

Business Assurance
Information
Compliance

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Tel: 020 7848 7816
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██████████

By email only to: ██████████

23 May 2022

Dear ██████████

Request for information under the Freedom of Information Act 2000 (“the Act”)

Further to your recent request for information held by King’s College London, I am writing to confirm that the requested information is held by the university.

Your request

We received your validated information request on 26 April 2022 and have treated it as a request for information made under section 1(1) of the Act.

You requested the following information:

I am interested in the space data of KCL, specifically Area per FTE and Area per workstation

Our response

1. Area per FTE. King’s provided 10.2 sq metres of Gross Internal Area per Staff and Student FTE, as at 31st July 2021, based on our provisional Estates Management Record return to the Higher Education Statistics Agency.
2. Area per workstation. 5.5 sq metres per workstation, based on the area of offices where we record the number of workstations.

This completes the university’s response to your information request.

Your right to complain

If you are unhappy with the service you have received in relation to your information request or feel that it has not been properly handled you have the right to complain or request a review of our decision by contacting the Assistant Director of Business Assurance (Information Compliance) within 60 days of the date of this letter.

Further information about our internal complaints procedure is available at the link below:

http://www.kcl.ac.uk/college/policyzone/assets/files/governance_and_legal/Freedom_of_Information_Policy_updated_Oct_%202011.pdf

In the event that you are not content with the outcome of your complaint you may apply to the Information Commissioner for a decision. Generally, the Information Commissioner cannot make a decision unless you have exhausted the internal complaints procedure provided by King's College London.

The Information Commissioner can be contacted at the following address:

The Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely



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