Visit KEATS for our digital careers education and resources or King’s CareerConnect to view opportunities or book events and appointments.

Building success

kcl.ac.uk/careers
What do we mean when we say ‘Careers’ and ‘Employability’?
Careers

The choices you make and the path you eventually choose.

Your career journey is the reflective journey of discovery and exploration of yourself, your future options, and the world you would like to enter:

- It is your journey so you’re making your own map, considering the destinations that interest you and what you want to explore.
- It doesn’t matter where you are on your career journey – lots of people have no idea what they want to do after King’s!
- You just need to figure out your next steps, one at a time, until you know where you want to get to.
- Once you know where you’re going, getting there will be much easier!
- Changing direction is all part of the journey: a route might take longer but you’ll know more when you get there.
- If you need help on your career journey, King’s Careers & Employability are experts at helping people find their way.

Employability

Articulate your employability through the KASE Framework.

Your employability is your portfolio of Knowledge, Attributes, Skills and Experience. You develop these continuously through what you do and what you study:

- **Knowledge**
  Whatever the subject, your degree is a huge source of knowledge that demonstrates your ability to learn in depth.

- **Attributes**
  From being an independent thinker to having a global outlook, who you are and how you do things helps you to be successful in work.

- **Skills**
  You develop a huge number of transferable skills through your subject, all of which have a wider value outside your studies.

- **Experience**
  The more you experience, both within and outside of King’s, the more you can develop yourself and your ideas.
What does your career journey look like?

Are you Discovering what’s out there? Focusing your ideas? Or taking Action on your career plan?

At the start of every academic year, we ask you a few short questions during enrolment:

- What stage of career planning are you at?
- What do you plan to do after your current programme of study?
- Which sector would you like to find employment in once you graduate?
- Have you gained work experience in this sector?
- Please indicate which types of work experience you have undertaken.

These questions help King’s Careers & Employability give you the support you need, but more importantly, they help you understand where you are on your career journey, whether you are in the Discover, Focus or Action phase.

When you look for events, experiences, information, workshops or one-to-one interactions with us, we’ll tell you how it will help you depending on which phase of your career journey you’re in.

Some of our services will help you to explore your careers ideas, while others develop your employability alongside your studies and other activities. You might be well developed in your employability journey but still not know what career you want – that’s OK!

Whatever stage you are at, every service we offer is designed to help you make progress. Even going back a stage can be good if it helps you make a better decision. If you aren’t sure where you are on your journey, come and ask us and we can help you work it out!
Which phase are you in?

Discover
Many students at King’s, across all years and all subjects, would describe themselves as being in this phase.

“I’m uncertain about who/what I might become. What’s out there for me?”

“I’m not aware of what I have to offer, or how my degree is going to help with my future.”

Focus
You start to narrow down your career options and dig a little deeper, getting to know what a career choice really means and how it suits you.

“I’ve got some ideas now, but need to learn and explore more to help me choose what’s right for me.”

“I’m beginning to understand how my knowledge, attributes, skills and experience support my future options and what I might need to develop.”

Action
You will have a clear plan to put into action. This may not be a career plan for the rest of your life but you are ready for your next step.

“I’ve got a really good understanding of myself and have a plan to put into action.”

“I’m confident in identifying what knowledge, attributes, skills and experience I have developed through what I study and do, and I can articulate what is relevant.”

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What we do

Explore what we do, how we help you and how to best engage with us.
King’s CareerConnect

King’s CareerConnect is our online careers portal, designed to help you make the most of the opportunities and services we offer.

1. Visit kcl.ac.uk/careerconnect and log-in using your King’s IT account.

2. Set up your profile and sign up for tailored newsletters and alerts.

3. Use the icons and menu to access our services.

View our events calendar and book your place at our fairs, workshops, employer masterclasses, panels, assessment simulations and more.

Book one-to-one appointments for Careers Guidance and Application Advice as well as Practice Interviews and specialist appointments for PhD & research staff, students on industry placements and with the King’s Business School’s Careers Team.

Once set-up, you can access our vacancy board to search for part-time work, placements, internships and graduate-level opportunities from employers directly targeting King’s students and graduates.

You can also set your own preferences to receive bespoke email alerts about opportunities which might be of interest and participate in Pathways to help you develop your CV or how to network with employers.
Online education and information resources

Whatever phase of your journey, wherever you are in the world and whatever you’re studying we support your education.

