducting any local analysis to avoid any miscommunication or miscalculation. A communication from the senior leadership (SVP Academic) will be sent on 10 July which includes reflections on performance against the targets set and outlines next steps for reporting, Q4 and other committee meetings. Open text comments will be published via PowerBi as customary following internal redaction protocols have been completed. This is expected to be mid-August but Faculty representatives will have sight of comments earlier as part of redaction protocols.

PTES

Survey closed on 13 June.

Final response rate at time of writing (10 June) = 27%. This is in line with 2024 and above previous recent years.

Results are expected to be released by 4 July at the latest. Faculty leadership and other key stakeholders have received communications explaining what to expect on results day. A communication sent from the senior leadership (VP Education & Student Success) notifying colleagues that results have been published, alongside an institutional analysis and reflections from the leadership will be sent on 4 July. Any further reflections and an outline of next steps will be sent as part of the NSS results communication. Open text comments will be published via PowerBi as customary following internal redaction protocols have been completed. This is expected to be mid-August but Faculty representatives will have sight of comments earlier as part of redaction protocols.

Shitij Kapur, Vice-Chancellor & President
July 2025

Academic Board	
Meeting date	2 July 2025
Paper reference	AB-25-07-02-08
Status	Final version
Access	Members



KCLSU Update

Action required [tick ONE box]

- ☐ For approval
☐ To recommend for approval [use when a different Committee has approval authority]
☐ For discussion
☒ To note

Paper Explanation for Members

Why is this paper being presented?	This is the final report of King's College London Students' Union (KCLSU) from the 24/25 officer team covering developments to officer priorities and wider KCLSU strategic objectives.
What are the key points/issues?	<ul style="list-style-type: none"> • Results from the KCLSU Company Member's Meeting held in June. • Outcomes from the Pavillion Consultation conducted by the KCLSU Student Voice Team in collaboration with Campus Futures. • KCLSU Community Leaders' Training Impact.
What is required from members?	To note the wide-ranging work of KCLSU and its elected student officers in enhancing student life and representing key student concerns.

Paper Submitted by:

Julia Kosowska (VP Education Health) and Sheeba Naaz (VP Postgraduate); King's College London Students' Union

1. Officer Action Updates

1.1 Overview

In February, KCLSU reported to Academic Board that a Company Members Meeting was held where 68% of student members supported changes to the KCLSU Articles of Association. Unfortunately, this outcome was not upheld due to an administrative error that meant that the University was unable to cast its vote in time.

KCLSU re-ran the vote in June, with support from the Officer Team to promote the Company Member's Meeting to pass the KCLSU Articles of Association. This time, 348 student members participated in the ballot and of these, 81.32% voted in favour. With the University exercising its 26% voting right in support, the total weighted approval reached 86.18%. This surpassed the 75% threshold required for a special resolution under Article 7.3 and met the quoracy requirement of 250 student members as per Article 18.2.

2. Building Collective Power for Educational and Social Change

2.1 Pavillion Consultation Report

In preparation for the renovation of the Pavilion as a student-centred space, the KCLSU Student Voice Design team ran in-person student consultation stalls at locations across Strand campus from 20th-22nd May 2025. The purpose was to understand how students felt the space should be used, and what features would make it attractive to students. Over four stalls, KCLSU spoke to 105 students in total: 62 UG, 37 PGT, and 6 PGR. The key outcomes and recommendations are:

- Students want the Pavilion to be a relaxed social space, where they can also engage in casual individual or group study if they choose
- We should take advantage of the Pavilion's indoor-outdoor nature, central location, and connection to the Vault to create a lively space for students to relax, socialise, eat and drink, and potentially showcase their work
- The furnishings should be soft and organic to offset the severe construction of the Pavilion and create a comfortable, welcoming environment

The full Pavillion report is attached as an appendix to the KCLSU report.

3. Equipping Students to Lead

3.1 Community Leaders' Training 24-25

KCLSU welcomed 564 attendees to its Community Leader Training across 3 days in late May and early June. The training programme is mandatory for the presidents and treasurers of KCLSU's ratified Student Groups but open to all Community Leaders. The May training is focused on equipping leaders with the knowledge and skills to run their groups effectively when the new academic year begins. Key areas of knowledge covered were funding opportunities, financial management, risk awareness, event planning and building an online presence. With support from the KCL Careers team, attendees also gained an awareness of how leadership skills gained through their roles can support their future careers.

Feedback was overwhelmingly positive, with participants describing sessions as 'engaging' and 'vital'. One student noted: 'The session made me feel a lot less anxious about the next steps to running a society.'

Over the summer, KEATS training modules will be made available for Community Leaders to consolidate their knowledge, and the next in-person training conference for this cohort of leaders will be held in October.

3.2 KCLSU Awards: Student Group of The Year

KCLSU hosted their annual awards on Tuesday 27th May. The celebratory night featured a celebrity host, Tom Rosenthal, who presented the awards to winning students alongside the KCLSU Officer Team.

The Student Group of the Year 2025 was awarded to the [Diplomacy Society](#). This group has significantly contributed to the King's community by fostering diplomatic engagement, global awareness, and professional development. Through high-profile events with embassies, diplomats, and experts, the group offers students exclusive insights into international affairs. The society's role in the London University Diplomatic Summit and collaborations with key institutions have enhanced King's reputation as a hub for diplomacy.

