

## CHAPTER 5: PROGRESSION AND AWARD FOR TAUGHT PROGRAMMES

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## CHAPTER 5: PROGRESSION AND AWARD FOR TAUGHT PROGRAMMES

### PROGRESSION

This section outlines the progression rules for taught programmes at the University, including the minimum and maximum number and level of credits that a student must take each year; the way in which results are calculated and combined to determine whether a student can progress from one year of study to the next; and the maximum number and level of credits that may be condoned each year and at programme level. This section outlines progression with reassessment and deferrals as well as the rules surrounding substitute modules. The circumstances under which marks and/or credit can be transferred are also included in this section.

These regulations apply to all taught students who started year one of their programme in 2024/25. Direct entrants to year two of a programme in 2024/25 should refer to the 2023/24 regulations for details of the regulations that apply to them. Students taking an intercalated degree and direct entrants to year three of a programme in 2024/25 should refer to the 2022/23 regulations for details of the regulations that apply to them.

#### **All awards**

- 5.1. Students must meet minimum progression requirements. Any additions to minimum progression requirements are detailed in programme specifications.
- 5.2. Students can only progress to further years of study if it remains possible for them to obtain the minimum credit required for their registered award.

#### **Programmes with a Semester/Year abroad or in industry**

- 5.3. For students who opt to study abroad for a semester where this is not part of the programme requirements, a semester abroad equates to 60 credits. This credit is included in the minimum credit required for award. Students must pass their semester for credit to be transferred. Further detail is included in the programme specification.
- 5.4. Where students take a semester abroad, they must pass King's modules worth 60 credits in the corresponding level in the other half of the year.
- 5.5. For students who opt to study abroad for a year where this is not part of their programme requirements, a year abroad equates to 120 credits. Students must pass their year abroad for credit to be transferred. This increases the standard minimum credit required for a 3-year undergraduate or a 4-year integrated master's degree, which is stated in the credit tables, by 120 credits.
- 5.6. Details of conditions applying to students on programmes where a semester or year in industry is part of the programme requirements, will be outlined in the programme specification.

#### **Compensated Credit (undergraduate and integrated master's, year one)**

- 5.7. Non-core modules at level 4 worth up to 30 credits may be compensated on condition that students have:

- a. achieved a pass mark in all core modules and in a minimum of 90 credits overall, and
- b. achieved a module mark of 1 in the module to be compensated, taking into consideration the outcome of any mitigating circumstances request.

Students who meet these conditions will be awarded 120 credits overall for year one, where required. Where PSRB requirements apply, details will be contained in the programme specification.

*Exception to 5.7: the Department of Mathematics have an exemption to the minimum mark required for compensation. Students are required to achieve a mark of 30 for compensation to be applied.*

**Condonement (all pre-undergraduate programmes, undergraduate programmes in year 2 onwards; all postgraduate taught programmes)**

- 5.8. Core modules cannot be condoned.
- 5.9. Non-core modules may be condoned where permitted in the programme specification and as outlined in the credit tables below. Condonement may not be possible where there are special requirements for some programmes eg Professional, Statutory and Regulatory Bodies regulations.
- 5.10. For non-core modules at level 3, 5 and 6, condonement can be granted after the first attempt, where students have achieved a mark in the range of 1-39 inclusive. See regulations 4.53 - 4.67 on reassessment.
- 5.11. For non-core modules at level 7, condonement can be granted after the first attempt where students have achieved a mark in the range of 40-49 inclusive. For some modules in the departments of mathematics, informatics and physics, alternative condonement arrangements may apply and will be detailed in the programme specification. See regulations 4.53 - 4.67 on reassessment.
- 5.12. For three-year programmes and four-year programmes that include a year abroad/year in industry, the maximum credit allowed for modules with marks in the condonable range across levels 5 and above will not exceed 30.
- 5.13. For four-year programmes or five-year programmes that include a year abroad/year in industry (where the final year consists of level 7 modules), the maximum credit allowed for modules with marks in the condonable range will not exceed 45. This includes no more than 30 credits at level 5 and 6 combined, and no more than 30 credits at level 7.
- 5.14. For all other programmes, the maximum credit allowed for modules with marks in the condonable range is outlined in the credit tables below.
- 5.15. Once a module has been condoned, a student cannot be reassessed in it at a later stage.
- 5.16. If a student has failed one or more modules at the second attempt, which cannot be condoned, they will not be able to progress to further years of study, or progression stages as defined in their programme specification. However, unless prevented in the programme specification, students will be allowed to complete the remaining modules for the current academic year/stage and then will be considered for an exit award.

Students must be informed by their faculty as soon as an Assessment Sub-Board has determined that a student will not be able to achieve the minimum credit required for further progression. See regulations 5.81 – 5.86 on exit awards.

