

# Fee Status Questionnaire

## For completion by applicants to assist with fee status queries

Thank you for your application to study at King's College London. If there is a query regarding your fee status, we will require you to complete and return this questionnaire together with scans of any supporting evidence for further assessment. To return the questionnaire and evidence, please upload scans of your documents to a [King's Apply](#) message.

More information about fee status regulations and tuition fees can be found on the King's College London and UKCISA websites:

- [UKCISA](#)
- [Undergraduate](#)
- [Postgraduate](#)

Complete all sections of the questionnaire that are relevant to you. **All fields marked (\*) must be completed.**

Please also note the checklist at the end of the questionnaire which details the evidence required to support each section.

**To assist in the processing of your Fee Questionnaire, please ensure you title all supporting documents appropriately e.g. passport.jpg. If additional sheets are required to provide full details of your circumstances for a particular section, please submit these along with the questionnaire.** Failure to supply relevant evidence may delay the final decision or lead to an incorrect fee status decision.

### Section A: Applicant Identification

Please complete the table below so that we can identify your application.

1. First name *	Click here to enter text.	
2. Surname/Family Name *	Click here to enter text.	
3. UCAS Personal ID (Undergraduate/PGCE applicants only)	Click here to enter text.	
4. King's Student Number *	Click here to enter text.	
5. Programme start date *	Choose an item.	
6. What is your country of birth? *	Click here to enter text.	
7a. What is your nationality? *	Click here to enter text.	
7b. Are you a UK/EU/EEA/Swiss national? *	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8. Have you been granted Settled Status or Pre-Settled Status under the EU Settlement Scheme? *	<input type="checkbox"/> Yes Please proceed to 9.	<input type="checkbox"/> No Please proceed to 10.
9. If you have been granted Settled/Pre-Settled Status please provide your <a href="#">share code</a>	<i>The access code is valid for 30 days, so please generate a new code to allow us time to process:</i>	
10. Do you have <a href="#">Indefinite Leave to Remain</a> (ILR) or <a href="#">Indefinite Leave to Enter</a> (ILE) the UK?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**\*\*\*Please see checklist for supporting evidence required for Section A\*\*\***

**Section B: Residency**

1. Please complete the residency table below to denote the addresses at which you have been living for the last 5 years. This includes both term time and home addresses if you have been resident at a boarding school, for example. Please select the purpose of your stay at these address. The field 'Other' may be modified if necessary.\*

Date (leave blank if no end date)	Full Address including Country	Purpose of Stay	Parent(s)/guardian also living at this address?	
d-MMM-yy – d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2. If your parent(s) or guardian(s) have a different address to you at any time during the last 5 years, please state where they were living and if there is a specific purpose for this stay e.g. temporary employment \*

Date (leave blank if no end date)	Full Address including Country	Purpose of stay	Relationship e.g. parent
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Choose an item.	Click here to enter text.

3. Please complete the following table listing your education history from secondary level and all the institutions you have attended.

Date (leave blank if no end date)	Name of Institution	Full Address including Country	Mode of Attendance
d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.

d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.
d-MMM-yy - d-MMM-yy	Click here to enter text.	Click here to enter text.	Choose an item.

**\*\*\*Please see checklist for supporting evidence required for Section B\*\*\***

### Section C: Family Relationships

Please complete the following section to tell us about any relevant family members who may affect your fee status and your relationship to them.

Advice regarding relevant family members and dependency this can be found on the [UKCISA website](#).

1a. Are you the <b>relevant family member</b> of an UK/EU/EEA/Swiss National? *	<input type="checkbox"/> Yes	<input type="checkbox"/> No Please proceed to 2a.
1b. How are you related?	Choose an item.	
1c. What is your relation's nationality?	Click here to enter text.	
1d. Is the relevant family member a migrant worker in the UK?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

2a. Will you be over the age of 21 by the start of your programme? *	<input type="checkbox"/> Yes	<input type="checkbox"/> No Please proceed to 4.
2b. Are you a <b>direct descendant</b> from an EU national?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2c. Are you a <b>direct descendant</b> from an EEA migrant worker in the UK?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

3a. Are you <b>dependent</b> on the family member who is an EU national or an EEA migrant worker?	<input type="checkbox"/> Yes Please complete 3b.	<input type="checkbox"/> No Please proceed to 4.
3b. In the box below, please explain your relationship to the EU national / EEA migrant worker and how you are dependent on them.	Click here to enter text.	

4. Are either of your parents Turkish Nationals who reside and work or have worked in the UK?*	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

5. Have you, your parent(s), guardian(s) or spouse been granted asylum or made a claim for asylum in the UK? *	<input type="checkbox"/> Yes Please tick the box below that demonstrates who made the claim and the status of the claim.	<input type="checkbox"/> No Please proceed to Section D
--	---	--

	Refugee status granted	Refused - granted Exceptional Leave to remain	Refused - granted Humanitarian Protection	Refused - granted Discretionary Leave to Remain	Refused	Decision pending
I made a claim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My mother made a claim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My father made a claim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My guardian made a claim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
My Spouse/Civil Partner made a claim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**\*\*\*Please see checklist for supporting evidence required for Section C\*\*\***

### Section D: Spousal Relationships

1. Do you have a spouse or civil partner? *	<input type="checkbox"/> Yes	<input type="checkbox"/> No Please continue to Section E
2. Is your spouse or civil partner a UK or EU national?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Does your spouse live in the UK?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

**\*\*\*Please see checklist for supporting evidence required for Section D\*\*\***

### Section E: Temporary Employment outside of the UK or EU

If you have been temporarily absent from the UK or EU due to temporary employment outside of the UK / EU please complete the table below. Information regarding temporary employment outside of the UK/EU can be found on the [UKCISA website](#). Employment contracts or confirmation letter may be used as evidence. \*

**Section not applicable**

Who was temporarily employed overseas?	Employment from and to (leave blank if no end date)	Country	Name of Employer	Type of Employment
Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.
Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.
Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.
Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.
Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.

