Academic Board	
Meeting date	7 February 2018
Paper reference	AB-18-05-02-03a
Status	Confirmed
Access	Members and senior executives
FOI release	Upon approval
FOI exemption	s.43, commercial interests

Minutes

Academic Board is asked to **approve** the minutes of the previous meeting.

Date	7 February 2018, 14.00
Location	The Council Room, Strand Campus

Composition			Members Present (Apologies noted as 'A')
Ex officio	President & Principal (Chair of Academic Board)		Professor Edward Byrne
	Senior Vice Presidents	Quality, Strategy & Innovation	Mr Chris Mottershead **(A)**
		Operations	Dr Ian Tebbett
	Senior Vice Presidents / Provosts	Health	Professor Sir Robert Lechler **(A)**
		Arts & Sciences	Professor Evelyn Welch
	Vice Presidents & Vice-Principals	Education	Professor Nicola Phillips
		International	Dr 'Funmi Olonisakin **(A)**
		Research	Professor Reza Razavi
		Service	Professor Jonathan Grant
	Assistant Principals	London	Ms Deborah Bull
		Academic Performance	Professor Ian Norman **(A)**
	The Reverend the Dean		The Revd Canon Professor Richard Burridge **(A)**
	Deans of Faculty	Florence Nightingale Faculty of Nursing, Midwifery, Palliative Care & Rehabilitation	Professor Louise Barriball **(A)** (nominee of Professor Ian Norman)
		Social Science and Public Policy	Professor Frans Berkhout
		Dickson Poon School of Law	Professor Gillian Douglas
		Arts and Humanities	Professor Russell Goulbourne
		Institute of Psychiatry, Psychology & Neuroscience	Professor Ian Everall
		King's Business School	Professor Stephen Bach **(A)**
		Natural and Mathematical Sciences	Professor Michael Luck
		Life Sciences & Medicine	Professor Richard Trembath
		Dental Institute	Professor Mike Curtis
	The President of the Students' Union		Mr Momin Saqib
	Administrative Director of the Centre for Doctoral Studies		Dr Nigel Eady **(A)**
	Director of Students and Education		Ms Tessa Harrison **(A)**
	Director of Research Management		Mr Jon Price (*interim*) **(A)**
	Chairs or Deputies of Academic Board sub-committees who are not ex-officio Members	College Assessment & Standards Committee	Professor Kim Wolff
Students	Arts & Sciences Faculties	Undergraduate	Ms Chandni Schattenfroh **(A)**
		Postgraduate	Ms Sara Boutamina **(A)**
	Health Faculties	Undergraduate	Ms Afreen Rahman **(A)**
		Postgraduate	Ms Alexandra Patterson **(A)**
Faculty	Arts and Humanities	elected senior	Professor Kate Crosby **(A)**
		elected junior	Dr Jessica Leech
		appointed	Professor Rivkah Zim **(A)**
	Dental Institute	elected senior	Dr Barry Quinn
		elected junior	Dr David Moyes
		appointed	Professor Mark Woolford
	Dickson Poon School of Law	elected senior	Professor John Tasioulas
		elected junior	Dr Megan Bowman

		appointed	Dr Leslie Turano-Taylor (A)
King's Business School	elected senior	Crawford Spence (A)	
	elected junior	Dr Chiara Benassi	
	appointed	Professor Riccardo Peccei	
Life Sciences & Medicine	elected senior	Professor Michael Malim (A)	
	elected junior	Dr Samantha Terry	
	appointed	Dr Ian McFadzean	
Natural and Mathematical Sciences	elected senior	Dr Chris Lorenz (A)	
	elected junior	Dr Andrew Coles (A)	
	appointed	Professor Nikolaos Mavromatos	
Florence Nightingale Faculty of Nursing, Midwifery, Palliative Care & Rehabilitation	elected senior	*Elections Underway*	
	elected junior	Ian Noonan	
	appointed	Professor Jackie Sturt (A)	
Institute of Psychiatry, Psychology & Neuroscience	elected senior	Professor John Marsden (A)	
	elected junior	Dr Sandrine Thuret (A)	
	appointed	Dr Susan Duty	
Social Science and Public Policy	elected senior	Professor Kerry Brown	
	elected junior	Rebekka Friedman (A)	
	appointed	Dr Carmen Pavel	

