Building success
kcl.ac.uk/careers
1

Who we are

What do we mean when we say ‘Careers’ and ‘Employability’?
Careers

The choices you make and the path you eventually choose.

Your career journey is the reflective journey of discovery and exploration of yourself, your future options, and the world you would like to enter:

- It is your journey so you’re making your own map, considering the destinations that interest you and what you want to explore.
- It doesn’t matter where you are on your career journey – lots of people have no idea what they want to do after King’s!
- You just need to figure out your next steps, one at a time, until you know where you want to get to.
- Once you know where you’re going, getting there will be much easier!
- Changing direction is all part of the journey: a route might take longer but you’ll know more when you get there.
- If you need help on your career journey, King’s Careers & Employability are experts at helping people find their way.

Employability

Articulate your employability through your KASE Framework.

Your employability is your portfolio of Knowledge, Attributes, Skills and Experience. You develop these continuously through what you do and what you study:

**Knowledge**

Whatever the subject, your degree is a huge source of knowledge that demonstrates your ability to learn in depth.

**Attributes**

From being an independent thinker to having a global outlook, who you are and how you do things helps you to be successful in work.

**Skills**

You develop a huge number of transferable skills through your subject, all of which have a wider value outside your studies.

**Experience**

The more you experience, both within and outside of King’s, the more you can develop yourself and your ideas.

Visit King’s CareerConnect to access our services kcl.ac.uk/careerconnect
What does your career journey look like?

Are you Discovering what’s out there? Focusing your ideas? Or taking Action on your career plan?

At the start of every academic year, we ask you a few short questions during enrolment:

- What stage of career planning are you at?
- What do you plan to do after your current programme of study?
- Which sector would you like to find employment in once you graduate?
- Have you gained work experience in this sector?
- Please indicate which types of work experience you have undertaken.

These questions help King’s Careers & Employability give you the support you need, but more importantly, they help you understand where you are on your career journey, whether you are in the Discover, Focus or Action phase.

When you look for events, experiences, information, workshops or one-to-one interactions with us, we’ll tell you how it will help you depending on which phase of your career journey you’re in.

Some of our services will help you to explore your careers ideas, while others develop your employability alongside your studies and other activities. You might also be a long way forward with your employability development but still not know what career you want – that’s OK!

Whatever stage you are at, every service we offer is designed to help you make progress. Even going back a stage can be good if it helps you make a better decision. And if you aren’t sure where you are on your journey, come and ask us and we can help you work it out!
Which phase are you in?

**Discover**
Many students at King’s, across all years and all subjects, would describe themselves as being in this phase.

**Focus**
You start to narrow down your career options and dig a little deeper, getting to know what a career choice really means and how it suits you.

**Action**
You will have a clear plan to put into action. This may not be a career plan for the rest of your life but you are ready for your next step.

**Careers**

“I’m uncertain about who/what I might become. What’s out there for me?”

“I’ve got some ideas now, but need to learn and explore more to help me choose what’s right for me.”

“I’ve got a really good understanding of myself and have a plan to put into action.”

**Employability**

“I’m not aware of what I have to offer, or how my degree is going to help with my future.”

“I’m beginning to understand how my knowledge, attributes, skills and experience support my future options and what I might need to develop.”

“I’m confident in identifying what knowledge, attributes, skills and experience I have developed through what I study and do, and I can articulate what is relevant.”

Visit [King’s CareerConnect](https://kcl.ac.uk/careerconnect) to access our services.
Over the next few pages, you’ll find out more about what we do and how it will help you.
King’s CareerConnect

King’s CareerConnect is our online careers portal, designed to help you make the most of the opportunities and services we offer.

1. Visit kcl.ac.uk/careerconnect and log-in using your King’s IT account.

2. Set up your profile and sign up for tailored newsletters.

3. Use the drop-down menus to access all our services.

View our events calendar and book your place at our careers fairs, employer presentations, seminars, skills workshops and more.

Book one-to-one appointments for Careers Guidance and Application Advice as well as Practice Interviews and specialist appointments for PhD & Research Staff.

Once set-up, you can access our vacancy board to search for part-time work, placements, internships and graduate-level opportunities from employers directly targeting King’s students and graduates. You can also set your own preferences to receive bespoke email alerts about opportunities which might be of interest to you.

kcl.ac.uk/careerconnect
Workshops

Focus your understanding, gain new skills and access key information by attending our workshops.

