

CHAPTER 1: ADMISSIONS

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This section outlines the requirements placed on students before their arrival at the College. To be admitted onto a programme, applicants must meet both the general entrance requirements and the specific requirements of an approved programme. They continue to apply to students once they are registered at the university. This section includes the conditions that apply for enrolment on a programme with recognition of previous learning, which includes enrolment with advanced standing, transfer enrolment, and enrolment with recognition of prior learning.

General Entry Requirements

1.1. To be admitted to the university students must:

- a. satisfy the general admission requirements for the level of study and the entry criteria for the relevant programme as outlined in the [online prospectus](#);
- b. be proficient in English and able to apply this in an academic environment. Competency in English must be confirmed before registration with the exception of some modules. Specific requirements for the relevant programme are outlined on the [online prospectus](#);
- c. be aware of the standard of behaviour expected of applicants and the consequences of not meeting this as outlined in the [Applicant Misconduct Policy](#);
- d. disclose a criminal record as outlined in the [Criminal Record Disclosure Policy \(Student Admissions\)](#) and demonstrate a satisfactory Disclosure and Barring Service (DBS) check, where applicable;
- e. have passed an occupational health assessment, where required;
- f. have an appropriate visa and have satisfied the requirements of UK Visa and Immigration (UKVI), where applicable;
- g. have satisfied any specific arrangements considered necessary, as detailed in the offer letter, if the applicant is under 18 years of age on the official start date of the programme;
- h. comply with the enrolment procedure.

Admission requirements for pre-undergraduate and undergraduate programmes

1.2. Applicant's qualifications must satisfy the specific programme requirements outlined in the [online prospectus](#).

1.3. Where applicable, applicants will also be required to complete an admissions test and take part in an interview to meet the admissions requirements. These requirements are outlined on the [online prospectus](#).

Admission requirements for taught postgraduate programmes

1.4. The minimum entrance requirements for registration on a taught postgraduate programme are:

- a. a Second-Class Honours degree of a UK university or equivalent overseas qualification obtained after at least two years study; or
 - b. a registrable qualification appropriate to the programme awarded by a UK university in Medicine or Dentistry, or equivalent overseas qualification appropriate to the programme; or
 - c. a professional or other qualification obtained by a formal examination and approved by the faculty in consultation with the Director of Students and Education (or nominee).
- 1.5. Applicants who do not meet the minimum entry requirements for the programme may be admitted if:
- a. they hold an alternative qualification of an equivalent or higher level or;
 - b. they have experience which satisfies the faculty that the applicant can follow and complete the programme of study; or
 - c. they satisfy the faculty in any qualifying examination or other condition, including a qualifying period of study, that the programme can be followed and completed.

In the event of disagreement, the Vice-Principal (Education and Student Success), or nominee, will make the final decision.

Admission requirements for postgraduate research degree programmes

- 1.6. The minimum entrance qualification for registration on a postgraduate research programme is an Upper Second-Class Honours degree in a relevant subject, or an equivalent overseas qualification obtained after at least three years of study. Any additional requirements will be detailed in the online prospectus.
- 1.7. To be eligible for registration for the MD(Res) degree, an applicant must have obtained the MB BS degree or another registrable primary qualification in medicine from a higher education institution and be eligible for full registration or hold limited registration with the General Medical Council.
- 1.8. Students who do not meet the minimum entrance requirements may be admitted if they hold an alternative qualification of an equivalent or higher level in a relevant subject or can prove relevant professional experience which satisfies the Associate-Dean for Doctoral Studies in the faculty that the applicant can follow and complete the programme.
- 1.9. It is the responsibility of the faculty to have transparent selection procedures in place in order to accept students onto postgraduate research programmes. Following an initial screening, selection will be by interview either face to face or for some international students by another communication method as deemed appropriate by the faculty. Offers for a place can then be made by the appropriate authority within the faculty and via the offer letter from the Postgraduate Admissions Office.