In attendance:
Mr Yousef El-Tawil (KCLSU Vice-President for Education (Health Faculties) - Permanent invitee)
Mr Mahamed Abdullahi (KCLSU Vice-President Postgraduate - Permanent invitee)
Ms Lynne Barker (Associate Director, Quality & Academic Support)
The Revd Dr Keith Riglin (Assistant Dean - Chaplin attending in place of The Dean)
Ms Anna Wood (Director of King's Online – item 6a(iii)

Secretariat:
Ms Irene Birrell (College Secretary)
Ms Xan Kite (Director of Governance Services)
Ms Jo Brown (Governance Manager)

1   Welcome, apologies and notices

The Chair welcomed new members of the Academic Board to their first meeting.

2   Approval of agenda
The agenda was approved.

3   Unanimous Consent Agenda (including Minutes of the Previous Meeting) [AB-18-02-07-03]

Decision

That the reports on the Unanimous Consent Agenda be taken as read and noted or approved.

3a   Minutes of the Previous Meeting [AB-18-02-07-03a]

Decision
That the minutes of the previous meeting be approved.

4   Matters Arising from the Minutes
There were no matters arising.

5   Report of the President & Principal
Items for Consideration
a)   Summary Report on Key Issues [AB-18-02-07-05].

Academic Board considered the Principal's Report. The following key matters were summarised in the written report: Vision 2029; Budget Update; China Partnership; New Year's Honours; and Staff Survey. Updates on other matters had been appended to the report for information.

Speaking to the proposed industrial action by the UCU, the Principal noted that the College would fully respect the right of staff to take the action while doing the utmost to mitigate adverse impact on students. He invited the Senior Vice President (Operations), Dr Ian Tebbett, to provide an update on current plans. Dr Tebbett noted that possible rememdial actions for students might include replacement lectures following the industrial action (with the agreement

of faculty involved, examination question adjustments and other standard mitigations. Decisions as to the most appropriate and effective measures would need to be taken at the local departmental level as the impact of the industrial action was expected to be very uneven across the institution. Dr Tebbett invited anyone with further questions to email him directly. In answer to a question about potential financial compensation for students, the Principal noted that issues of compensation could not be addressed until after the fact.

The Principal then invited questions arising from his report. An issue was raised relating to Appendix G to the report (Health and Safety Update), concerning staff perceptions that fire safety actions known to be required for the Philosophy Building in Surrey Street were only being taken following HEFCE's response to the Grenfell Tower fire incident. The Principal stated that short term work remediations had started following a review commissioned before the Grenfell Tower incident, but had stopped in light of the recent expectation that the building be sold. Occupancy of the building had been cleared with the Fire Authority, but they had subsequently tightened their rules and works were beginning again to address all requirements. The Principal stated, in light of the comments made, that senior members of the Estates Team would visit the staff of the Surrey Street buildings to provide a full briefing on the situation.

6 Reports of Committees

a) Report of College Education Committee (CEC) [AB-18-02-07-06a]
   Items for Consideration

   (i) Education Strategy

   The Vice President and Vice-Principal (Education), Professor Phillips, provided an update on progress made in implementing the Education Strategy. Academic Board received a diagram of the work, and noted that each of the four inter-linked areas within the Education Strategy (set out below) had both short term and long term initiatives, much of which was already underway. By the next Academic Board meeting there would be a set of parameters for each area that would guide the more detailed work. There would be transformative work across the institution and the academic strategy and the operational strategy would move in tandem. The following key points were noted:

   Curriculum 2029

   - There would be a new simplified portfolio structure which would be more flexible and more interdisciplinary.

   - This would not be a simple data driven exercise; it was recognised that there were small programmes of real value to the university.