Future Advantage
Our Future Advantage Workshops cover your entire career journey from exploring potential careers to succeeding at interview. Whether you are in the Discover, Focus or Action phase of your career planning and employability development, we have something to help you take the next step. Topics include:

- Who Am I?
- What Do I Offer?
- Networking
- Deciding What To Do
- CVs
- Interviews

Employer-led
We’re not the only people who want to help you progress and succeed. Employers come to King’s to share their insights into what they are looking for in the students and graduates who will become their future employees. Find out about specific skillsets, learn how to best present your employability to particular sectors or discover what it’s really like to do a certain job.

In your faculty or department
Careers Consultants who know all about your degree and your possible future career choices deliver workshops in most academic departments. They include everything from what career options are available for students on your degree to how to prepare for entry into specific careers. Some sessions are in curriculum, some are part of a specific extra-curricular programme. We also run a special programme for postgraduate research students.

Thinking of starting up on your own?
We run sessions for those interested in self-employment and support the King’s Entrepreneurship Institute in their development of future entrepreneurs. Find out more about their programme at the Entrepreneurship Institute website.

Book all one-to-one appointments and workshops through King’s CareerConnect.

kcl.ac.uk/careerconnect
One-to-one services

We offer various services to help you steer your future in the direction you want it to go.

**Careers Guidance**
A twenty-minute appointment with a Careers Consultant can be used as a starting point to your career search. Whether you are looking to **Discover** your options or **Focus** some of your ideas, our Careers Consultants can support and guide you.

**Careers Lounges**
Where we bring our service to you! Look out for Careers Lounges in your department where you can speak informally to a specialised Careers Consultant who knows about your degree, your department and your options.

**Practice Interviews**
If you have an upcoming interview, book an hour long practice interview with us to help you prepare and feel ready to take **Action**. You let us know the role you are interviewing for and we simulate a realistic interview and provide plenty of feedback to help you improve your interview technique.

**CV and Application Advice**
Are you in the **Action** phase? In this twenty-minute appointment, an Application Adviser will give you feedback on your already-prepared CVs, cover letters and job applications, to help ensure that they are targeted to your employer of choice.

**PhD & Research Staff Appointments**
Available to all PhD & Research Staff, and across our campuses, this appointment (sixty minutes) is with one of our specialist Careers Consultants.
Events

We hold hundreds of events every year to help you find out more about what sectors, careers, job opportunities and internships are available to you. Come and find out more about what your future holds...

Discover Careers in...
Want to Discover what it’s like to work in a particular role, company, sector or industry? Our Discover Careers in... series brings in a panel of speakers working in specific areas to tell you what it is like to do the job, what you need to get into it and how they got there. Listen to their stories to discover what it’s really like, and bring your own questions to help refine your focus.

This series covers careers in around forty different sectors. Sessions include:

- Charities
- Think Tanks
- Banking
- Advertising
- Law
- Data Science

“This was one of the best panels I’ve attended! It definitely helped me see a new path, was informative, but fun, and had a great mix of perspectives!”

“It was an exploratory event for me, I wanted to listen to what other graduates had done.”
Careers Fairs
We bring hundreds of employers, big and small, from dozens of sectors into King’s every year at our Careers Fairs. Discover opportunities you may not have thought about and get the chance to meet the recruiters face to face to help Focus your ideas and put your career plan into Action.

Our Careers Fairs are organised by sector to help you meet the right companies:

- Law Fair
- Part-Time Work Fair
- Careers Options Fair
- Nursing & Midwifery Fair
- Technology, Engineering & Data Fair
- Banking, Finance & Consultancy Fair

Networking Nights
These evening events provide a more informal opportunity to meet many organisations looking for King’s students like you for their opportunities and placements. Highlights this year include our Female Networking Night, Placements Networking Night and Careers in China Networking Night. Find out more about how getting experience can help Focus your career plans.

Careers Cafés
These are informal chances to find out more about specific companies. You can talk to recruiters over a coffee and a croissant, to find out how to Focus your application, or Discover more about daily life when you start working with them.

Employer promotions
Employers are just as curious about you as you are about them! Look out for pop-up interactive displays from companies looking to encourage you to work for them and Discover the opportunities they have available.
Online learning and information resources

As a King’s student, whatever phase of your career journey you’re at, we’ve got something for you wherever you are in the world.

KEATS pages
Our King’s Careers & Employability KEATS pages provide you with access to innovative careers education for your personal and professional development. Our online learning resources support you at all stages of your career journey: from figuring out what to do next to developing your skills and employability or getting to grips with the recruitment process or exploring self-employment.