### **Additional Credit**

5.17. For all undergraduate and postgraduate taught programmes, students may take up to 30 additional credits at level 5 or above across their whole programme. The following conditions apply:

- a. Any additional credit will not contribute to the degree algorithm and will have no impact on a student's progression or award.
- b. Additional credit may only be used as a substitute module where an Assessment Sub-Board considers that the learning aims and outcomes of the failed module have been met in the additional credit module which a student has achieved a pass in. Regulations 5.21 – 5.24 on substitute modules will still apply. A module can only be substituted where a student has condonement allowance left.
- c. Students on undergraduate programmes will not be expected to take additional credits in year one.
- d. Students may withdraw from an additional credit module at any time where they believe the extra credit is impacting on their main discipline. They must inform their department as soon as possible.

5.18. On undergraduate programmes, level 4 credits should not be taken in years two and above unless taken on a paid for standalone basis. In exceptional circumstances, where the Programme Director deems the level 4 additional credit is pertinent to the main discipline of study, the level 4 credits may be taken in year two. An exemption must be sought and, if approved, there will be no cost attached.

*Cohort exception: For the BSc Economics and Management (and the 4-year version that includes a year in industry) in the King's Business School, one 15 credit level 4 module is offered as additional credit in year 2 as part of the programme.*

5.19. Additional credits over and above the maximum permitted can be taken on a paid-for stand-alone basis. Modules taken as part of the degree programme cannot be substituted with additional credit modules taken on a standalone basis.

5.20. Modules taken as additional credit or on a paid-for standalone basis will appear on a student's transcript.

### **Substitute Modules (all programmes excluding pre-undergraduate)**

5.21. Where a student fails a non-core module at the first attempt with a mark that is not in the compensation or condonable range, an Assessment Sub-Board may permit a student to register for a substitute module, providing it is allowed in the programme specification. The following conditions apply:

- a. the Assessment Sub-Board must be satisfied that on academic grounds students are unlikely to achieve a mark in the condonable range at the next attempt in the original module,

- b. the substitute module must be of the same credit value and level as the original module,
  - c. if more than one substitute module is offered, these must cumulatively hold the same credit value of the module to be replaced,
  - d. the original module being substituted may not be core to the programme of study,
  - e. substitute modules are included as part of the compensation or condonement allowance.
- 5.22. Under these circumstances, neither the credit nor the marks gained by students in the original module will be used by the Assessment Sub-Board in determining any final award classification.
- 5.23. Marks gained by students in substitute modules will be capped at the pass mark.
- 5.24. Students will only be allowed one assessment attempt at a substitute module.

#### **Credit Tables for Undergraduate and Integrated Master's**

- 5.25. The minimum progression requirements for a full-time undergraduate degree programme are:
- a. year one to year two: 90 credits passed at the pass mark, excluding modules that have been compensated,
  - b. year two to year three: 210 credits, which must include 90 credits passed with a pass mark in year two,
  - c. year three to year four: 330 credits, which must include 90 credits passed with a pass mark in year three.
- 5.26. Students who defer modules worth up to 30 credits will be able to progress on the condition they achieve a pass mark in the remaining 90-105 credits.
- 5.27. Any module that has not received a pass or compensated pass in year one should normally be attempted and passed or compensated before the end of Assessment Period 1 of year two. All outstanding deferred modules from year one must be completed by the end of year two for the student to progress to further years of study. Where a student will no longer meet minimum progression and award requirements following completion of outstanding modules from year one, regulation 5.16 will be applied.
- 5.28. For years two and above, students will be offered replacement assessment at the earliest opportunity and, where possible, students are encouraged not to carry deferrals beyond the end of Assessment Period 1 of the following academic year. All outstanding deferred assessments must be completed by the end of the following academic year for the student to progress to further years of study. Where a student will no longer meet minimum progression and award requirements following completion of outstanding modules from the previous academic year, regulation 5.16 will be applied.

5.29. THREE-YEAR HONOURS							
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Minimum discipline specific credit over programme	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Compensation and condonement for non-core modules</b> Unless specified, credit for modules that have been condoned will not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark.
Bachelor of Arts (BA) Bachelor of Laws (LLB) Bachelor of Music (BMus) Bachelor of Science (BSc), excluding the Faculty of Nursing, Midwifery and Palliative Care and BSc Dental Therapy & Hygiene Bachelor of Science (Engineering) (BSc (Eng))	6	360	255	4-6	120	90	Compensation: Non-core modules worth up to 30 credits at level 4 may be compensated in year one  Condonement: Non-core modules worth up to 30 credits at level 5 and above may be condoned in years two and above. Where level 7 credits are taken, they may be condoned as part of the condonement allowance but a level 7 condoned fail mark will be required
Bachelor of Engineering (BEng)	6	360	255	4-6	120	90	Compensation: No compensation at level 4  Condonement: A maximum of 30 cumulative credits may be condoned at levels 4, 5 or 6 across a whole BEng programme
Bachelor of Science pre-registration programmes in FNMPC (BSc),	6	360	360	4-6	120	120	Compensation: Non-core modules worth up to 15 credits at level 4 may be compensated in year one  Condonement: No condonement permitted
Bachelor of Science (BSc) Dental Therapy & Hygiene							
a. Students must normally take a minimum of 120 credits per year, including 120 credits at level 4 in year one. b. For all study undertaken at King’s, students must take a minimum of 75 discipline specific credits per year and a minimum of 255 discipline specific credits over three years. This excludes Bachelor of Science pre-registration programmes in FNMPC and Bachelor of Science (BSc) Dental Therapy & Hygiene where all module options are discipline specific.							