   Learning Environments

   - Digital needs, library resources, physical and informal learning environments required long-term planning in liaison with the Estates Team. This was starting now in order to meet the Vision for 2029.

   Academic Support

   - A key issue was wellbeing and mental health.

   - The issue of a non-credit bearing first undergraduate year was still under discussion.

   Assessment and Feedback

   - There was clear sense that there was a tendency to over-assess, and to focus on traditional modes of assessment. There was therefore an opportunity to deliver a modern, more sustainable system with significant benefits to staff in terms of teaching time and student support.

   There was general support for the move to more creative and modern means of assessment. A plea was made to start seeing targets and action so that the current cohort of students, even those graduating this year, would benefit in some way.

   (ii) Academic Education Pathway

   Academic Board considered the introduction of an academic education career pathway which aimed to ensure the recognition, reward and opportunities for advancement for exceptional educators at King's and an attractive package for exceptional prospective staff who would enhance educational quality and innovation. A core part of Vision 2029 was a commitment to ensuring that education and research were equally valued as twin parts of the academic mission and that excellence in education was appropriately recognised and rewarded. The following key points were noted:

- The Academic Education Pathway (AEP) was an attempt to recognise exceptional, innovative and career motivated academic staff focussed on educatipm and specified categories of teaching fellows currently on professional services contracts who did not currently benefit from the same career pathways as academic staff.

- Appointments to nine prestigious Academic Education Professorships, one in each Faculty, would be sought to launch the AEP and to strengthen the base of leadership in education at King's. These appointments would be characterised by very high standards of excellence, and would aim to attract the world's best educators. It would be for local Deans and budget holders to decide whether these appointments should be funded with new investment, or whether existing plans for new posts could be adapted.

- Entrance to the AEP would be by application, supported by the department head and the Executive Dean. It would be up to Faculties to determine the strategic priorities the AEP could assist with. The selection process would be established by the Human Resources Directorate.

- AEP was not an exercise driven by the Research Excellence Framework (REF), though it did have relevance for the REF Strategy. In relation to REF, a request was made for absolute clarity around those staff who would be eligible for entry and those who would not.

- It was clarified that staff employed on the AEP who might become more research active would move out of the AEP. The purpose of the AEP was to recognise the value and importance of the educating role.

- The AEP would be launched at the end of February 2018, and the VP (Education) would introduce it through events across the campuses

- It was anticipated that the AEP would account for up to 10% of staff when it was fully operational..

- In response to a question on the impact on individuals promoted under the current system and their international recognition, it was noted that no impact was anticipated and that HR was planning for the eventual integration of the existing and new promotion pathways.

Decision:

Academic Board approved the Academic Education Pathway.

(iii)   Piloting Credit-Bearing MOOCs

King's was the lead partner in a Department for International Development (DFID) funded project named Partnership for Digital Learning and Increased Access (PADILEIA). The aim of the project was to increase access to higher education for Syrian refugees and disadvantaged local communities in Jordan and Lebanon, via innovative digital learning solutions. King's academic credit would be awarded for the successful completion of twelve new MOOCs, designed and delivered by King's, which would open routes into regional universities through the recognition of prior learning.

The Director of King's Online was present to take any questions. She stated that two MOOCs were planned for launch by the end of April 2018 following approval of the accreditation by Academic Board. There were plans to introduce credit-bearing MOOCS in Nursing in due course.

It was noted that MOOCs would be owned by Faculties and it was noted that, whilst the initiative was welcome, it was new to faculties and the implications would require assimilation.

Decision:

Academic Board approved the accreditation of five-credit MOOCs at Level 3 (Further Education level) and Level 4 for refugee learners on the PADILEIA programme (until May 2021 when the grant ended), and endorsed the proposed approach to governance, approval and quality assurance.