Academic Board**Meeting date** 2 July 2025**Paper reference** AB-25-07-02-09.1**Status** Final

Report of the College Education Committee

Contents	Meeting at which considered	Main or Consent agenda [for THIS agenda]	Academic Board action	Reserved item?
1. Portfolio Oversight Committee	4 June 2025	Main	Approve	No
2. Academic Calendar: King's Digital 2026-27 Six Teaching Period Calendar	4 June 2025	Consent	Approve	No
3. KCL Academic Regulations 2025/26	4 June 2025	Consent	Approve	No
4. Royal Academy of Dramatic Art (RADA) Academic Regulations 2025/26	4 June 2025	Consent	Approve	No
5. The Inns of Court College of Advocacy (ICCA) Academic Regulations 2025/26	4 June 2025	Consent	Approve	No
6. SUSTech-King's School of Medicine (SKMed) Academic Regulations 2025/26	4 June 2025	Consent	Approve	No
7. Degree Outcomes Statement 2025/26	4 June 2025	Consent	Approve	No
8. Postgraduate External Examiners Overview Report 2023/24	4 June 2025	Consent	Approve	No
9. Module Evaluation 2025/26: final proposals and revised policy	4 June 2025	Consent	Approve	No
10. Updated Suspension and Closure Policy	4 June 2025	Consent	Approve	No
11. Admissions Policy Review	4 June 2025	Consent	Approve	No
12. Professional, Statutory and Regulatory Body (PSRB) Policy	4 June 2025	Consent	Approve	No
13. Personal Tutor Policy	4 June 2025	Consent	Approve	No
14. Revised Postgraduate Research Students, Involvement in Teaching and Learning at King's College London Policy	4 June 2025	Consent	Approve	No

15. Revised Fitness to Practise Policy and Procedure	4 June 2025	Consent	Approve	No
16. Revised Complaints Policy	4 June 2025	Consent	Approve	No
17. Revised Non-Academic Misconduct Policy and Procedure	4 June 2025	Consent	Approve	No
18. Transforming Assessment for Students at King's (TASK) update	4 June 2025	Consent	Note	No
19. Update on King's Strategic Whole-University Approach to Student Mental Health and Wellbeing	4 June 2025	Consent	Note	No
20. Reports of Committees: PDASC re-approvals following Periodic Programme Review, and approvals for programme undertaking Programme Post Launch Review	4 June 2025	Consent	Note	No
21. Reports of Committees: AROSC UG Student Awards Report 2023/24	4 June 2025	Consent	Note	No

For approval

1. Portfolio Oversight Committee (Main agenda)

Motion: That Academic Board approves the proposal for a new Portfolio Oversight Sub-Committee, reporting to Academic Board, with the proposed Terms of Reference and Membership [see annex 1]

Background: At its October 2025 meeting, College Education Committee approved an Academic Quality Refresh [\[CEC-24-10-02-13\]](#). The June meeting received an update on the proposed revised curriculum and approval process. The following was discussed:

- There is an agreed need for improved programme design, and quality of learning, teaching and assessment. The current level of programme scrutiny is too late in the approval process, and issues around programme viability in terms of space and timetabling are often overlooked.
- The paper proposes a new committee of Academic Board, the Portfolio Oversight Committee (POC), which would provide strategic oversight of curriculum and support the University approach to its portfolio. Once a new programme is approved by the POC it would enter the programme design phase. This includes a mandatory Course Design Workshop (CDW), which is currently optional. It was noted communications around the mandatory element would need to be carefully considered as Programme Design workshops are not a sector norm. It was agreed King's Academy should be included in the Programme Development and Approval Sub Committee (PDASC) membership to report on the engagement of these workshops.
- PDASC will oversee the final programme specifications for new programmes and associated modules, ensuring academic requirements of the University are being met. It was noted the Programme Post Launch Review will be undertaken by the POC, and the Periodic Programme Reviews will remain with PDASC.
- The 2-year approval timeframe remains the same. Resubmission timeframes on

programmes rejected by POC would need to be considered, along with what additional information would be required.

2. Academic Calendar: King's Digital 2026-27 Six Teaching Period Calendar (Consent agenda)

- Motion: To recommend approval for King's Digital 2026-27 Six Teaching Period calendar [see annex 2]
- Background: Academic Board has approved at its meeting in [December 2023](#) for King's Digital to submit on an annual basis an academic calendar for their Six Teaching Period calendar. This calendar provides the dates for the cycle in academic year 2026/27

3. KCL Academic Regulations 2025/26 (Consent agenda)

- Motion: That Academic Board approve the Academic Regulations for 2025/26 [see annex 3]. Appendices to the background of the changes has been included and are available in the Academic Board meetings folder.
- Background: The university's academic regulations are reviewed on an annual basis. Changes for 2025-26 include: additional credit, insufficient academic progress, maximum periods of registration, recognition of prior learning, transfer of registration, returning to King's after voluntary withdrawal, provisional progression, repeat teaching, academic appeals, and Wednesday afternoon teaching.
- This review falls under the Academic Quality Refresh [[CEC-24-10-02-13](#)], which seeks to provide strong and robust governance to assure delivery against strategic objectives and improve the student experience. Regulation review work during 2024/25 has been the first phase of this scheme of work and has aimed to maintain award integrity and academic standards, reduce complexity within the regulations, provide consistency and remove inequity to improve the overall student experience. The Assessment and Regulatory Oversight Sub-Committee (AROSC) and College Education Committee (CEC) have reviewed these changes and approved them.