**KEATS pages**
Through KEATS, we provide innovative careers education, information and resources to support you in your personal and professional development.

Our careers online education covers:

- All stages of your career journey from figuring out where to start, to focusing your ideas, through to actioning your career plans.
- Online and interactive multimedia resources to help you identify what you want from your future, learn about different careers, make decisions and support you starting work.
- Hundreds of resources, written by careers professionals, containing key information and further reading on a variety of sectors, geographies and assessment processes.
- Exclusive subscriptions helping you prepare for interviews, practice psychometric testing, hone your CV and build your international network.
Exclusive Subscriptions
We provide exclusive access to a number of resources to help you rehearse your interview technique, practice online and psychometric testing, search international roles and in-depth eBooks covering sectors in great detail. So whether you’re in the Discover, Focus or Action phase, there’s something for you.

King’s Careers Blog
Follow our blog for the latest opportunities, competitions, careers news, case studies and invaluable information that will help you get to your next step. Many of our blogs are written by students for students so if there’s something you want to see or if you want to contribute to it, don’t hesitate to get in touch.

blogs.kcl.ac.uk/kingscareers

Specialist Content
We provide specialist KEATS resources for students from Black, Asian & Diverse Heritage backgrounds, career changers, students with disabilities, masters students and international students.

Podcasts
Our podcasts help inspire you to successfully navigate decisions about your future and hear the lived experiences of individuals working in a range of areas.

Careers In Your Ears: Our podcast for PhD students and research staff, inspiring researchers to successfully navigate decisions about their futures through advice and case studies.

Let’s Talk Law: Our podcast for Law students featuring interviews with a variety of professionals, including alumni from the Dickson Poon School of Law, about their experiences at King’s and how they moved from education into their chosen career.

Event Resources
Don’t worry if you miss an event - we record many activities for you to review as videos, podcasts or slides. You can find these through our KEATS pages.
Events

We hold hundreds of events every year to help you find out more about what roles, sectors and job opportunities are available to you wherever you may be. Come and find out more about what your future holds...

Discover Careers in...
Our Discover Careers in... series brings in a panel of diverse speakers working in specific areas to tell you what it’s like to do the role, provide insights into their own journey and how the future of their role and organisation is adapting in light of global changes. Bring your own questions and listen to their stories to discover what it’s really like.

Annually, we cover around 40 diverse sectors, including:
- Green Energy & Clean Technologies
- Charities & NGOs
- Digital Arts
- International Development
- Film, Television, & Radio
- Biomedical Engineering
- Security

“ This was one of the best panels I’ve attended! It definitely helped me see a new path, was informative, but fun, and had a great mix of perspectives!

“ It was an exploratory event for me, I wanted to listen to what other graduates had done.”
Careers Fairs & Speed Meets
We’ve adapted our fairs into virtual events held as part of our Focused Festivals.

You’ll get to meet employers at our virtual stands, take part in engaging activities and learn what Knowledge, Attributes, Skills and Experiences you want to develop to build success in your career journey.

Wherever you are on your journey, our planned fairs include:

- Focus on Technology, Engineering & Data
- Focus on Health, Pharma & Bioscience
- Focus on Law, Risk & Justice
- Focus on Government, Public Sector & Policy
- Focus on Culture & Creative Industries
- Nursing & Midwifery Fair
- Focus on China
- Graduate Jobs Festival

Employer Presentations & Webinars
Throughout the year, our employer-led presentations and webinars are here to help you build success. Delivered by industry professionals and business representatives, these exciting events consist of organisation presentations, virtual open days, diversity events, taster days and skills workshops.

Spotlight on Inclusion
Hear personal reflections, insights and experiences of individuals from Black and Diverse Heritage backgrounds, areas of gender equity, LGBTQ+ and disability inclusion. Our panels, speed meets and guest lectures shine a light on initiatives designed to break down barriers, enhance access and foster a sense of belonging across a range of organisations, roles and sectors.

Festival Masterclasses
As part of our wider Focused Festivals, you’ll have opportunities to attend educational workshops to develop your employability and commercial awareness. Wherever you are on your career journey, these masterclasses are an excellent chance to meet employers and learn industry knowledge through skills workshops, guest speaker events, and more!

