

CHAPTER 9: GOVERNANCE


Contents

| | |
|-----------------------------|---|
| Exceptions..... | 2 |
| Exemptions | 2 |
| Emergency Regulations | 3 |

CHAPTER 9: GOVERNANCE

This section outlines important information on academic governance structures and oversight of the King's academic regulatory framework. This includes the circumstances when exceptions or exemptions can be made to the Academic Regulations as well as the emergency regulations that may be invoked by the Principal in the case of a campus wide emergency.

The following committees of the university are responsible for maintaining the academic integrity of a King's award. The academic regulations are reviewed annually via following the route through the committees. [The university delegation chart is available here.](#)



[Academic Standards Sub-Committee \(ASSC\)](#): The Academic Standards Sub-Committee is responsible for advising CEC on:

- The strategic development of assessment policy and regulation.
- The level of university compliance with the assessment framework.
- The extent to which assessment policies are transparent, fair, impartial, consistent and compliant with the values of King's.

ASSC recommends amendments to the academic regulations to CEC.

[College Education Committee \(CEC\)](#): CEC is the committee of Academic Board responsible for ensuring that the academic provision for all programmes is of the highest possible standard. CEC recommends amendments to the academic regulations to Academic Board

[Academic Board](#): The Academic Board is the committee responsible on behalf of the Council for the academic work of the university in teaching and examining and in research. Academic Board approves amendments to the academic regulations.

Every taught programme of study that leads to an award and all free-standing credit bearing modules are assigned to an Assessment Sub-Board. Each Sub-Board reports to its faculty Assessment Board and each Faculty Assessment Board reports to ASSC.

The Postgraduate Research Student Sub-Committee, which reports to the [College Research Committee](#), reviews the academic regulations in Chapter 6: Framework for Postgraduate Research Awards before they are submitted to ASSC.

Deviations from the Academic Regulations

Exceptions

- 9.1. Where a cohort exemption to a specific regulation has been approved and will continue to apply, it will be listed with the respective regulation as an ongoing exception. Any exceptions to policy will be detailed in the respective policy document and will include any associated conditions.

Exemptions

- 9.2. Exemptions to the regulations may be considered in exceptional circumstances. Advice should be sought from [Academics Regulations, Quality & Standards](#).

- 9.3. For exemption requests relating to pre-undergraduate, undergraduate or postgraduate taught regulations, the approving authority is the Vice-Principal (Education and Student Success) or delegate on behalf of Academic Board. All exemption requests should be submitted via the [Exemptions Procedure](#) by the Assessment Board Chair or delegate. Requests will be processed normally within 7 working days.
- 9.4. For exemption requests relating to postgraduate research regulations, the approving authorities are the Deputy-Deans for Doctoral Studies on behalf of Academic Board. All exemption requests should be submitted via the [PGR Exemption request form](#).
- 9.5. For exemptions for a cohort relating to programme specifications, it is usually a condition of approval that a programme modification form will be submitted to eliminate the need for the same exemption request in the future.
- 9.6. Any exemptions to the regulations will be reported annually to the Academic Standards Sub-Committee and to Academic Board.
- 9.7. Policies cannot be exempted. Where there is an issue with an existing academic policy, the [Academic Regulations, Quality & Standards team](#) should be notified as soon as possible.

Emergency Regulations

- 9.8. The Principal or nominee may declare a College-wide or campus specific emergency which will authorise the Emergency Regulations to be implemented for a prescribed period of time.
- 9.9. The Emergency Regulations provide a framework to allow progression and/or award where performance is prevented by acts or events which may be beyond the control of the College.

Marking during a College-wide or campus specific emergency

- 9.10. In the event that marking cannot be completed in accordance with the marking model assigned to a module, an Assessment Board may, with the approval of the Chair or Deputy Chair of Academic Standard Sub-Committee, use an alternative marking model. This may include relaxing some of the rules contained within the marking models.
- 9.11. If External Examiners are unable to fulfil their duties, the assessment process may proceed, with the approval of the Chair or Deputy Chair of Academic Standard Sub-Committee.

Progression during a College-wide or campus specific emergency

- 9.12. In the event that students are unable to be assessed in the original format, the method of assessment of a module and/or the relative weighting of the assessment components, as defined in the module specification, may be modified by the Assessment Board.
- 9.13. In the event that students are unable to be assessed in any format and/or results are unavailable for some or all students, Assessment Boards may, if appropriate, progress students pending assessment and/or ratification at a later date, unless prohibited by a Professional, Statutory and Regulatory Body.

Boards during a College-wide or campus specific emergency

- 9.14. In the event that the Assessment Sub-Board and/or the Assessment Board is inquorate, the Head of Faculty, in consultation with the Chair or Deputy Chair of the Assessment Board, may allow progression, ratify results and/or ratify awards.
- 9.15. Decisions may be made using the information available to Assessment Sub-Boards and/or Assessment Boards at the time, however the decision could be reviewed if new information became available at a later stage which was not available at the time the original decision made.

Research Degree considerations during a College-wide or campus specific emergency

- 9.16. Thesis submission deadlines and maximum duration of study may need to be extended to cover the period of the College-wide or campus specific emergency by the faculty Vice Dean for Doctoral Studies.

Awards during a College-wide or campus specific emergency

- 9.17. Regulations 5.43 and 6.12 will continue to apply in the event of a College-wide or campus specific emergency. There are no exceptions to the award rules. Boundaries cannot be lowered, and exceptions cannot be made. The method of assessment for research degrees is by oral examination.

Policies and Contractual Documents

[Terms and Conditions](#)

[Student Protection Plan](#)

Useful links

[Exemptions process for undergraduate and postgraduate taught](#)

[Exemptions process for postgraduate research](#)

[Governance, policies and procedures](#)

[Committees Terms of Reference and Membership](#)

[Glossary](#)