4. Royal Academy of Dramatic Art (RADA) Academic Regulations 2025/26 (Consent agenda)

- Motion: That Academic Board approve RADA's Academic Regulations for 2025/26 [see annex 4]
- Background: As part of the process for validated partners, King's annually approves the partners regulations for the forthcoming academic year. This year RADA have requested some minor changes to be made to their academic regulations. The AROSC and CEC have reviewed these changes and approved them.

5. The Inns of Court College of Advocacy (ICCA) Academic Regulations 2025/26 (Consent agenda)

- Motion: That Academic Board approve ICCA's Academic Regulations for 2025/26 [see annex 5]
- Background: As part of the process for validated partners, King's annually approves the partners regulations for the forthcoming academic year. This year ICCA have requested some minor changes to be made to their academic regulations. The AROSC and CEC have reviewed these changes and approved them.

6. SUSTech – King’s School of Medicine (SKMed) Academic Regulations 2025/26 (Consent agenda)

- Motion:** That Academic Board approve the King’s SUSTech joint programmes Academic Regulations for 2025/26 [see annex 6]
- Background:** The university has entered into an agreement with the Southern University of Science and Technology (SUSTech) in Shenzhen, China to establish a Joint Education Institute (JEI), and to develop and deliver joint undergraduate programmes leading to double degree awards. 2024-25 was the first year of programmes running under a bespoke regulatory framework created for the JEI, which brings together elements of King’s and SUSTech regulations, keeping those principles that are key for each institution whilst creating procedures that will work in the JEI context. This year there have been mainly some minor revisions. The AROSC and CEC have reviewed these changes and approved them.

7. Degree Outcomes Statement 2025/26 (Consent agenda)

- Motion:** That Academic Board approve the Degree Outcome Statement for 2025/26 [see annex 7]
- Background:** In May 2019, the UK Standing Committee for Quality Assessment (UKSCQA) published a statement of intent, proposing that providers should publish a degree outcome statement analysing their institutional degree classification profile and articulating the results of an internal institutional review. The statement is updated annually in terms of the data relating to the University’s award of Good Honours, with every three years a fuller review being undertaken.

This statement is the updated data relating to good honours for 2025/26 publication. The next full review of the statement will be completed during the forthcoming academic year.

8. Postgraduate External Examiners Overview Report 2023/24 (Consent agenda)

- Motion:** To recommend approval for the Postgraduate External Examiners Overview Report for 2023/24 [see annex 8]
- Background:** AROSC and CEC noted the overview report on PGT external examiners, including the improved induction offering for external examiners. There had been a decrease in the number of concerns raised, though concerns have been raised about IT issues and access rights and the Academic Regulations, Quality and Standards team continue to have conversations with IT to try and resolve the issues reported. The AROSC and CEC have reviewed the report and approved the recommendations.

9. Module Evaluation 2025/26: final proposals and revised policy (Consent agenda)

- Motion:** That Academic Board approve the final proposals to how King’s conducts module evaluations, including approval of the revisions to the current Module Evaluation Policy, which has been revised based on the proposed revisions to the process [see annex 9]
- Background:** CEC endorsed a working group to be established to review the university’s current practice to module evaluations [[CEC-24-11-13-16.1](#)]. Updates on this working group deliberations has been reported to Academic Board at its meeting in [March 2025](#). This is the final proposal, having been deliberated by Education Executive and CEC.

Discussions at CEC included the set of questions and the consultation process for these. It was noted that the working group had representatives from faculties, who as part of their remit on the group, have had the opportunity to liaise with their faculty during the working group deliberations. It was acknowledged that colleagues across the wider university may disagree with the final proposed question set, but that this set had been agreed by the working group members, and endorsed by the majority of CEC members. The second phase of the work will be to implement an additional, optional question bank which staff can select from should they wish.

Additionally, CEC agreed that while the quantitative results will be published to all staff via PowerBi, the qualitative comments should not be published to the whole university community. Instead, these would remain for the module leader to have access to via EvaSys, and if the programme leader, Dean/Vice Dean of Education or Executive Dean of Faculty required access they could receive these comments as per current practice which is handled by the Faculty.

10. Updated Suspension and Closure policy (Consent agenda)

- Motion: That Academic Board approves the minor revisions to the Suspension and Closure Policy [see annex 10]
- Background: The current Suspension and Closure Policy was overdue for review and has been updated and moved over to the latest policy template. Education Executive, Programme Development and Approval Sub-Committee (PDASC) and CEC have reviewed and approved the minor revisions, which were to transfer the policy to the right template; clarify how the policy meets Office for Students Conditions of Registration, replaces OPAMA with new curriculum Management platform (CourseLoop), and defines the default period of suspension, clarifying expectations around how long a programme can be suspended for.