- c. In year two, students must take a minimum of 90 credits at level 5. A further 30 credits at level 5 or 6 must be taken, as a minimum, as specified in the programme specification.
- d. In year three, students must take a minimum of 90 level 6 credits. A further 30 credits at level 5 or 6 must be taken, as specified in the programme specification.
- e. For students on an LLB programme, all credits taken in years two and above will be level 6.

5.30. INTEGRATED MASTER'S							
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Minimum discipline specific credit over 4 years	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Compensation and condonement for non-core modules</b> Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark.
Master of Pharmacy (MPharm) Master in Science (MSci)	7	480	320	4-7	120	120	Compensation: Up to 30 credits for level 4 modules may be compensated in year one  Condonement: The overall condonable credit allowance will not exceed 45. This includes no more than 30 credits level 5 and 6 combined, and no more than 30 credits at level 7  For MSci and MEng programmes, modules worth up to 30 credits with marks within the condonable range may count towards the minimum 120 credits at level 7  Programme specifications should be consulted for PSRB requirements.
Master of Engineering (MEng)	7	480	320	4-7	120	120	Compensation: No compensation at level 4  Condonement: A maximum of 30 cumulative credits may be condoned (level 4-7) across a whole programme

- a. The minimum number of credits that must be obtained over the programme is 480.
- b. Students must take a minimum of 120 credits per year, including a minimum of 75 discipline specific credits.
- c. Students must take a minimum of 120 credits at level 4 in year one.
- d. Students must take a minimum of 90 credits at level 5 in year two. A further 30 credits at level 5 or above must be taken, as specified in the programme specification.
- e. Students must take a minimum of 90 credits at level 6 in year three. A further 30 credits at level 5 or above must be taken as specified in the programme specification.
- f. Students must take a minimum of 120 credits at level 7 in year four.

### 5.31. ONE YEAR HONOURS

	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Compensation and Condonement for non-core modules</b> Unless specified, credit for modules that have been condoned will not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark
Bachelor of Science Intercalated (iBSc)	6	120	5-6	30	90	30 credits at levels 5-6 with a condoned fail mark. Where level 7 credits are taken, they may be condoned as part of the condonement allowance but a level 7 condoned fail mark will be required
<ol style="list-style-type: none"> <li>a. Students must take a minimum of 90 discipline specific level 6 credits. A further 30 credits at level 5 or 6 must be taken, as a minimum, as specified in the programme specification.</li> <li>b. Programme specifications will outline if level 7 modules are permitted or required.</li> </ol>						



5.32. PROGRAMMES WITH ADVANCED STANDING ENTRY REQUIREMENTS						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	Compensation and Condonement
Specialist Community Public Health Nursing (BSc), Bachelor of Science post-registration programmes in the Faculty of Nursing, Midwifery and Palliative Care (BSc – except Specialist Community Public Health Nursing)	6	120	6	N/A	120	No compensation No condonement

5.33. BACHELOR OF DENTAL SURGERY (BDS)						
	FHEQ Level	Minimum credit required for award	Range of credit levels	Maximum credit at lowest level	Compensation and Condonement	
Three-year programme	7	540	6	540	No compensation No condonement	
Four-year programme	7	660	5-6	120		
Five-year programme	7	780	4-6	120		
a. All credit to be passed with a mark of 50.						

5.34. BACHELOR OF MEDICINE AND BACHELOR OF SURGERY (MB BS)						
	FHEQ Level	Minimum credit required for award	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	Compensation and Condonement
Four-year programme	7	675	4-6	135	510	No compensation
Five-year programme	7	780	4-6	120	510	No condonement
a. All core credit to be passed with a mark of 50, unless it is a Student Selected Component, Scholarly Project or Quality Improvement and Evidence Based Practice Project, all of which must be passed with a mark of 40.						