[Secretary's Note: see also item 6b(i) below]

Items on Consent (noted)
(iv)   KCL Response to the Office for Students Regulatory Framework.

b) Report of College Assessment and Standards Committee (CASC) [AB-18-02-07-06b]
    Items for Consideration
    (i)   Level 3 Credit Framework for MOOC courses

    CASC had considered the development of credit bearing MOOCs and Level 3 specifically for the PADILEIA project (see Minute 6a(iii) above). It reported that regulations were required to enable King's to deliver these MOOCs including in particular the authority to award academic credit for successful completion at Level 3.

Decision:

Amendments were required to be made to the regulations to enable the delivery of the credit-bearing MOOCs, including at Level 3, and these would be presented to Academic Board for approval in due course.

(ii)   External Examiner Pilot Scheme

The External Examiner Pilot Scheme was part of a project on degree standards facilitated by the Higher Education degree Academy. The Chair of CASC urged Executive Deans to encourage representatives and volunteers from as many areas as possible to attend and participate in this very important national debate.

Items on Consent (all noted)
(iii)   QAA Consultation: UK Quality Code for Higher Education
(iv)   Annual Provider Review – Quality Assurance Processes
(v)   External Examiner Pass-List discussion
(vi)   Campus Briefing Update
(vii)   KCLSU Update
(viii) Proofreading, Editing and Contract Cheating
(ix)   Role Descriptors
(x)   Mark Translation Scheme – NMS
(xi)   Personalised Assessment and Arrangements Committee
(xii)   Mitigating Circumstances Working Group (Proposed Terms of Reference)
(xiii) Mitigating Circumstances Working Group (Nature of Problem of Push Doctors)
(xiv)   Assessment Board Minutes (Summary of comments and issues raised at recent assessment sub-boards)
(xv)   Assessment Board Minutes (Assessment Board Dates 2017/18King's Online Managed Programmes (KOMP) Assessment Board Minutes – LLM and IoPPN.

c) Report of the College Research Committee (CRC) [AB-18-02-07-06c]
Items on Consent (all noted)
(i)   Concordat 6-year report
(ii)   Research Data Management
(iii)   Research Quality at King's
(iv)   Equality and Diversity in Research
(v)   General Data Protection Regulations.

d) Report of the College Innovation Committee (CInvC) [AB-18-02-07-06d]
Items on Consent (all Noted)
(i)   The development of the Service Strategic Framework.

e) Report of the College International Committee (CIntC) [AB-18-02-07-06e]
Items on Consent (all noted)
(i)   International Marketing Strategy
(ii)   Partnership (framework for measuring impact)

f) Report of the Programme Development and Approval Committee (PDAC) [AB-18-02-07-06f]
Items on Consent (all noted)
(i)   List of Chairs Action approvals since PDAC last met

7   Report of the KCLSU President [AB-18-02-07-07]
Items for Consideration
The Academic Board received a report from the President of King's College London Student Union (KCLSU). During discussion the following updates to the report were raised:

- The mental health steering group, which brought together all key stakeholder groups, had had a productive meeting in December. A number of sub-committees had been created to carry forward various streams, and progress was on track.

- Work was in progress for a review of policies and processes related to freedom of expression and external speakers issues. This review should be finished by the end of March and would assist with more consistency in arranging events with external speakers.

- Details would be provided at the next Academic Board meeting of the proposal to give international students of lower income backgrounds the opportunity to have university accommodation at a subsidised price. The KCLSU President would be involved in a PR campaign around this. Applications were coming in and were under review.

- The timeline for the new student union space on the first floor of the main IoPPN building at the Denmark Hill campus was probably for early 2019. Student numbers at Denmark Hill were rising and the new student union space would help to create a cohesive campus. It was noted that student union space was also needed at St Thomas' campus.

8 Report of The Dean
Item for Consideration
a) Report of The Dean
   The Revd Dr Keith Riglin, Assistant Dean, presented the report on behalf of The Dean.

Items on Consent
b) Election of Associates of King's College

   <u>Decision:</u> Academic Board elected as Associates of King's College those students and staff listed in the report.

9 Any Other Business
There being no other business, the Chairman declared the meeting adjourned.

Irene Birrell
College Secretary
February 2018