

# British Academy Postdoctoral Fellowships 2024

## Internal selection process: guidance for applicants & Faculties

Research Strategy & Development  
June 2023

*King's College London would like to invite applications to BA Postdoctoral Fellowship scheme. The scheme provides three-year fellowships for early career researchers within three years of submission of PhD (who have completed their viva voce between April 2021 and April 2024). Fellowships are tenable in all fields within the humanities and social sciences. This is a highly competitive scheme: the success rate is typically no more than 10%.*

*Each year the Arts & Sciences Faculties support a limited number of applications, in response to the BA's demand management recommendations and to ensure the high quality of the applications put forward to the BA.*

*Those who are successful will join a vibrant community of postdoctoral research fellows at King's who have been supported through this and other external and internal competitions in recent years. King's is committed to supporting the scholarship and career development of these fellows, and each will be fully integrated into the life of their host Department/School.*

### Overview

King's invites prospective candidates to contact a mentor in their proposed Department/School, who will consider the subject area and applicant CV and confirm their support. If candidates do not have in-principle support from a mentor they will not be considered at the next stage.

King's will then consider and select candidates through Faculty-level assessment. Successful candidates will be invited to develop their proposals for submission to the British Academy with King's as their host institution.

We anticipate submitting around 25 applications across the Arts & Sciences Faculties. **Please note that we will not accept or support applications that do not adhere to the internal selection and application process.**

### Internal selection process timeline

The timeline for the application process is set out below.

Date	Action	Notes
<b>Now &amp; by 30<sup>th</sup> June</b>	Prospective applicants contact their proposed mentor	<ul style="list-style-type: none"><li>• Read the full details of the scheme at the <a href="#">BA site</a> to ensure eligibility to apply</li><li>• Applicants should make contact with an academic member of staff closest to their research area, to include an academic CV and a short paragraph of their proposed research programme.</li><li>• Applicants should fill out this MS Forms eligibility check: <a href="https://forms.office.com/Pages/ResponsePage.aspx?id=FM9wg_MWFky4PHJAcWVDViF7KBgy7qRLgqfu1G8fXYhUQTFKRkiYWFFUQVFNSFJJQINQTKJCN0NQy4u">https://forms.office.com/Pages/ResponsePage.aspx?id=FM9wg_MWFky4PHJAcWVDViF7KBgy7qRLgqfu1G8fXYhUQTFKRkiYWFFUQVFNSFJJQINQTKJCN0NQy4u</a> .</li></ul>
<b>Now</b>	Listen to the information	<ul style="list-style-type: none"><li>• This information session gives details about the scheme, the elements of a strong application, and the King's application process, and can be watched at any time. Please contact <a href="mailto:susanna.cornick-willis@kcl.ac.uk">susanna.cornick-willis@kcl.ac.uk</a> who will send you the link</li></ul>

	session, delivered by the Research Development team	
<b>By Mon 17<sup>th</sup> July</b>	Develop your EoI with your mentor	<ul style="list-style-type: none"> <li>• Submit your EOI to Susie Cornick-Willis (<a href="mailto:susanna.cornick-willis@kcl.ac.uk">susanna.cornick-willis@kcl.ac.uk</a>)</li> <li>• This should be one pdf'd document saved as SURNAME_BAPOSTDOC_EOI</li> <li>• It should contain: <ul style="list-style-type: none"> <li>A 2pp CV</li> <li>A 2pp summary of your research proposition, which must include: <ul style="list-style-type: none"> <li>- Name and contact email address</li> <li>- Project title</li> <li>- Proposed mentor and host department, &amp; why they are the best host for you &amp; your project (~100 words)</li> <li>- Abstract written in non-specialist language (~100 words)</li> <li>- Details of current and past research (~200 words)</li> <li>- Proposed research project (~500 words)</li> </ul> </li> </ul> </li> </ul> <p>An email from your mentor confirming their intention to support your application to the British Academy.</p> <p>Some guidance for your research project summary:</p> <p>Project</p> <ol style="list-style-type: none"> <li>What are your project objectives?</li> <li>How does the project go beyond the state of the art?</li> <li>How is your project a step-change from your PhD thesis?</li> <li>What is your methodology and how will it help you deliver your project objectives?</li> </ol> <p>Impact</p> <ol style="list-style-type: none"> <li>What skills do you want to develop?</li> <li>How do you think your research and training activities will enhance your career prospects, whether inside or outside academia?</li> <li>With which target groups will you communicate or engage about your project?</li> <li>Which target groups (e.g., scientific community, end users, financial actors, public at large) would benefit from your project, and what kinds of impact are you hoping to make?</li> </ol> <p>Implementation</p> <ol style="list-style-type: none"> <li>What are your key deliverables and milestones?</li> <li>How will your work with your mentor towards these?</li> </ol> <p>All word limits are suggestions rather than binding limits. Abstracts from previous awards can be found on the BA website for inspiration and information.</p>
<b>w/c 17<sup>th</sup> July</b>	Research Development Managers will do initial assessment of EoIs	<ul style="list-style-type: none"> <li>• Research Development Team will review EOIs and provide recommendations to HoDs, VDRs</li> </ul>