11. Admissions Review policy (Consent agenda)

- Motion: That Academic Board approves the minor revisions to the Admissions Policy [see annex 11]
- Background: The current Admissions Policy was due for review and has been updated and moved over to the latest policy template. PDASC and CEC have reviewed and approved the revisions, which includes subsuming several policies which have until this point stood alone due to a process of gradually updating historic policies over a number of years. The policy has not fundamentally changed but minor tweaks have been made where stakeholders have offered feedback to areas that require improvement in implementation and day to day use of the policy.

12. Professional, Statutory and Regulatory Body (PSRB) policy (Consent agenda)

- Motion: That Academic Board approves the revisions to the Professional, Statutory and Regulatory Body (PSRB) Policy [see annex 12]
- Background: The current Professional, Statutory and Regulatory Body (PSRB) policy was due for review and has been updated and moved over to the latest policy template. Education Executive, Quality Assurance and Enhancement Sub-Committee and CEC have reviewed and approved the minor revisions, which were to transfer the policy to the right template; update the governance route for PSRB reports following last year's education governance

review; clarify process to follow where a PSRB is added outside the normal programme approval stages; clarify the process where a PSRB is terminated or suspended; and changed related to the data sets returned by King's to HESA.

13. Personal Tutor policy (Consent agenda)

Motion: That Academic Board approves the revisions to the Personal Tutor Policy [see annex 13]

Background: A new Personal Tutor Policy has been developed, which replaces the existing Personal Tutor Code of Practice (2015). The policy responds to changes in legislation and policy since the Code of Practice was last approved. The Policy has been co-created with the Personal Tutor Dashboard and Policy Task and Finish Group, with representation from academic and professional services staff across all faculties, King's Foundation, Student and Education Director, and KCLSU. The policy will be complemented by the rollout of a new Personal Tutor Dashboard, hosted on Student Records, which rolled out to all Personal Tutors in June 2025. Education Executive, Student Experience Sub-Committee (SESC) and CEC have reviewed and approved the policy.

14. Revised Postgraduate Research Students, Involvement in Teaching and Learning at King's College London policy (Consent agenda)

Motion: That Academic Board approves the revisions to the Postgraduate Research Students, Involvement in Teaching and Learning at King's College London Policy [see annex 14]

Background: The current Postgraduate Research Students, Involvement in Teaching and Learning at King's College London Policy was due for review and has been updated and moved over to the latest template. Education Executive, SESC and CEC have reviewed and approved the minor revisions, which do not require any changes to practice. The minor revisions include removing references to GTAs being closer in age/experience to UG students, removing wording that implies any advice/support a GTA might provide to a student's research project would be a paid activity; clarifying practices of employing PGR students as GTAs at the pre-upgrade stage, as long as PGR meets the person specification for the role; remove wording that states contracts may not be issued for work of 6 hours or less in an academic year; and information updates on King's Teachers platform and GTA Development Programme.

15. Revised Fitness to Practise Policy and Procedure (Consent agenda)

Motion: That Academic Board approves the revisions to Fitness to Practise Policy and Procedure [see annex 15]

Background: The current Fitness to Practise Policy and Procedure was due for review and has been updated. Education Executive, SESC and CEC have reviewed and approved the minor revisions, which have been proposed following consultation with key stakeholders, including academic and professional services staff who work on PSRB programmes. The Policy now provides clarity that where there are concerns about a student's ability to study on their programme/in the University environment, and they are on a professional programme, their case should normally be managed through the Fitness to Practise Policy rather than the Support for Study Policy. This does not prevent supportive measures being explored and offered to the student, which can still be accessed through the Fitness to Practise process.

16.Revised Complaints policy (Consent agenda)

Motion: That Academic Board approves the revisions to the Complaints Policy [see annex 16]

Background: The Academic Regulations, Quality and Standards team and Student Conduct and Appeals team have made some minor amendments which the Education Executive, SESC and CEC have reviewed and approved the minor revisions. These include clarifying where a complaint concerns bullying, harassment and/or sexual misconduct this should initially be assessed via the Prevention of Bullying, Harassment and Sexual Misconduct Policy and Procedures (being approved by University Executive as part of the work being done on ensuring the university meets the Office for Students new condition of registration: E6). Where a complaint relates to other types of behaviour by a student that may amount to a disciplinary offence, this should be raised, and will be investigated, via the Non-Academic Misconduct Policy and Procedure (see annex 16).

17.Revised Non-Academic Misconduct policy (Consent agenda)

Motion: That Academic Board approves the revisions to the Non-Academic Misconduct Policy [see annex 17]

Background: The Academic Regulations, Quality and Standards team and Student Conduct and Appeals team have made some minor amendments which the Education Executive, SESC and CEC have reviewed and approved the minor revisions. These include additional information around the process of implementing precautionary measures before/during an investigation.

For discussion

There is nothing for discussion.

For note

17. Transforming Assessment for Students at King's (TASK) update (Consent agenda)

An update was provided on the TASK project, noting the following:

- The Student Futures Board approved a change request to explicitly define AI as a workstream within TASK, ensuring an integrated approach to AI and assessment.
- Faculty colleagues will be invited to an AI roadshow in the coming weeks to ensure conversations around AI and assessment are being held in the disciplinary context of which colleagues are working.

