Attendance monitoring

G13.1 Students must attend lectures, classes and tutorials, and departmental examinations to the satisfaction of the Executive Dean of Faculty. If a student is absent from College through illness (for full-time students for a period of a week or more), or for any period involving absence from a College examination, a medical certificate should be submitted. Absence through illness, for students following a programme of study leading to a professional qualification, must also be reported immediately to the appropriate supervisor. If the illness is prolonged or infectious, a certificate of fitness to return should be submitted before the student’s return to College. Students who are absent from an examination or unable to meet an assessment deadline due to illness or other good cause must comply with the Mitigating Circumstances Procedure.

G13.2 Students sponsored under Tier 4 whose attendance is deemed unsatisfactory or whose continued participation is not required for a period of 60 days or more will be reported to UK Visas and Immigration (UKVI) in accordance with the College’s sponsorship licence duties. This will typically result in curtailment of the Tier 4 visa and require the student to make immediate arrangements to return to their home country.

Useful links
Student Attendance and Engagement Policy
Immigration and Visa Advice
Mitigating Circumstances (T43)
Medical Certificates
Medical Centre
KCLSU advice

Exemptions: not anticipated. For advice contact exemptions@kcl.ac.uk.