5.35. PRE-UNDERGRADUATE PROGRAMMES						
	RQF Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Condonement for non-core modules		
Foundation Certificate	3	120	3	Non-core modules worth up to 30 credits		
a. Students must take 120 credits per year, b. Students must achieve a pass mark in all core modules, c. Students must achieve a pass mark of 40 in two of the three non-core modules.						
5.36. FOUNDATION DEGREES						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	Compensation and Condonement for non-core modules Unless specified, credit for modules that have been condoned will not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark.
Foundation Degree (FdA, FdSc)	5	240	4-5	120	120	15 compensated credits at level 4 <b>or</b> 15 credits at level 5 with marks within the condonable range
Foundation Degree top-up year	6	120	4-6	15	90	30 credits at levels 4-6 with marks within the condonable range if the marks fall within levels 5 and 6

5.37. GRADUATE AWARDS						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Compensation and Condonement for non-core modules</b> Unless specified, credit for modules that have been condoned will not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark.
Graduate Certificate (GradCert)	6	60	4-6	15	30	No condonement
Graduate Diploma (GradDip)	6	120	4-6	30	90	30 credits at level 5-6 may be condoned (level 7 credits may be included but a level 7 condoned fail mark will be required)
Professional Graduate Certificate in Education (PGCE Professional)	6	120	6	N/A	120	No condonement

### Credit tables for Postgraduate Taught Awards

5.38. Any progression requirements for postgraduate taught programmes will be listed in the programme specification.

5.39. MASTER'S AND EXECUTIVE MASTER'S						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Condonement for non-core modules</b> Unless specified, modules that have been condoned may not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark
Master of Arts (MA) Master of Business Administration (MBA) Master of Laws (LLM) Master of Music (MMus) Master of Public Health (MPH) Master of Research (MRes) Master of Science (MSc) Master of Teaching and Learning (MTL)	7	180 – 360	6-7	30	150 (to include dissertation)	The condonement allowance is 30 credits at level 7 with a mark in the condonable range.  The dissertation cannot be condoned.  If any level 6 modules are taken as part of the programme, they will be included in the condonement allowance regardless of whether the module is passed or failed.
Master of Clinical Dentistry (MCLinDent)	7	360	6-7	30	330	
Master of Nursing (MNurs)	7	180	6-7	30	330	
Executive Master of Business Administration (EMBA) Executive Master of Public Administration (EMPA)	7	180	7	N/A	180	All credit to be passed with the minimum pass mark  The condonement allowance is 30 credits at level 7 with a mark in the condonable range
a. Students must achieve an overall average of at least 50 with no module mark below 40. b. Students must achieve a mark of at least 50 in 150 credits (300 credits for MCLinDent) including the dissertation, and a mark of at least 40 in the remainder. Regulations on marking (4.33-4.48) and condonement (5.8-5.16) apply and should be read in conjunction with these regulations.						

5.40. POSTGRADUATE CERTIFICATES AND DIPLOMAS						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Condonement for non-core modules</b> Unless specified, modules that have been condoned may not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark
Postgraduate Diploma (PGDip)	7	120	6-7	30	90	30 credits at level 7 with a mark in the Level 7 condonable range, dissertation excluded. If any level 6 modules are taken as part of the programme, they will be included in the condonement allowance regardless of whether the module is passed or failed.
Postgraduate Certificate (PGCert)	7	60	6-7	15	45	15 credits at level 7 with a mark in the Level 7 condonable range, dissertation excluded. If any level 6 modules are taken as part of the programme, they will be included in the condonement allowance regardless of whether the module is passed or failed.
Postgraduate Certificate in Education (PGCE)	7	120	6-7	60	60	No condoned fails
a. Students must achieve an overall average of at least 50 with no module mark below 40, b. Students must achieve a mark of at least 50 in 90 credits (PGDip) or 45 credits (PGCert), and a mark of at least 40 in the remainder.						

5.41. DOCTOR OF CLINICAL DENTISTRY						
	FHEQ Level	Minimum credit required for award including credit allowance that can be condoned	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	<b>Condonement for non-core modules</b> Unless specified, modules that have been condoned may not count towards the minimum credits required at the highest level. Substitute modules are included as part of the condonement allowance, even if they are passed at the normal pass mark.
Doctor of Clinical Dentistry (DCLinDent)	8	540	7-8	30	510	No condoned fails

## AWARD

This section explains how a degree, diploma or certificate (pre-undergraduate, undergraduate or postgraduate) is awarded following successful completion of a recognised programme of study; how a programme classification score is calculated using the level and weighting of modules; and the rules and methods used to determine the final classification of pre-undergraduate, undergraduate and taught postgraduate awards. This section also outlines the exit awards that are available to students who fail to meet the requirements for award on the programme for which they registered but who have completed a meaningful period of study and have satisfied the examiners that they have met learning outcomes. Exit awards must adhere to the University's agreed standard level of learning outcomes as detailed in the [Quality Assurance Handbook](#). The grounds for revocation of an award are included in this section.

### Conferment

- 5.42. Academic Board has the authority to award and revoke any degree, diploma, certificate or other award granted by the University in accordance with the Charter and Statutes of King's College London. Assessment Sub-Boards, the Research Degrees Examination Board and the Assessment and Regulatory Oversight Sub-Committee are the sole bodies with delegated authority to recommend the conferment of the awards for which they are responsible.
- 5.43. For awards made by the University, the date of award is the first of the month following ratification at an Assessment Sub-Board. The date of award may be different for joint, double or dual awards.
- 5.44. Except under the provisions of an academic appeal, no decision of a properly convened and constituted Assessment Sub-Board acting within its terms of reference and within the regulations governing the degree may be modified.
- 5.45. There are no exceptions to the award rules. Boundaries cannot be lowered, and exceptions cannot be made.