With online workshops, videos and quizzes, we’ll help you identify what you want from a future career.

kcl.ac.uk/careerse-learning
Information Resources
We have hundreds of resources, written by professionals, containing key information and further reading on a wide variety of sectors. We also have a series of fantastic resources on CVs, Interviews, Psychometric Testing and Networking. So whether you’re in the Discover, Focus or Action phase, there’s something for you.

King’s Careers Blog
Follow our blog for the latest vacancies, competitions, careers news, stories and invaluable information that will help you get to your next step. Many of our blogs are written by students for students so if there’s something you want to see or if you want to contribute to it, don’t hesitate to get in touch.

Event Recordings
Don’t worry if you’ve missed one of our events: we record a number of them throughout the year. You can find these through our KEATS pages.

Careers In Your Ears Podcast
Careers in Your Ears is the careers podcast for PhD students and research staff at King’s College London, inspiring researchers to successfully navigate decisions about their futures with case studies and great advice.

Discover the podcast at: anchor.fm/careersinyourears

blogs.kcl.ac.uk/careers
King’s Internships

Internships are short periods of work experience where you can discover what it means to work in a specific job or sector.

Internships allow you to gain insight into the workplace, gain valuable experience and develop key skills. Internships offer lots of opportunities to boost your graduate prospects, introduce you to new networks, and can often lead to permanent employment.

Our King’s Internships team partner closely with a variety of employers in the UK and internationally to offer bespoke programmes exclusively for King’s students. Additionally, there are lots of great resources to help you source your own internship. You can find these and more on our KEATS pages.

PART-TIME & SUMMER INTERNSHIPS
Paid internships in London offered on a flexible basis to fit in with your studies.

GLOBAL INTERNSHIPS
Intern abroad over the summer in one of many exciting destinations.

ADVANCE INTERNSHIPS
Exclusive paid London-based internship opportunities for disabled students.

FINDING AN INTERNSHIP
Use our online resources to help you find your perfect internship.

Internships opportunities:
kcl.ac.uk/careerconnect

Resources to find your own internship:
kcl.ac.uk/careerse-learning

“I would highly recommend King’s Internships to other students. It has provided me with a great opportunity to boost my CV and I have also had a job offer following the internship!”

King’s Experience

Complete an Experience Award to discover the value of your experiences outside your degree.

King’s Experience gives you the chance to undertake awards which formally recognise your experiences from outside your degree. Maybe you’ve travelled abroad or volunteered locally or have even started your own business. These experiences are valuable to employers and make you stand out. Make them count by completing a King’s Experience Award. Our engaging programmes will introduce you to different ways of learning, expand a broad range of skills and help you articulate the value of your experience.

“If you’re looking to go far in life and change the world of tomorrow, the King’s Experience Awards are a good place to start.”

“The most significant gift I have taken away from this whole experience is confidence in being able to envision and pursue my future career in light of my true potential.”

“Overall I became more flexible, adaptable and creative and learned to take more risks.”

Our awards cover three themes that are at the heart of King’s:

- Service
- Leadership
- Research

Not sure you have the right experience to pursue an Award?

King’s has a huge variety of fantastic opportunities for you to get experience towards an award. These include:

- King’s Civic Challenge
- King’s 100
- Science Gallery Young Leaders
- KCLSU Society Committee Positions
- Cultural Challenge
- Policy Idol
- Entrepreneurship Institute opportunities
- King’s Talent Bank
Careers+

Tailored careers support for students from under-represented groups

- 30 minute Careers Guidance Appointments
- Up to two weeks’ advance booking
- Exclusive internship opportunities
- Termly newsletters with the latest information
- Drop in sessions with a Careers Consultant
- Exclusive workshops and events (including online sessions)

Find out more at kcl.ac.uk/careersplus

Contact us

Come and find us in our Careers Centre, on Level 5 in Bush House, South East Wing. We’re open Monday-Friday, 09.30-17.00.

Also find us at:

- Guy’s Campus: Mezzanine 1, Henriette Raphael Building.
- Waterloo Campus: Franklin-Wilkins Library.
- Denmark Hill Campus: Weston Education Centre.

To find out when we’re at Guy’s, Waterloo, and Denmark Hill, please check the appointment availability on King’s CareerConnect.

020 7848 7134

Email: careers@kcl.ac.uk

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- Instagram: @kingscareers