

## **School Requirements for all GTAs**

A GTA is a PhD student who has an annual contract to teach specified Junior IOD courses for the RAF. Students who have passed their mini-viva upgrades and who have yet to submit their theses for a viva voce are eligible to apply for GTA work both at Shrivenham and at the Strand.

**A) It is mandatory for all GTAs to attend the ‘Preparing to Teach’ course run by King’s Academy.**

This course is designed for doctoral students who wish to get involved in teaching, usually as Graduate Teaching Assistants. It is also open to post-doctoral researchers or visiting lecturers new to teaching in higher education. It aims to provide a general introduction to teaching at King’s which includes:

- demonstration and discussion of effective, evidence-based teaching strategies
- how to plan your teaching
- how to support students in difficulty
- an outline of the support available for your professional development in teaching.

GTAs starting in September should attend courses in September/October. Those starting in January should attend courses in November or January. For more information please see: <https://internal.kcl.ac.uk/kingsacademy/Programmes/Preparing-to-Teach.aspx>