<b>By end July</b>	Faculties to consider EoIs	<ul style="list-style-type: none"> <li>• HoDs &amp; VDRs then confirm who will proceed to development stage</li> <li>• Note: BA Postdoc Fellowships should be considered as a fairly significant recruitment/investment decision: HoDs should consider issues such as teaching opportunities, space requirements, REF eligibility (for example, applicants to produce at least one 4* output, and/or potential for impact case study)</li> </ul>
<b>By end July</b>	Prospective applicants informed of outcome of review	<ul style="list-style-type: none"> <li>• Successful applicants are given feedback and invited to begin full applications online via FlexiGrant, the British Academy portal (<a href="https://britishacademy.flexigrant.com/">https://britishacademy.flexigrant.com/</a>)</li> <li>• Successful applicants should maintain contact with their mentors, local research support staff and the relevant Research Development Manager for advice and guidance</li> <li>• Successful applicants will be sent guidance and Faculty-specific contact details for the budgetary aspects of the application</li> </ul>
<b>Ongoing</b>	Application development	<ul style="list-style-type: none"> <li>• Read the online applicant guidance and help notes on the BA's website</li> <li>• Successful applicants should maintain contact with their mentors, local research support staff and the relevant Research Development Manager for support, advice and guidance</li> <li>• Contact your proposed referee <i>as early as possible</i> to make arrangements for them to submit their statements online. N.B. your referee must submit their reference by the King's internal deadline of 28 September (see below).</li> </ul>
<b>By mid-Sept at the latest</b>	Selected applicants to submit draft to RDM	<ul style="list-style-type: none"> <li>• For feedback from RDM, applicants selected by the Faculties should submit a first draft (download from BA application portal) to RDM</li> <li>• Applicants will submit their drafts for feedback by 11<sup>th</sup> September at the latest; feedback will be provided to applicants (from the Research Development team) by the 18<sup>th</sup> September</li> </ul>
<b>28<sup>th</sup> Sept 2023 (TBC)</b>  <b>Please note that this deadline is final and non-negotiable</b>	King's internal submission deadline	<b>Applicants must submit their application via FlexiGrant by the internal deadline, which is one week before the British Academy's deadline of 4 October.</b>
<b>4<sup>th</sup> Oct 2023 (TBC)</b>	BA final external submission deadline – outline application	Once applicants submit their applications the Pre-Award team make final checks of the application and submit on behalf of the institution to the BA. Applicants receive an automatic email notification of submission.
<b>Jan 2024</b>	BA notifies applicants	Those successful at outline stage will be asked to develop their application into a detailed application; the deadline for this was TBC at the time this guidance was finalised
<b>FAQs</b>		<ul style="list-style-type: none"> <li>• Please ensure that you carefully read both the online applicant guidance and help notes on the British Academy's website. Answers to many Frequently Asked Questions can be found on these pages.</li> </ul>

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|  |  | <ul style="list-style-type: none"><li>• For queries that cannot be answered on these pages, please contact Camilla Darling (<a href="mailto:camilla.darling@kcl.ac.uk">camilla.darling@kcl.ac.uk</a>)</li></ul> |
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