18. Update in King's Strategic Whole-University Approach to Student Mental Health and Wellbeing (Consent agenda)

An update was provided on the work completed in the last year to advance the university's approach to student mental health and wellbeing, and the response to recommendations set out in the King's University Mental Health Charter report. The following was noted:

- The continued engagement from colleagues across the university, and the whole-university approach of the framework, was commended.
- Student Minds recognise the difficulties the Higher Education sector is currently facing, and the Charter reassessment will recognise sustainment of good practice as an achievement.
- The policy framework which supports students, such as Fit to Reside, sits alongside the work of the Charter in supporting students across the university.
- The Health Advisor role for Mandarin-Speaking Students has been hugely beneficial, and discussions are focused on how King's can expand support for international students. Funding for these initiatives, which often involve small amounts of money, can be difficult to secure.

20. Reports of Committees: PDASC approvals for the following:

- **Programme reapprovals following periodic reviews and**
- **Programmes who have undertaken a Programme Post Launch Review**

The committee received, via unanimous consent agenda, a report from the recent Programme Development and Approval Sub-Committee, which CEC approved the following:

- Re-approval for a further 6-years for the succeeding programmes, following a Periodic Programme Review:

Programme	Re-Approval period
BA International Development and BA International Development with Year Abroad	6-years
MSc Political Economy of Emerging Markets and MSc Emerging Economies and International Development	6-years

- Approvals were given for the following programmes to continue to run following the Programme Post-Launch Review for the following:
 - MSc Economics & Policy & MRes Security and International Strategy
 - MRes Interdisciplinary Chemical Research
 - MA Medieval Studies
 - MSc Economics and Finance
 - MSc MedTech Innovation and Entrepreneurship
 - iBSc Cardiovascular Medicine
- However, the committee did not approve the continuation of the Integrated Apprenticeship MSc Clinical Pharmacology following its Programme Post Launch Review and recommended the Faculty engage in conversations to close the programme, noting the following concerns:
 - The government decision to suspend funding level 7 Apprenticeships.
 - Low recruitment numbers.
 - Concerns on King's ability to meet Ofsted requirements (and the ability to be prepared for the Office for Students End Point Review due imminently).

It was also noted that the University Executive had agreed not to offer degree apprenticeships as the university did not have the proper infrastructure for it. There are additional costs involved that did not outweigh the benefits.

21. Reports of Committees: AROSC UG Student Awards Report 2023/24:

The committee received, via unanimous consent agenda, a report on the Undergraduate Awards of the University for the academic year 2023/24 [see annex 18].

Academic Board**Meeting date** 2 July 2025**Paper reference** AB-25-07-02-09.2**Status** FINAL



Report of the College Research Committee

Contents	Meeting at which considered	Main or Consent agenda	Academic Board action	Reserved item?
1. Research Integrity: Authorship and Contributions Policy	30 April	Consent	Note	No
2. Research Integrity: Code of Good Conduct in Research	30 April	Consent	Note	No
3. SSPP Research Strategy	30 April	Consent	Note	No
4. KHP Research: Improving Support and Efficiency	30 April	Consent	Note	No
5. Matters Arising	30 April	Consent	Note	No
6. Research Strategy Away Day	30 April	Consent	Note	No
7. Research Staff Representative Committee: Improving Cross-Faculty Engagement	30 April	Consent	Note	No
8. Ways of Working	30 April	Consent	Note	No

For note

1. Research Integrity: Authorship and Contributions Policy

The Research Culture Manager presented a revised policy for approval. The Authorship and Contributions policy was developed to support the increased visibility of individual contributions to research outputs, the fair and ethical allocation of contributor and author roles, and to promote a culture of constructive collaboration, and transparency.

- The committee were supportive of the initiative, and discussion focused on whether King's was ready to not only adopt the policy but also achieve the high level of buy-in and compliance needed in an area where challenges and disputes can be expected - on flexibilities - how multi-discipline or faculty-specific approaches will be handled, and how far general or local rules should be mandatory. The following points were raised:
 - In Arts and Humanities discussions on authorship and contributions are still at an early stage, norms are not well established nationally, and implementation will need more work.
 - Contributions of research facilities and technical staff might need more attention. While King's has led the way with guidelines for microscopy, there may be differences in expectations between principal investigators and facility staff in some areas, and achieving consistency will be important. The distinction between recognising contributions and authorship may be being misunderstood.
 - It was envisaged that approval of the policy would be followed by an implementation phase, with more work on awareness, buy-in, local flexibilities and compliance, but it might be best to take these further before adopting the policy to give staff more clarity from the start.
 - Some more work on implementation readiness could be valuable. For example, Research Culture team members visiting faculties to explain what is mandatory/recommended, to gather feedback from staff on the practicalities of recording this information, and to showcase the Tenzing software, as this is likely to encourage buy in and support compliance.
- Recognising the importance of the policy, members agreed that there should be further development of the framework and expectations, with a view to presenting a revised policy to the CRC for approval in October.