### Classification of Awards

- 5.46. Foundation Certificates are classified as follows:

70-100%	(Pass)	Excellent (A)
65-69%	(Pass)	Very Good (B+)
60-64%	(Pass)	Good (B)
55-59%	(Pass)	Fair (C+)
50-54%	(Pass)	Adequate (C)
40-49%	(Pass)	Barely Adequate (D)
0-39%	(Fail)	Inadequate (F)

- 5.47. For the following programmes,
- Three-year and four-year honours programmes (including those with a semester or year abroad)
  - Integrated Master's
  - One-year honours programmes
- awards are classified as follows:

70-100 inclusive	First-Class Honours
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60-69 inclusive	Upper Second-Class Honours
50-59 inclusive	Lower Second-Class Honours
40-49 inclusive	Third-Class Honours
0-39 inclusive	Academic Fail

5.48. The BDS and MB BS are awarded without classification.

- a. Students who satisfy the examiners with distinction in specific parts of the BDS programme may be awarded a BDS with honours.
- b. Within MB BS, a Merit is available at each stage and Distinctions are available for the programme as described in the MB BS marking scheme.

5.49. For the following programmes,

- Master's degrees (excluding integrated master's),
- Postgraduate Diplomas and Postgraduate Certificates (except PGCE, which is unclassified)

awards are classified as follows:

70-100 inclusive	Pass with Distinction
60-69 inclusive	Pass with Merit
50-59 inclusive	Pass
0-49 inclusive	Academic Fail

5.50. For the following programmes,

- Undergraduate Certificates, Undergraduate Diplomas, Graduate Certificates, Graduate Diplomas and Foundation degrees

awards are classified as follows:

70-100 inclusive	Pass with Distinction
60-69 inclusive	Pass with Merit
40-59 inclusive	Pass
0-39 inclusive	Academic Fail

### **General Award Rules**

5.51. Module marks shall be rounded up ( $\geq 0.5$ ) or rounded down ( $<0.5$ ) to the nearest integer. The final overall degree classification score shall be rounded up ( $\geq 0.5$ ) or rounded down ( $<0.5$ ) to the nearest integer before the final classification of the award is made.

### *Pre-undergraduate*

5.52. To qualify for a pre-undergraduate award, students must achieve:

- an overall classification score of 40 or greater for the entire programme, and
- a pass mark in all core modules, and
- a pass mark of 40 in two of the three non-core modules.

### *Undergraduate Degrees, including Integrated Master's but excluding MB BS and BDS*

5.53. To qualify for an undergraduate degree award, students must achieve an overall classification score of 40 or greater for the entire programme.

5.54. Module levels will normally be aligned to the year of study.

- 5.55. Modules will be weighted in the degree algorithm according to the year a student registers on the module, rather than to the module level. For example, if level 6 modules are taken in year two, they will be weighted 2 and if taken in year three they will be weighted 3 in the final classification.
- 5.56. The module weighting of substitute modules will be the year of the initial registration on the module that has been replaced, rather than the year the substitute module was taken, if different. See regulations 5.21 - 5.24 for further information on substitute modules.
- 5.57. The marks from modules taken in the first year will not be used to calculate the final degree classification score. Unless credit only has been awarded, the marks achieved from modules taken in year two and above will be included in the calculation. Where credit has been awarded for a module with a mark in the condonable range, the final module mark will be the highest overall mark achieved.
- 5.58. For students who achieve a Third-Class Honours or above and who fall within 2 per cent of a higher classification band (68/58/48), an upgrade will be applied automatically on condition that students have achieved a higher classification in at least 60 credits at level 6 or above in their final year.
- 5.59. For students on integrated master's programmes who achieve a Third-Class Honours or above and who fall within 2 per cent of a higher classification band (68/58/48), an upgrade will be applied automatically on condition that students have achieved a higher classification in at least 60 credits at level 7 in their final year.

*Master's degrees (excluding Integrated Master's)*

- 5.60. To qualify for award, students require:

- an overall average of at least 50 with no module mark below 40, and
- a mark of at least 50 in 150 credits (300 credits for MClinDent) including the dissertation, and a mark of at least 40 in the remainder.

Regulations on marking (4.33-4.48) and condonement (5.8-5.16) apply and should be read in conjunction with these regulations.