Action Essentials
Practice your interview technique and learn how to ace an assessment centre through our employer-led sessions. Our events are supported by a new suite of digital careers education on transferable skills if you’re in the Action stage and undertaking employer assessment processes.
Workshops

Focus your understanding, gain new skills and access key information by attending our workshops.

#MyNextSteps
Our #MyNextSteps Workshops cover your entire career journey from exploring potential careers to succeeding at interview. Whether you are in the Discover, Focus or Action phase of your career planning and employability development, we have something to help you take the next step.

Topics include:
- What do I want from my career after university?
- Searching for career opportunities
- Getting meaningful work experience and internships
- Networking for your career using LinkedIn and more
- CVs, cover letters, personal statements and application forms
- Job interviews, psychometric tests and Assessment Centres

Employer-led
We’re not the only people who want to help you progress and succeed. Employers come to King’s to share their insights into what they are looking for in the students and graduates who will become their future employees.

Explore how to crack online tests, prepare a video interview, build your commercial awareness or how to network online with specialists across a range of sectors.

In your faculty or department
Careers Consultants who know all about your degree and your possible future career choices deliver workshops in most academic departments. They include everything from what career options are available for students on your degree to how to prepare for entry into specific careers. Some sessions are in curriculum, some are part of a specific extra-curricular programme. We also run special programmes for postgraduate research students, those with a year-in-industry embedded into their course and international students from China, the USA and Europe.

Thinking of starting up on your own?
We run sessions for those interested in self-employment and support the King’s Entrepreneurship Institute in their development of future entrepreneurs.

Find out more about the programme:

[ kcl.ac.uk/entrepreneurship ]

Book all one-to-one appointments and workshops through King’s CareerConnect.

[ kcl.ac.uk/careerconnect ]
One-to-one services

We offer various services - both virtually and in-person to help you steer your future in the direction you want it to go.

**Careers Guidance**
A twenty-minute appointment with a Careers Consultant can be used as a starting point to your career search. Whether you are looking to **Discover** your options or **Focus** some of your ideas, our Careers Consultants can support and guide you.

**Careers Lounges**
Department specific Careers Lounges where you can speak informally to a specialised Careers Consultant who knows about your degree, your department and your options.

**Practice Interviews**
If you have an upcoming interview, book a practice interview with us to help you prepare and feel ready to take **Action**. You let us know the role you are interviewing for and we simulate a realistic interview and provide plenty of feedback to help you improve your interview technique.

**CV and Application Advice**
Are you in the **Action** phase? We have appointments to talk about your cover letters and application forms. Our Application Advisers will give you feedback on your already-prepared cover letters and job applications, to help ensure that they are targeted to your employer of choice. Or use our **Virtual CV Checker** for targeted feedback on your CV.

**PhD & Research Staff Appointments**
Available to all PhD & Research Staff, this appointment (thirty or sixty minutes) is with one of our specialist Careers Consultants.
King’s Internships

Internships allow you to unlock meaningful work experience and gain insight into the workplace, gain valuable experience and develop key attributes and skills.

King’s offers lots of opportunities to boost your employability through your course, in local communities, playing sport or with KCLSU. You can also access mentorship to widen your networks and build your own opportunities with our support.

King’s Internships supports students by:
- Offering resources on finding, preparing, and applying for a wide range of meaningful work experiences.
- Providing opportunities for you to network with professionals, industry experts, King’s alumni as well as like-minded students in one of our many events.
- Partnering with a variety of employers to offer bespoke programmes exclusively for King’s students.

Browse opportunities for meaningful work as a student.

SPRINGBOARD
Aimed at students from under-represented groups, explore paid summer internships across a range of industries.

ADVANCE
Supporting students with disabilities, these bespoke opportunities with employers across London are accompanied by a wider learning programme.

PARLIAMENTARY RESEARCH INTERNSHIPS
Work at the heart of policy with our programme for PhD and post-doc students.

INSIGHTS
Take part in virtual internships and work simulations and interact with practicing professionals and industry experts to decide which exciting destination is the one for you.

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Resources to find your own internship:

- kcl.ac.uk/careerconnect
- kcl.ac.uk/careerse-learning

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KING’S EDGE
Look out for other opportunities to enhance your employability through King’s Edge - a range of activities designed to build communities and enhance your skills set.

