



Preparing for your Interview at King's College London

An interview at King's is an exciting opportunity to demonstrate your qualities and skills to secure the job you are applying for. Here are a few tips on how to prepare for a successful interview.

Research the role and King's

To give you an edge to stand out from the crowd, research is key. This includes researching King's College London, the job you are applying for, and the selection criteria.

- Learn about King's values and mission, as well as any relevant background information that could help you in the interview.
- Understand the role and its responsibilities and identify any key skills or qualities you need to highlight in the interview.

Review your application

- Re-read your application form to remind yourself of the details you have provided.
- Read through the job description again to refresh your memory on the specifics of the role and what it entails.
- Understand what criteria you must meet in order to be successful in the interview.

Interview Panel

A King's interview panel typically consists of 2-3 people.

- Understand who will be on the panel - Make sure you know who will be interviewing you and research them if possible.

- Research about the panel members - Learn about their backgrounds and interests so that you can engage with them in conversation. This will show that you have taken the time to research and prepare for the interview.

Star Technique

The Star Technique is a method of answering questions using a Situation, Task, Action and Result format. It can be useful for providing clear, structured answers during an interview.

- Prepare examples – Think of examples that demonstrate the criteria required for the role and use these as practice for answering questions using the Star Technique:
- Situation - set the context of your story.
- Task - describe what was required of you.
- Activity - describe what you actually did.
- Result - what was the result of your actions.

Make a lasting, memorable impression

- Prepare any materials you want to bring - If required, prepare any materials that may be beneficial during the interview such as a portfolio to show off your skills and experience.
- Think about how you will present yourself in terms of body language, attitude, and confidence.
- Dress appropriately - Make sure you dress appropriately for the job role you are applying for.

Come prepared with questions

Have a few questions prepared that you could ask the panel during your interview. This will demonstrate your enthusiasm for the role, as well as your commitment to learning more about the organisation.

- Think of questions related to the role and organisation that will demonstrate your interest in working with them.
- Think of questions that will show your understanding of the role and King's College London.

Plan Your Journey

Making sure that you arrive well-prepared, on time, and with enough time to get comfortable before your interview is essential.

- Give yourself enough time to get to the interview and leave plenty of time for unexpected delays.

Preparing for an interview at King's College London is an important step in securing a job. By researching, reading your application form, understanding who will be on the panel, planning your journey, understanding the Star Technique, preparing for presentation, and coming up with questions to ask, you will be able to show up with confidence and make a positive impression at your interview. Good luck!