**Credit Transfer and Mark Translation**

- 5.61. A faculty may grant credit where it is permitted or required for students to spend part of their programme of study taking modules taught and assessed by another higher education institution, or an organisation relevant and suitable to the field of study, under the following conditions:
- a. that the institution and programme of study have been approved for the purpose under the procedures established by the relevant committee of the Academic Board,
  - b. that the study carried out is necessary for the fulfilment of the objectives of the programme of study to which it will contribute,



- c. that satisfactory arrangements for the assessment of the student's performance while attending the institution have been reviewed by the appropriate Assessment Board on an annual basis,
  - d. that all mark translation and grade point matrix schemes are approved by the Assessment and Regulatory Oversight Sub-Committee every three years.
- 5.62. For students following a full-time programme of study for an undergraduate degree, the minimum duration of the period of study on modules taught and assessed by the University shall be at least two years. This excludes intercollegiate study completed at University of London Colleges. The aggregate period of study spent elsewhere shall be determined by the faculty in which the students are registered and detailed in the programme specification.
- 5.63. The relevant Assessment Sub-Board shall ratify the results in respect of the period of study spent elsewhere providing that:
  - a. the conditions given above are satisfied,
  - b. the credit granted and results recommended are in accordance with the relevant programme regulations and Assessment Board marking schemes, and
  - c. for an undergraduate degree, the maximum credit granted will not exceed 120 credits in value.

*Intercollegiate modules taken at other University of London Colleges*

- 5.64. Students taking intercollegiate modules at other University of London Colleges can transfer marks and credits. The marks for level 5-7 modules will be assigned a credit value and level by the relevant Faculty Education Committee and will contribute to the degree classification score. Where an intercollegiate module has been assessed using a grade point matrix scheme, a mapping document will be required and is subject to approval by the Assessment and Regulatory Oversight Sub-Committee.

*Study Abroad modules or modules that are taken at institutions that are not University of London Colleges*

- 5.65. Students taking level 4-5 modules can transfer credits only.  
*Exception: European Studies BA (approved by College Academic Standards Committee May 2014).*
- 5.66. Students taking level 6-7 modules can transfer marks and credits on condition that a mark translation scheme has been approved by the Assessment and Regulatory Oversight Sub-Committee. The marks will contribute to the degree algorithm.

*Modules taken at another Institution as part of a collaborative programme leading to a Joint, Double or Dual Award*

- 5.67. Students taking modules as part of a programme that leads to a Joint, Double or Dual Award can transfer marks and credits that contribute to the degree classification score, on condition that a mark translation scheme has been approved by the Assessment and Regulatory Oversight Sub-Committee at the outset and included in the Memorandum of Agreement.

*Transfer of registration to King's College London*

- 5.68. Students who have transferred onto a programme from another institution transfer credits only and the student's classification is based entirely upon performance in modules assessed by the University. For an award to be made, a minimum of one third of the programme must be taken at King's College London.

**Award Algorithm**

- 5.69. For bachelor and integrated master's degrees, the following algorithm is used to calculate the final classification score for the award:

$$\text{Classification Score} = \frac{\text{the sum of the weighted marks [mark } \times \text{ relevant credit volume } \times \text{ weight]}}{\text{the sum of credit volume } \times \text{ weighting}}$$

Programme	Weighting	The award classification score is calculated as follows:
<b>Three-year honours degrees, including programmes with a semester abroad</b> <ul style="list-style-type: none"> <li>• Bachelor of Arts (BA)</li> <li>• Bachelor of Science (BSc)</li> <li>• Bachelor of Engineering (BEng)</li> <li>• Bachelor of Laws (LLB)</li> <li>• Bachelor of Music (BMus)</li> <li>• Bachelor of Science (Engineering) (BSc (Eng))</li> </ul>	0:2:3	<ul style="list-style-type: none"> <li>• The marks for all credits taken in year one will be given a weighting of 0.</li> <li>• The marks for all credits taken in year two will be given a weighting of 2.</li> <li>• The marks for all credits taken in year three will be given a weighting of 3.</li> <li>• Where students take a semester abroad as part of their degree, any marks obtained will be given a weighting of 0. Only the marks gained from modules taken at King's will be included.</li> </ul> <p>Distinctions in oral languages are offered on some programmes where the criteria have been met. Details will be included in the programme specification.</p>
<b>Four-year honours with a semester/full year abroad or year industry</b> <ul style="list-style-type: none"> <li>• Bachelor of Arts (BA)</li> <li>• Bachelor of Science (BSc)</li> </ul> <p>Details of the scheme that applies to four-year LLB degrees can be found in the programme specification.</p>	0:2:0:3	<ul style="list-style-type: none"> <li>• The marks for all credits taken in year one will be given a weighting of 0.</li> <li>• Students may take their year abroad or year in industry in year two or year three. Any marks obtained from the year abroad or year industry will be given a weighting of 0. Only the marks gained from modules taken at King's will be included.</li> <li>• The marks for all credits taken at King's in either year two or three will be given a weighting of 2.</li> <li>• The marks for all credits taken in year four will be given a weighting of 3.</li> </ul>
<b>Integrated Master's</b> <ul style="list-style-type: none"> <li>• Master of Engineering (MEng)</li> <li>• Master of Pharmacy (MPharm)</li> <li>• Master in Science (MSci)</li> </ul>	0:2:3:4	<ul style="list-style-type: none"> <li>• The marks for all credits taken in year one will be given a weighting of 0.</li> <li>• The marks for all credits taken in year two will be given a weighting of 2.</li> <li>• The marks for all credits taken in year three will be given a weighting of 3.</li> <li>• The marks for all credits taken in year four will be given a weighting of 4.</li> </ul> <p>For Integrated Master's degrees, individual programme specifications will detail any alternative level 7 weightings agreed by the Assessment and Regulatory Oversight Sub-Committee.</p>