2. Research Integrity: Code of Good Conduct in Research

The Research Integrity Manager presented the Code of Good Conduct in Research for approval. The code outlines both institutional and researcher responsibilities at a high level. King's does not currently have its own code, though funders and national concordats now expect every university to have such a code, and this gap was noted in the last Wellcome Trust audit. The content of the code is not new, it links to and signposts existing college policies and/or national guidelines for each area.

- Members highlighted an issue with the text on Intellectual Property and Licensing. The code restates policy on college ownership of any IP that is generated, but while the principles and practice are clear in relation to patenting and commercialisation, when it comes to publishing, staff frequently enter into agreements where they assign IP rights to varying degrees. It was suggested that the code should acknowledge and explain these nuances.
- Members strongly supported the creation of one overarching document that draws together all researcher responsibilities, but noted that:
 - It covers a very broad range of topics, so may need frequent updates - a defined process for initiating and tracking updates will be needed.
 - Local and faculty-specific policies will still be needed on some issues - it is not intended that the code removes scope for these.
 - It is important that in the preparation, structuring and presentation of overarching codes like this, care is taken to engage the perspectives of all of King's faculties, even if the volume of content that will be relevant for the health faculties is much greater than that of other areas.

3. SSPP Research Strategy

The VD Research, SSPP presented a paper and slides detailing the faculty's refreshed research strategy, detailing how the faculty was achieving progress, and the initiatives and interests that would benefit connections beyond the faculty.

- The VD Research, SSPP highlighted the following:
 - The faculty's research profile has changed dramatically over the past 7 years. In 2016/2017 grant applications totalled £28m, but by 2023/2024 they had risen to £71m. The balance is starting to shift towards funders that cover overheads but needs to go further. Applications to key non-UKRI funders e.g. Wellcome, Leverhulme, and the British Academy are supported, but for other sources a triage system is now in place. Much more is being done to ensure staff are aware of the financial impacts on the faculty when grants do not cover full economic costing (FEC).
 - A new WordCloud of research themes has been prepared which will help to communicate SSPP interests across King's. It presents the balance of interests in the faculty better than the previous one, which understandably for the time, overrepresented health themes. At the highest level, the vision for the faculty could be summarised as 'shaping global change'.
 - The faculty see research excellence as enabled by methodological diversity and innovation, and have secured funding for a research methods centre, for which they have already appointed a Centre Director, Professor Claudia Aradau, who will be in post from 1 June. This flagship initiative will connect, develop and make accessible the wealth of interdisciplinary methods - from AI and data science to arts-based - in the faculty, and serve as a focus for cross-faculty links as well.
 - The faculty are also working to build interdisciplinarity - defining ambitions at department level, providing support for Research Development Managers, and celebrating successes - and planning how to secure more Horizon Europe awards, including through small networking grant support and Circle-U connections.
- The Chair emphasised the value of developing faculty strategies that facilitate cross-faculty ideas and connections, at a time when an increasing amount of the available funding is designated for broader multidisciplinary programmes.
- Members asked how the faculty had managed to develop and diversify their research income. This had happened organically in departments that already apply for a large number of grants. The faculty have also worked to increase awareness of the full range of funding opportunities and support that is available e.g. from School Research Managers and Research Development Managers. However, each department is expected to have its own plan reflecting their different contexts. For some the internal Faculty Research Impact fund could be valuable when looking to diversify which funders they might apply to, with sessions on how to prepare strong internal proposals where needed. The faculty hope that encouraging staff to secure more research funding will lead to them submitting fewer but stronger applications to the right schemes, lessening time spent preparing applications for smaller schemes that may not provide adequate funds or avoiding submitting multiple applications to one scheme that could compete against each other unnecessarily.

4. KHP Research: Improving Support and Efficiency

The Director, RMID presented a paper summarising two major phases of work undertaken by King's and its NHS partner trusts to improve joint support for clinical research funding and delivery, and research safety and governance.

- The Joint Research Office (JRO) aims to improve and accelerate clinical research support by creating a collaborative culture and codesign of working solutions, rather than merging teams. In autumn 2024 it completed its formation and is now beginning a 2-year plan to implement its vision.
- The Kings Health Partners Clinical Trials Office (KHP CTO) delivers on two key areas where responsibility has been delegated from all four KHP Partners. The Commercial Team provides a streamlined service for commercial sponsors and investigators. The Quality Team manages sponsor responsibilities for Trials of Investigational Medicinal Products as defined in UK legislation.

5. Matters Arising

Data Science, AI, and Society

- The KIS recruitment - AI for Science - closed in early April.
- The call for cross-faculty fellowships - AI+ - is live with a deadline of 19 May.
- A summary of future plans of the various institutes and centres working on data science and AI - for events, training, facilities etc - will now be circulated several times a year to help staff maintain an overview of developments.

Research Impact of US Policy Changes

- Some staff have been contacted by journalists asking for comments on the impact of the changes. Members intending to respond to journalists are asked to contact the Director, RMID to ensure consistent information is provided.
- To date only 1 US grant involving King's has been cut, but all principal investigators and co investigators involved with US awards have been briefed on how King's are navigating the changes. The US government provided a voluntary questionnaire in March, King's chose not to complete it.