- kcl.ac.uk/kings-edge
King’s Experience

Gain recognition for experiences outside your degree through our Awards, or apply for a bursary to undertake an educational project.

King’s Experience gives you the chance to undertake awards which formally recognise your experiences from outside your degree. Maybe you’ve travelled abroad or volunteered locally or have even started your own business. These experiences are valuable to employers and make you stand out. Make them count by completing a King’s Experience Award. Our engaging programmes will introduce you to different ways of learning, expand a broad range of skills and help you articulate the value of your experience.

If you’re looking to go far in life and change the world of tomorrow, the King’s Experience Awards are a good place to start.

The most significant gift I have taken away from this whole experience is confidence in being able to envision and pursue my future career in light of my true potential.

Overall I became more flexible, adaptable and creative and learned to take more risks.

Our awards cover three themes that are at the heart of King’s:

- Service
- Leadership
- Research

Student Opportunity Fund

The Student Opportunity Fund gives King’s students the opportunity to undertake educational projects or initiatives, that will transform or enable their future career and study aspirations.

Undergraduate and postgraduate taught students can apply for grants of up to £500 for individuals and £1,000 for groups. The Fund has enabled students to:

- Organise or attend conferences
- Carry out research projects
- Submit research for publication
- Attend Summer School or other courses
- Complete internships or voluntary work
- Develop an app or a website

Find out more: kcl.ac.uk/kingsexperience
Careers+

Tailored careers support for students from under-represented groups

Careers+ is an exclusive programme of additional careers related activities and support. The programme is tailored to UK domiciled, undergraduate students from under-represented groups in Higher Education who are currently studying or who have graduated from King’s within the last two years. Careers+ has been established to address the particular needs of these students, supporting them to achieve lifelong success.

The main features of Careers+ include:

- 30 minute Careers Guidance Appointments
- Up to two weeks’ advance booking
- Termly newsletters with the latest information
- Drop in sessions with a Careers Consultant
- Exclusive workshops and events (including online sessions)

How to apply:

Complete the registration form in the ‘forms’ section of King’s CareerConnect to confirm your eligibility.
We’re hoping to offer some physical services in line with broader King’s guidance from September 2021, whilst maintaining full digital services to students, researchers, and alumni.

You’ll find us at

- Strand Campus: Bush House (South East Wing,) Level 5
- Guy’s Campus: Mezzanine 1, Henriette Raphael Building
- Waterloo Campus: Franklin-Wilkins Library
- Denmark Hill Campus: Weston Education

contact us

careers@kcl.ac.uk
+44 (0)20 7848 7134
kcl.ac.uk/careers

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The information in this guide is published in good faith and was correct at the time of publication. However, some changes may become necessary due to legitimate staffing, financial, regulatory and academic reasons. This guide can be made available in alternative formats on request. Please contact us (careers@kcl.ac.uk).

King’s Business School operates its own careers service, which delivers some activity, appointments and provision directly in the School. Please get in touch with them directly if you have queries about this provision at kbscareers@kcl.ac.uk

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Autumn Term Events

Workshops covering your entire career journey from exploring potential careers to succeeding at interview.

Welcome to King’s:
Sign up for events on the Life at King’s App!

Workshops covering your entire career journey from exploring potential careers to succeeding at interview.

#MyNextSteps
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- **Focus on Technology, Engineering & Data**
  - October 11–15

- **Focus on Health, Pharma & Bioscience**
  - October 18–22

- **Focus on Law, Risk & Justice**
  - October 25–29

- **Focus on Banking, Finance & Consultancy**
  - October 4–8

- **Focus on Government, Public Sector & Policy**
  - Reading Week: October 1–5

- **Focus on Banking, Finance & Consultancy**
  - November 12–16

- **Focus on Health, Pharma & Bioscience**
  - November 19–23
Semester Two Events

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Focus on Creative and Cultural Industries

Nursing & Midwifery Fair

JANUARY
FEBRUARY

14 15 16 17 18
Focus On Masters

21 22 23 24 25
Reading Week

MARCH

28 1 2 3 4
Focus On China

7 8 9 10 11

14 15 16 17 18

21 22 23 24 25

28 29 30 31

**For a complete list of events and to book, visit King’s CareerConnect.**