

Overseas Registration Exam (ORE) Part 1 **Policy and Procedures**

Candidate Identity Verification

1. INTRODUCTION

- 1.1. Candidates are required to provide GDC (General Dentistry Council) with certified copies of their passport along with an additional passport-sized photograph during the ORE Part 1 application process.
- 1.2. The GDC will forward key data (eg. full name, date of birth, photographic likeness, address) to King's College London for use during identity verification checks which will take place during candidate registration before the exam.
- 1.3. Candidates must bring this passport on both days of the examination where they will be checked again before they are allowed to enter the examination hall. Candidates' faces will also be checked against the passports and the photographs previously provided to the GDC. All candidates must be visually identified, if you have any objection due to religious reasons an appropriate member of staff will be available to perform the checks.
- 1.4. Registration instructions including dates and venue details will be emailed to candidates at least three weeks prior to the examination by King's College London.
- 1.5. If for any reason these documents will not be available at the time of the examination the candidate must contact the GDC in advance to make alternate arrangements. Candidates unable to provide suitable documents confirming their identity will not be allowed to sit the examination.

2. REGISTRATION

- 2.1 Registration opens at 0900 and closes promptly at 1000 each day.
- 2.2 At registration a 'Candidate Verification Form' outlining the terms and conditions of the exam will need to be read and signed by each candidate.

2.3 Candidates are required to check their name, date of birth and GDC reference number on the 'Candidate Verification Form'. If any of these details are missing a member of staff should be notified.

2.4 Signatures must be checked and matched against the signatures on the candidate's passport.

2.5 The GDC will not release individual examination results until they are fully satisfied that the person attending the examination is the person who made the original application.

3. PROOF OF IDENTITY

3.1. Candidate's must bring her/his current passport to the exam which should include:

- a) Their name
- b) Signature
- c) A recent photograph
- d) Date of birth

3.2 If a candidate is aware in advance that her/his passport will not be available on the day of the exam, he/she must contact the GDC to confirm alternative ID arrangements. No candidate will be admitted to the exam without appropriate ID or prior approval from the GDC.

4. DURING THE EXAM

4.1. The candidate's photo ID must be displayed on her/his allocated desk at all times during the examination.