<b>Four-year Integrated Master's with a semester abroad (MSci)</b> <ul style="list-style-type: none"> <li>4-year Master in Science (MSci)</li> </ul>	0:2:3:4	<ul style="list-style-type: none"> <li>The marks for all credits taken in year one will be given a weighting of 0.</li> <li>The marks for all credits taken in year two will be given a weighting of 2.</li> <li>The marks for all credits taken in year three will be given a weighting of 3.</li> <li>The marks for all credits taken in year four will be given a weighting of 4.</li> <li>Where students take a semester abroad as part of their degree, any marks obtained will be given a weighting of 0. Only the marks gained from modules taken at King's will be included.</li> </ul>
<b>Five-year Integrated Master's with a year abroad or year in industry</b> <ul style="list-style-type: none"> <li>Five-year Master in Science (MSci)</li> </ul>	0:2:0:3:4 or 0:2:3:0:4	<ul style="list-style-type: none"> <li>The marks for all credits taken in year one will be given a weighting of 0.</li> <li>The marks for all credits taken in year two will be given a weighting of 2.</li> <li>Students may take their year abroad or year in industry in year three or year four. Any marks obtained from the year abroad or year industry will be given a weighting of 0. Only the marks gained from modules taken at King's will be included.</li> <li>The marks for all credits taken at King's in either year three or four will be given a weighting of 3.</li> <li>The marks for all credits taken in year five will be given a weighting of 4.</li> </ul>

5.70. For the following awards, an overall score between 0 – 100 is calculated as follows: the weighted average of all individual module marks where each module is weighted by its credit volume.

**Bachelor of Medicine and Bachelor of Surgery (MB BS) and Bachelor of Dental Surgery (BDS).**

Students who satisfy the examiners with distinction in specific parts of the BDS programme may be awarded a BDS with honours. Within MB BS a Merit is available at each stage and Distinctions are available for the programme as described in the MB BS marking scheme.

**One-year Honours (intercalated or direct entrants to year three of a programme)**

- Bachelor of Science Intercalated (iBSc)

**Foundation Certificate**

**Undergraduate Certificates, Undergraduate Diplomas, Graduate Certificates (including Professional Graduate Certificate in Education), Graduate Diplomas and Foundation Degrees**

**Master's Degrees (excluding Integrated Master's)**

- Master of Arts (MA)
- Master of Business Administration (MBA)
- Master of Clinical Dentistry (MClinDent)
- Master of Laws (LLM)
- Master of Music (MMus)
- Master of Nursing (MNurs)
- Master of Public Health (MPH)
- Master of Research (MRes)
- Master of Science (MSc)
- Master of Teaching and Learning (MTL)
- Executive Master of Business Administration (EMBA)
- Executive Master of Public Administration (EMPA)

**Postgraduate Diplomas and Postgraduate Certificates (including PGCE)**

### **Aegrotat Awards**

- 5.71. A student may be considered under the aegrotat regulations where they have completed the full period of study for their programme but are absent from final assessment(s) through illness or death. An aegrotat award is not required if a student has satisfied the requirements for an award as outlined in the programme specification.
- 5.72. If a student fails to satisfy the requirements for the award as outlined in the programme specification, an application for the award of an aegrotat degree must be submitted by the student or the student's representative to the relevant Assessment Sub-Board. This must be accompanied by a medical certificate or other statement of the grounds on which it is made, as soon as possible and in any case within six weeks from the last date of the module assessment to which the application refers.
- 5.73. Where an application is submitted, the Assessment Sub-Board shall consider whether there is sufficient evidence to suggest that had the student completed the final assessment in the normal way, the student would have reached a standard (and completed the necessary modules) to have qualified for the award. If the Assessment Sub-Board decides that the student meets the criteria, it will ratify the award. This is known as an aegrotat degree.
- 5.74. If an Assessment Sub-Board decides that the student does not meet the criteria for an Aegrotat Degree, it will consider the student for any relevant exit awards.
- 5.75. The dissertation/research project is a key component of a postgraduate taught programme. Where a postgraduate taught student has not completed/submitted their dissertation or research project, the Assessment Sub-Board must be convinced that the student has demonstrated sufficient competence in research methodology through early research work and/or research methods assessments. Where there is no evidence of this, the next highest exit award should be given.
- 5.76. Aegrotat degrees will be awarded without classification.
- 5.77. Students who have been awarded an Aegrotat Degree will not be allowed to re-enter for the examination for a classified degree.
- 5.78. Aegrotat regulations do not apply degrees which have a mandatory professional practice component. This includes but is not limited to:
  - a. MBBS
  - b. MPharm
  - c. Physiotherapy BSc
  - d. Dietetics MSc
  - e. Physiotherapy MSc
  - f. all Faculty of Dentistry, Oral & Craniofacial Sciences programmes leading to professional practice and
  - g. all Nursing, Midwifery and Specialist Community and Public Health programmes with/leading to registration.