Interim Code of Practice for REF

- The document was approved by the committee in June 2024 but has since been updated in light of a new Research England policy published in January. The intention is to present a final version of the document to the committee in October, provided Research England publish guidance on schedule.
- Members asked why faculties had been asked to submit 20% of outputs for external review and whether there was funding to support this activity. The Dean, Academic REF stated that 20% was a rough guide and that a request for central funding to support those leading on Units of Assessment had been submitted in the integrated planning process.

6. Research Strategy Away Day

- The following themes will be presented for discussion at the Research Strategy Away Day on 19 June.
 - Strategy 2030 - overall direction and internal and external drivers
 - Research 'productivity' - funding and research outputs in a challenging environment
 - Optimal use of funding
 - Infrastructure investment, cost recovery, efficiency
 - Maximising secured funding
 - King's reputation - how our research is perceived in terms of quality and areas of strength
- An initial agenda and accompanying pre reading will be circulated in early June.

7. Research Staff Representative Committee: Improving Cross-Faculty Engagement

- The Chair, Research Staff Representative Committee (RSRC) presented slides that detailed how the committee fits into the college's wider governance structure. RSRC's top 3 priorities were to contribute to work on: job security, particularly the experience of staff on fixed term contracts; career development; and communications. Members were asked to consider faculty projects that would benefit from research staff engagement.

8. Ways of Working

In the next academic year, the committee will revert to holding 4 meetings per year, though some meetings will be condensed to 1.5 hours. It is hoped that this will be beneficial, both for faculties feeding into the committee, and when reporting upwards to Academic Board.

Academic Board**Meeting date** 2 July 2025**Paper reference** AB-25-07-02-10.1**Status** Final**Access** Public/Members and senior executives



Report from the Dean

Action required [tick ONE box]

- ☐ For approval
- ☐ To recommend for approval [use when a different Committee has approval authority]
- ☐ For discussion
- ☒ To note

Paper Explanation for Members

Why is this paper being presented?	This paper provides an update on areas within the remit of the Dean's Office, including updates to the progress of this year's AKC programme, events within the Chaplaincy, and the activities of the Chapel Choir.
What are the key points/issues?	
What is required from members?	Deans of Faculties are asked to encourage Heads of Department to promote the AKC among students and staff, and given the ongoing conflict in the Middle East, all Board members are asked to remind their colleagues and peers of the options for support available to both students and staff (including, but not limited to, the Chaplaincy)

Paper Submitted by:

Ellen Clark-King, Dean of King's College London, Dean's Office & Chaplaincy

Report from the Dean

1. Dean's Office

- a) Now that most teaching is over and assessments are being marked, I'm looking forward to celebrating with our graduating students at the various ceremonies in July. Seeing them and their friends and families at Southwark Cathedral and the Royal Festival Hall is always a joyous occasion, and if any colleagues aren't sure about booking to join the academic procession and platform party, or to be part of the audience, I would definitely recommend it.
- b) As mentioned last time, this term included the annual Eric Symes Abbott Memorial Lecture, remembering one of my predecessors as Dean (from 1945 to 1955). This year's lecturer was the writer and broadcaster Rhidian Brook, whose lecture at Westminster Abbey on 22 May was excellent, offering insightful reflections and thoughts about the role of faith in a (semi-)public life. The lecture text can be downloaded as a pdf from [the Dean's Office webpages](#), and a recording of the lecture should be available on [the Westminster Abbey website](#) in due course.
- c) As we get closer to the end of another academic year, I hope that everyone will have time and opportunity over the summer for some down-time, to rest and recharge, so that we can start the new academic year refreshed.

2. AKC (Associate of King's College)

- a) Although details of the lecture series for 2025/26 have been mentioned in previous Reports, the final information is now as follows:

i) **Rethinking Thinking: Bodies, Minds, and Machines in the Modern World**

Re-thinking Thinking reimagines the nature of thought through a multi-disciplinary lens, exploring how we think—from our very bodies to artificial intelligence and beyond. This series begins by considering the university's role as a space for thinking, with insights from our Vice-Chancellor, and then embarks on a journey through exciting domains of knowledge. From gut health to the ethics of AI, we'll explore how cognitive processes shape our decisions and impact human existence. At the end of the series, we'll return to the person, focussing on the deepest kind of thinking—spiritual thought—as we ask what it means to think with purpose. Drawing on medicine, technology, and more, this series will critically examine the ethics of cognition and the moral responsibilities that come with it.

ii) **London Unfolding: Creativity, Challenge, and Change**

London Unfolding: Creativity, Challenge, and Change invites you to explore the vitality of one of the world's most dynamic cities. Drawing on leading research from King's College London and beyond, this AKC lecture series follows the life of our city — beginning with London's creative pulse, moving through its social and political challenges, and ending with the forces of transformation that shape its future. From Spitalfields to South London, Shakespeare to the Windrush generation, musical invention to medical innovation, each lecture offers fresh insight into how London lives, resists, and evolves. Join us to see the city anew — and discover your place within its unfolding story.