Admission with Credit Transfer or Advanced Standing

General rules

- 1.10. There is no general right of entry; the final decision rests with the admitting faculty. The faculty may make admission conditional upon students undertaking preparatory or supplementary studies, or particular modules in the programme. Any such conditions shall be agreed by the faculty and the students before admission. For students on joint programmes the relevant faculty or department should be consulted.
- 1.11. For undergraduate and postgraduate taught programmes, credit granted cannot exceed two thirds of the overall credit value of the programme.
- 1.12. Credit earned cannot be used towards an award more than once except in cases where students:
- are students registered on joint/dual degrees;
 - are registered on programmes covered by articulation agreements; or
 - have made a successful application to join the programme with recognition of prior certified learning where the prior certified learning formed part of an award.
- 1.13. Except as given in (b) below, students will only be admitted to the start of a specific year of study and will not be admitted at a point beyond the start of the final year of full-time study or its part-time equivalent. Students entering the final year of a programme must complete and pass the approved programme of study for that year.
- a. In the case of undergraduate degree programmes, students entering the final year of a programme must take modules worth 120 credits. For a level 6 award, 90 of these credits must be at level 6; for a level 7 award, 120 credits must be at level 7;
 - b. Where students have successfully completed a Postgraduate Certificate or Diploma and register for another postgraduate programme in the same subject, the reduced programme of study must extend over a minimum of one third of the normal period of full-time or part-time study prescribed for the programme and the student must fulfil the minimum and maximum period of study requirements. For a masters degree, the period of study and assessment conducted under the direction of the university must include a dissertation or report.
- 1.14. Normally, credit for a completed award can only be used to seek advanced standing to an award at a higher level. Credit from a complete award can be used towards another award at the same level only if the following criteria are met:
- The award towards which the student is seeking credit is in a different subject, vocational or professional area to their prior award; or
 - The award is at master's level and enables the student to advance their existing subject, professional or vocational area in a new or specialist direction.

- 1.15. To be eligible for an award, students admitted with credit and granted relevant waivers must:
- a. meet the prescribed criteria for the award;
 - b. be assessed at the final level of the award as outlined in the programme specification; and
 - c. complete the remainder of the prescribed period of study at the College.
- 1.16. The final classification of an award shall be based solely on the studies undertaken at the College.
- 1.17. The period between first registration on the previous programme and the date of the award of the new King's award should be no more than 10 years for the previous programme's credit to count towards the new award.
- 1.18. Once admitted, students will be subject to the regulations and programme requirements that are applicable to the cohort that they join.

Progression to higher awards

- 1.19. Where students have completed a King's College London programme of study and wish to progress to the next level within two years, the previous award will be revoked and the student may progress to the next level. Where the period between the previous award and re-enrolment is greater than two years, the recognition of prior learning regulations apply (regulation 1.22-1.30).
Exception to regulation 1.19: for programmes where students were originally awarded with registration to practice, the original award will stand and enrolment with recognition of prior learning (1.22-1.30) will apply.

Admission with advanced standing

- 1.20. Where students have successfully completed an approved programme of study, they may be enrolled at an appropriate point on an approved programme in a similar field. This generally applies in cases where students have completed a lower-level award (e.g. UGDip or PGDip) and subsequently wish to register for a related higher-level award (e.g. BSc or MSc).

Admission with transfer enrolment

- 1.21. If students have successfully completed part of an approved programme of study, they may be enrolled at an appropriate point on an approved programme in a similar field. For example, a student may have completed year one of an undergraduate programme and may wish to transfer to year 2 of a similar programme. For students who wish to transfer within the university or to another institution, see regulation 2.19.

Admission with recognition of prior learning (RPL)

- 1.22. A faculty may permit students to enrol on a programme of study with recognition of prior learning gained elsewhere or at the university. The university recognises 2 types of prior learning:
- Prior certified learning (RPCL)
 - Prior experiential learning (RPEL)

- 1.23. All prior certified or experiential learning must be assessed according to the recognition of prior learning procedure so that the student can demonstrate that they have met the learning outcomes of the modules being claimed.
- 1.24. The consideration of an application for prior certified or experiential learning towards an award is a matter of academic judgement.
- 1.25. If a student can demonstrate that the learning outcomes of prior certified or experiential learning meet the learning objectives of specific modules on their programme, those modules may be waived.
- 1.26. Recognition of prior learning can only be applied for specific full modules or levels of individual programmes. It cannot be awarded for credit or partial modules.
- 1.27. Marks are not awarded for prior certified or experiential learning except where the module being waived is using credit gained from one of the College's freestanding modules that has not been used as credit elsewhere within the College. In such cases, the marks can be used as part of the final degree calculation of the new degree programme.
- 1.28. Prior certified learning may only be recognised for college awards when the prior certified learning is at the higher education level (e.g., levels 4-7 of the FHEQ).
- 1.29. All prior certified learning must have been assessed and passed in order for the student to use it to demonstrate that they have met the learning outcomes of the module being claimed.
- 1.30. Marks for study at institutions other than King's will not normally be included in decisions on classification of awards, and Assessment Sub-Boards may need to approve an alternative method to derive the classification of awards for students with RPL.

Policies and Procedures

[Admissions Policy](#)

[Admissions Interview Policy](#)

[Criminal Record Disclosure \(Student Admissions\) Policy](#)

[Applicant Complaints Policy \(Student Admissions\) Policy](#)

[Applicant Misconduct Policy](#)

[Recognition of Prior Learning Procedure](#)

Useful Links

[Undergraduate Admissions](#)

[Postgraduate Taught Admissions](#)

[Admissions Portal](#)

[Immigration and Visas](#)

[Undergraduate English language entry requirements](#)

[Postgraduate English language entry requirements](#)

[The framework for higher education qualifications of UK Degree Awarding Bodies](#)

[Glossary](#)