## Exit Awards

- 5.79. Where a student will no longer meet minimum progression and award requirements for their registered programme as per regulation 5.16, or where a student has terminated their studies early, an exit award will be available under the conditions specified below, unless an exemption to the exit award provision has been granted.

*Exception to Regulation 5.77: For MA Comparative Health Law, the School of Law has an exemption from the requirement to award exit awards.*

- 5.80. Programme specifications will provide full details of the exit awards available. The following exit awards are not classified:
- awards at level 4
  - awards at level 5
  - Ordinary Degrees
  - Dental Studies BSc
  - Medical Science BSc
- 5.81. Exit awards at level 6 and 7 (excluding BSc (Ord)) will be awarded with classification where students have satisfied the requirements for such an award. Where the credit accumulated exceeds the requisite amount for the exit award being conferred only the credits with the best marks that make up the required amount will be selected to calculate the overall average.
- 5.82. Exit awards at levels 4 and 5, level 6 for an Ordinary Degree and level 7 for a Postgraduate Certificate or Postgraduate Diploma must adhere to the University's agreed standard level of learning outcomes as detailed in the Quality Assurance Handbook. Those exit awards that are outside of this remit must have programme defined learning outcomes.
- 5.83. The following credit table should be used for exit awards of King's College London:

Award	FHEQ Level	Minimum credit required for award	Range of credit levels	Maximum credit at lowest level	Minimum credits at highest level	Additional rules
<b>Undergraduate Certificate</b> UGCert	4	120	4 and above	120	NA	No compensated credit
<b>Undergraduate Diploma</b> UGDip	5	240	4 and above	120	90 at level 5 and above	Compensation: Modules worth 30 credits at level 4
<b>Ordinary Degree</b> BA, BSc, BEng. BSc (Eng), BMus	6	300	4 and above	120	60 at level 6 and above	Condonement: Modules worth 15 credits at level 5 or above
<b>Dental Studies</b> BSc	6	450	5-6	120	330	All credit to be passed with a mark of 50
<b>Medical Science</b> BSc	6	405	4-6	180	165	All core credit to be passed with a mark of 50. All non-core to be passed with a mark of 40

- 5.84. The title of an exit award must reflect the pattern of study completed successfully and must follow the naming conventions as set out in the [King's College London Quality Assurance Handbook](#).

#### **Posthumous Awards**

- 5.85. Based on the credits attained, the highest-level exit award or an Aegrotat may be awarded posthumously.

#### **Certificates and Transcripts**

- 5.86. Certificates state the name of the University, the qualification, the classification (where appropriate), the field of study (where appropriate), the name of the student, and the signatures of the Vice-Chancellor & President and the Chair of Council.
- 5.87. All modules, credits and marks (where appropriate) will appear on the student's record and transcript, including those taken on a standalone basis.

#### **Revocation**

- 5.88. Award type, award title or classification can be revoked and reissued, or an award can be revoked in its entirety under the following conditions:
- a. when there is satisfactory proof that there was an administrative error in the award made,
  - b. when, subsequent to award, an Assessment Sub-Board takes into account information which was unavailable at the time its original decision was made,
  - c. following a recommendation or ruling by an Appeal Committee,
  - d. following a recommendation or ruling by a Misconduct Committee,
  - e. following a recommendation or ruling by an Inquiry Panel established to investigate allegations of research misconduct,
  - f. where students have completed a programme at the University and wish to join the next level of the programme within two years (see regulation 1.19).

#### **Policies and Procedures**

[Marking, College Framework](#)

[Feedback Policy](#)

[Mitigating Circumstances Policy](#)

[Armed Forces, Support for Students](#)

[Student Athlete Support Policy](#)

[Academic Misconduct Policy & Procedure](#)

[Interruption of Study Policy and Procedure](#)

[Guidance for staff on providing examination scripts to students](#)

[Digital Education, Online Examinations Using KEATS](#)

[External Examiners Guidance](#)

#### **Useful Links**

[Academic Misconduct, Student Conduct and Appeals Office](#)

[Personalised Assessment Arrangements](#)



[Student Services Online](#)

[Assessment Boards, Assessment Sub-Boards and External Examiners](#)

[Glossary](#)