- b) This year's Student Survey has produced some useful data and encouraging feedback:
 - Community cohesion: 62% of all respondents either agreed or strongly agreed that the AKC helps them feel part of the wider King's community.
 - Academic content: the strength of the AKC's academic content was the primary reason for students to enrol onto the AKC and to continue the AKC.
 - Diversity: King's staff respondents were particularly appreciative of the diversity of speakers and lecture subjects.
 - *I think it's such a great programme, and I would recommend it to anyone with the time to enrol. I love*

how people of minority groups are invited to speak about their experiences; the diversity is extraordinary. (Student)

- *I liked the range of topics and how different viewpoints were shared on each topic. War has been on the topic and in the news for a few years now, so hearing nuanced opinions of War (and now Love for this term) has intrigued me.* (Member of staff)
 - *It's really sparked many new ideas and each lecture continuous to inspire me. I would actively promote it to alumni as it's a great way to keep connected and I feel it's a great way to support engagement and re-engagement of alumni.* (Alumnus)
- c) The final catch-up week (for those who missed quizzes during the year) is the first week of June, so total stats for the academic year may be available by the time of the Academic Board meeting.
- d) As always, all staff and students can catch up on AKC lectures [via the podcast](#), or by emailing akc@kcl.ac.uk for access to the lecture videos.

3. Chaplaincy

- a) The Chaplains have once again been involved in 'Take Time Out' activities on the various campuses.
- b) Although our regular pattern of services in the Chapels is scaled back over the summer, we do continue with various trips and other activities. At the time of writing, we are looking forward to a small group going to [Lindisfarne](#) later in June, and to the fully-subscribed [postgraduate and staff writing retreat at Worth Abbey](#) in July. Closer to home, we have (or will have had) a 'legal London' tour for staff and students, and a visit to the Vauxhall City Farm; for more information on all our activities, do have a look at the listings [on our webpages](#).
- c) We are also starting to think about plans for Welcome Week in September, and the Opening of Year Celebration on Thursday 25 September, which will once again be hosted in the Strand Chapel and livestreamed to venues on other campuses.

4. Chapel Choir

- a) In April, the Choir recorded a selection of the music of [Kristina Arakelyan](#), a King's PhD alumna whose composing and performing career is gaining increasing recognition. This will be released in October, so do consider it as an option for Christmas presents in due course!
- b) The usual pattern of sung services continued in the summer term. Key occasions included the memorial Choral Evensong [for Professor Dame Jinty Nelson](#), to which it was lovely to welcome back a former Principal, amongst others; and the annual [Service of Thanksgiving](#) for those who have donated their bodies to medical science, held at St George's Roman Catholic Cathedral in Southwark. Demonstrating the diversity and breadth of the Choir's involvement in the life of King's, they also sang for the Vice-Chancellor's ceremony in the Strand Chapel to welcome new senior staff.
- c) Although the term is over, the Choir's commitments continue into the summer, with various performances scheduled in the coming months: [Rachmaninoff's 'All-Night Vigil'](#) and [Beethoven's 'Ninth Symphony' \(with the Britten Sinfonia\)](#) at the St Albans International Organ Festival in early/mid July; a short tour to north Wales and Dublin in late July, including a performance at [the Conwy Music Festival](#) and singing for services as the choir in residence at [Christ Church Cathedral](#) and [St Patrick's Cathedral](#); then returning to King's for a mini-festival in the Strand Chapel from 15 to 17 August, with [the English Chamber Orchestra](#), marking the 150th anniversary of Samuel Coleridge-Taylor's birth – this has been made possible thanks to funding from [King's Culture's Creative Practice Catalyst scheme](#), which is greatly appreciated.

Ellen Clark-King
Dean of King's College London
4 June 2025

Academic Board	
Meeting date	02 July 2025
Paper reference	AB-25-07-02-10.2
Status	Final
Access	Members and senior executives
FOI Release	Restricted due to Data Protection Act requirements
FOI exemption	s.40 personal information



Election of Associates of King's College London

Action required

- ☒ For approval
☐ For discussion
☐ To note

Motion: That the staff and students listed be elected as Associates of King's College London

Paper Explanation for Members

Why is this paper being presented?	The Council has delegated to the Academic Board this request to elect as Associates of King's College London those students and staff listed.
What are the key points/issues?	<p>The AKC is the original award of the College and was first used in 1833. The course is unique to King's College London, and is the only course open to students from every department. King's has had a lively and intelligent religious tradition from its foundation. The AKC reflects this with a series of open, academic lectures. It provides an opportunity to think about fundamental questions of theology, philosophy and ethics in a contemporary context. The Royal Charter states 'the objectives of the College shall be to advance education and promote research for the public benefit. In so doing the College shall have regard both to its Anglican tradition as well as of its members' backgrounds and beliefs, in its education and research mission'. The AKC is the primary way of fulfilling this and the Mission Statement of the College also states that 'All students will be encouraged to follow the AKC'.</p> <p>Once students have completed the course, and graduated from King's, they are eligible to apply for election by the College Council as an Associate of the College. Once elected, they can use the letters AKC after their name. The AKC is also open to staff.</p>
What is required from members?	To approve the election of the students and staff listed at the Annex as Associates of King's College London.

Paper Submitted by:

The Revd Dr Ellen Clark-King, Dean of King's College London

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