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| **King’s Climate & Sustainability: Seed Funding Application form** |

Please submit to [**KCSseedfund@kcl.ac.uk**](mailto:KCSseedfund@kcl.ac.uk) by **Tuesday 29 April 2025 - 5 pm**

Before completing the application form, you should read the [**Guidance for Applicants**](https://www.kcl.ac.uk/assets/sustainability/pdf/kcs-seed-fund-guidance-for-applicants-rev-jan-25.pdf) and [**Q&A**](https://www.kcl.ac.uk/assets/sustainability/pdf/kcs-seed-fund-qa-rev-jan-25.pdf), and you can always contact us for any further clarification using the email above.

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| 1. **Project Details**   Add additional lines below as needed to reflect your application. We anticipate many proposals will have several Joint PIs from different Departments/Divisions/Faculties. CVs are not required.  *When there are several Joint PIs please indicate with an* ***‘C’*** *who will act as the corresponding PI (correspondence about the call, financial management of awards etc).* | | | |
| **Role in project** | **Name** | **Department** | **Position e.g. Academic, Research Fellow, PDRA etc.** |
| **Principal Investigator / Joint PI** |  |  |  |
| **CoI** |  |  |  |
| **External Partner and affiliation** |  |  |  |

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| 1. **Vital statistics** | |
| **Title of proposal** |  |
| **Type of proposal** | **Seed Award** |
| **Duration of proposal** |  |
| **Total cost of proposal** |  |
| **Previous applications**  If you have applied to this scheme or other internal calls before for a similar project, please include details. |  |
| **External funding**  If you are already applying for, or hold, grants or other awards related to climate and sustainability please give details. |  |

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| 1. **Project Summary (750-1,000 words; plus one image or diagram )**   ***Seed support is provided to build towards a larger and externally funded research programme. In this first section we ask you to describe what you want to build in the medium term.***  **- Destinations:** what area(s) of research do you ultimately want to develop?   Why will they important for climate and sustainability? What are the important, challenging, research questions in the area, and who will the beneficiaries be?    Why is King’s a good place to develop this programme and how will it complement other research here?  **- Starting points:** briefly describe the expertise and capabilities your team already has, and any current research.   What is the state of the art in the field?   Why are you not yet ready to compete for external funding?  **- Funding plan:**  looking ahead up to two years, what funding do you hope to have in place for your programme(s).  What funders will you have applied to – in response mode and / or as part of specific calls or initiatives? |
| ***Answer:*** |

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| 1. **Team and Partners (max 500 words)**   **- Academic partners: and contributions**: please set out the expertise of the proposed team and why each is included. Briefly describe each person’s contributions and the interactions expected (including new interactions and any work they already do together).  **- Wider partnerships**: explain your choices of external non-academic partners and/or your plans for developing these partnerships |
| ***Answer:*** |

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| 1. **Seed project aims and workplan (750-1,000 words; plus one image or diagram)**   **Summary: briefly state the aims for the seed project stage, which can include:**   * **Research –** exploring and clarifying needs in the area, gathering preliminary data, delivering ‘proof-of-concept’ results. * **Methods and resource development and validation** * **Partnership development**    + **Project plan:** describe the work you will undertake to achieve these aims.  Give approximate timelines where possible.   + **Deliverables:**what specific milestones or endpoints would represent success? |
| ***Answer:*** |

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| 1. **Costs**   Please itemise and describe the costs that you expect to be incurred in the project and list any additional funding you have to support the work (e.g. departmental support or external funding already in place).  N.B. Awards will be based on 100% of directly incurred costs. Directly allocated staff, estates, and indirect costs are **ineligible**(see guidance notes for examples of what costs are supported). |
| ***Answer:*** |

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| 1. **Justification of travel costs**   King’s is working towards a 50% reduction in CO2 emissions from all types of business travel by 2030, and towards ceasing air travel within the UK (apart from Northern Ireland).  We recognise that some projects will need national or international travel to build partnerships or conduct research, but please ensure that you replace air travel with rail wherever possible, and reduce the number of international trips.   If your proposal includes travel costs, please provide a justification why international meetings are needed, and how you are moderating the use of air travel.  King’s Travel Policy can be found (<https://www.kcl.ac.uk/policyhub/travel-policy>) and the Sustainability Team at [sustainability@kcl.ac.uk](mailto:sustainability@kcl.ac.uk) can provide advice on the most carbon efficient mode of travel for a proposed trip. |
| ***Answer:*** |

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| 1. **Head of Department Support**   Please indicate that you have sought support from your Head of Department. For joint applications this need only be the Head of Department of the Corresponding PI. | |
| HoD Signature |  |
| Printed name; date |  |