Choose an item.	d-MMM-yy - d-MMM-yy	Enter name here	Click here to enter text.	Choose an item.
-----------------	---------------------	-----------------	---------------------------	-----------------

**\*\*\*Please see checklist for supporting evidence required for Section E\*\*\***

### Section F: Temporary Absence from the UK/EU and maintained links to the area

If you have been temporarily absent from the UK or EU for more than three consecutive months in the last 5 years, please use the box below to tell us about this. We are particularly interested in understanding:

- the reasons for the absence
- the links you and your family have maintained the UK/EU:
  - tax contributions or bills payments within the UK or an EU country
  - Ownership of a property in UK/EU and if so whether it was rented to tenants during your absence
  - Visits to the property over the last three years whilst you have been absent from this area.

Please note that we will require evidence along with this form to assess your form.

**Section not applicable**

Click here to enter text.

**\*\*\*Please see checklist for supporting evidence required for Section F\*\*\***

### Section G: Declaration

- |   |                              |
|---|------------------------------|
| 1. I have included scans all the necessary supporting evidence with the fee status questionnaire that I have submitted to the Admissions Office through <a href="#">King's Apply</a> .*         | <input type="checkbox"/> Yes |
| 2. I confirm that the information given on this questionnaire is true, complete and accurate and that I will supply any additional documents required to support the information I have given.* | <input type="checkbox"/> Yes |

3. I understand that any queries regarding the university's assessment of my fee status are to be raised prior to enrolment. *		<input type="checkbox"/> Yes
4. I understand that the provision of untrue or inaccurate information may lead the university to refuse admission or to terminate without notice a student's registration (9.1 of A2 <a href="#">Regulations for Admission and Registration</a> refers).*		<input type="checkbox"/> Yes
5. I consent to King's College London processing and retaining this information in accordance with the Data Protection Act 2018. *		<input type="checkbox"/> Yes
Name / Signature *	Click here to enter text.	Date *
		Click here to enter a date.
If you are writing on behalf of the applicant as their nominated <a href="#">UCAS contact</a> please confirm your full name and relationship (e.g. parent/guardian):		Click here to enter text.

### Checklist – documents

All documents must be in their original language. If they are not in English, an official translation may be required in order to assess. To return the questionnaire and evidence you must “upload” scans of your documents to a [King's Apply](#) message and “submit”. This may need to be spread over several messages.

**To assist in the processing of your Fee Questionnaire, please ensure you title all supporting documents appropriately e.g. passport.jpg**

#### Evidence to support section A

Scan of the photo page of your passport (or passports if you have multiple nationalities)	<input type="checkbox"/> Yes
Scan of Indefinite Leave to Remain, Indefinite Leave to Enter or any other visa that you have been granted to stay in the UK	<input type="checkbox"/> Yes
Share code to evidence that you have either Settled/Pre-Settled Status under the EU Settlement Scheme	<input type="checkbox"/> Yes

#### Evidence to support section B

Evidence of addresses for you/your parents during the last 5 years e.g. utility bills, mortgage statements, bank statements, employment contract, student visas, etc.	<input type="checkbox"/> Yes
---	------------------------------

#### Evidence to support section C (Only supply the evidence that is applicable to your circumstances)

Scan of the passport of any relevant family member if they have EU / EEA / Swiss Nationality.	<input type="checkbox"/> Yes
Scan of your parent(s) passports if they have Turkish Nationality.	<input type="checkbox"/> Yes
Scan of visa(s) held by relevant family members (if applicable) that is relevant to their residency in the UK or EU for example, to demonstrate that they are migrant workers in the UK.	<input type="checkbox"/> Yes
Relevant employment contracts to demonstrate EEA / Swiss / Turkish migrant worker status of your relevant family member.	<input type="checkbox"/> Yes
Evidence that your relevant family member lives in the UK (if applicable) e.g. mortgage statements and utility bills	<input type="checkbox"/> Yes
Evidence to demonstrate your relationship to relevant family members e.g. marriage certificates, your birth certificate, your parents birth certificates etc.	<input type="checkbox"/> Yes
If you are over the age of 21 and dependent on an EU / EEA / Swiss National, provide evidence to show how you are dependent if possible e.g. bank statements.	<input type="checkbox"/> Yes
Scan of asylum claim documents	<input type="checkbox"/> Yes

Evidence to support section D	
Scan of marriage or civil partnership certificate	<input type="checkbox"/> Yes
Scan of photo page of your spouse/civil partner's passport	<input type="checkbox"/> Yes
Proof that your spouse lives in the UK, e.g. bills, mortgage statements	<input type="checkbox"/> Yes
Evidence to support section E	
Scan of any temporary employment contracts or confirmation of temporary employment overseas	<input type="checkbox"/> Yes
Scan of visa pages of passport for you and your family covering the temporary period of residence overseas	<input type="checkbox"/> Yes
Evidence to support section F	
Evidence of continued links to the EU / UK – flight records, banks statements, mortgage statements, bills payments, tenant agreements,	<input type="checkbox"/> Yes