

Personalised Assessment Arrangements Policy and Procedures ORE Part 1

King's College London wishes to provide an environment that gives all ORE Part 1 candidates equal opportunities according to their individual needs. To support this we are able to offer a variety of Personalised Examination Provisions to candidates with medical or learning conditions which can adversely affect their academic performance during examinations.

These provisions typically include (but are not limited to) additional time or short breaks away from the examination desk and are available for conditions such as (but not limited to) dyspraxia, severe dyslexia or multiple learning difficulties.

Applications must be made using the form available on the King's College London ORE website and include a supporting statement from a suitably qualified medical or educational professional. When a candidate receives confirmation from the ORE confirming their place on a specific diet of the ORE, the candidate must, within 5 working days, email all application documents to oreexams@kcl.ac.uk where they will be considered by the King's College London ORE Board of Examiners. The granting of personalised examination provisions is not guaranteed and candidates will be informed of the ORE Assessment Board's decision within ten working days of receipt of their application.

Please note that supporting statements must focus on the candidate's ability to complete a computer-based examination using a screen, mouse and minimal keyboard usage (the keyboard is only needed to enter the candidate's name and username, examination code and password). Provisions will not be granted based on typing or handwriting speed, or the time needed to review written answers.

Should an application for personalised examination provisions be refused the candidate can appeal the decision, which will then be reviewed by the King's College London ORE Board of Examiners in conjunction with the GDC's External Examiner Team. This may then be referred to the GDC Examination Team.

The categories of personalised examination provision are as follows:

Specific Learning Difficulties:

Applications made on this basis must be supported by a written statement from a suitably qualified professional (e.g. an educational psychologist) and must focus on the format of a computer-based examination. Performance will not be affected by writing speed or time needed to review written handwriting but may be affected by the following or related processing difficulties:

- Word reading efficiency.

- Visual processing.
- Visual tracking difficulties.
- Visual perceptual skills.

1

Successful applications on this basis typically result in the granting of extra-time and the usual amount given is 25% (i.e. 15 minutes extra per hour).

Medical Conditions:

Applications made on this basis must be supported by a written statement from a suitably qualified professional (e.g. the family doctor or occupational therapist) and must focus on the format of a seated three-hour computer-based examination.

Successful applications on this basis can result in the granting of extra-time and the usual amount given is 25% (i.e. 15 minutes extra per hour). Alternate or additional provisions can include short rest breaks in order to stretch or visit the toilet, with the frequency and duration of such breaks decided by the King's College London ORE Board of Examiners once they have considered the candidate's medical report. Other reasonable requests (such as supportive furniture) will also be considered but must be supported by the candidate's medical report.

Please note that candidates requesting personalised examination provisions for visual or physical disability may be referred to the General Dental Council's ORE Advisory Group to seek advice regarding whether this would affect a candidate's fitness to practise dentistry in the UK.

Pregnancy:

Personalised assessment arrangements in the form of additional toilet breaks and seating near the doors of the exam hall is available for pregnant candidates. Applications on this basis do not require a supporting statement however we do ask that you let us know at least six weeks before the date of the examination so that we can assign preferential seating. No extra time will be allowed.

Diabetes / Snacks:

Candidates suffering from diabetes or similar conditions are welcome to bring snacks and drinks into the examination hall to maintain their energy levels. You do not need to let us know about this or complete an application unless you have additional health concerns. We do ask however that snacks are as noise-and-odour free as possible to avoid disturbing other candidates around you.

If you have any questions about personalised examination provisions please email the King's College London ORE Examinations Team at oreexams@kcl.ac.uk where we will be happy to assist you.

2