

Name.....

Number.....

Cohort.....

University.....

Academic
Assessor.....

Submission Date(s).....

Module Code.....

MIDWIFERY PRACTICE ASSESSMENT DOCUMENT Year 3

Practice Learning Competencies for Entry to the Register

BSc (Hons / PGDip



University of
Hertfordshire **UH**



UNIVERSITY OF
WEST LONDON
The Career University



UNIVERSITY
of
GREENWICH



Midwifery Practice Assessment Document

Midwifery Practice Assessment Document

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Guidance for using the Practice Assessment Document



Student responsibilities

This Practice Assessment Document (PAD) is designed to support and guide you towards successfully achieving the criteria set out in the Standards for pre-registration midwifery education (NMC 2009). The PAD is designed around the NMC Essential Skills Clusters (ESCs) and domains incorporating the UNICEF UK Baby Friendly Initiative (BFI) standards for universities (2014). Successful completion of this PAD will enable you to demonstrate that you have achieved the required competencies of a student midwife at each point in the midwifery programme. The Ongoing Achievement Record (OAR) is a separate document that summarises your achievements in each cluster and, combined with this document, provides a comprehensive record of your professional development and performance in practice. It is your responsibility to complete the self-assessment prior to assessment by your Practice Assessor and to reflect on the feedback given.

You will have access to confidential information when in practice placements. You are required to record your EU cases in this document, however it must not contain any woman/service user/carer identifiable information such as name, date of birth or address. The acceptable case identifier will be agreed by your university, please ensure that you are aware of this. The contents of your PAD must not be disclosed to any unauthorised person, photocopied or used outside the placement or university to ensure client confidentiality is maintained.



Practice Supervisor responsibilities

When working in clinical practice, students must always be under the direct or indirect supervision of a Practice Supervisor (PS). All Registered Midwives (RMs) can supervise students and must serve as role models for safe and effective practice. Practice Supervisors can assess student competencies and sign EU records. **When deciding if the student has demonstrated competence, please consider all sources of evidence that encompass their knowledge, skills, attitudes and the views of those receiving care.** PSs are required to regularly complete the Practice Supervisor feedback section to provide written feedback to the student on their progress, which will inform the holistic assessment undertaken by the Practice Assessor (PA).

Other registered health care professionals who work with the student and are not RMs may act as Practice Supervisors and contribute to student assessment if they have the knowledge and skill to do so (please see page 4 for details). Students can be provided with feedback to inform the holistic assessment by completing the Practice Supervisor feedback section.



Practice Assessor responsibilities

All students must have a nominated Practice Assessor (PA) for a practice placement or series of placements. PAs are required to make and record objective, evidence-based assessments on the knowledge, attitude (professional values) and skill (proficiencies) of the student. The assessment must utilise evidence from PSs, student records, student reflections and other sources such as direct observation. PAs undertake the holistic assessment at both the mid-point and summative point of a placement. The holistic assessment includes the completion of the specified proficiencies, professional values and the award of the holistic descriptor. Students must demonstrate most of the behaviours within the descriptor section for the overall descriptor to be awarded. If the student meets any of the descriptors in the 'unsatisfactory' category, you must award them the 'unsatisfactory' descriptor.

If the student is not meeting the required standards, an action plan should be written and feedback given at the formative review. If there is a cause for concern or a fitness for practice issue that requires prompt action, seek guidance from the university representative and/or senior practice representative.



Academic Assessor responsibilities

Students are required to have a nominated Academic Assessor (AA) for each part of their programme. The AA will collate and confirm student achievement for each part of the programme and work in partnership with the PA to evaluate and recommend the student for progression for each part of the programme. Communication between the PA and AA will occur at relevant points during the programme, and may be through the OAR, electronic communication or by meeting in person. The mode of communication will be that which is most appropriate to the student's situation and performance.

For additional information please refer to Standards for Education and Training Part 2: Standards for student supervision and assessment NMC 2018 available at www.nmc.org.uk

Components of Assessment

Clusters: There are 4 clusters of competencies per year/part:

- Antenatal
- Labour and birth
- Postnatal and neonatal care
- Infant feeding

These clusters can be assessed in a range of placements as part of a continuous assessment process, but all competencies must have been achieved by the end of each year or part of the programme.



Achievement of competencies: Practice Supervisors can indicate that students have achieved competency by signing and dating the appropriate section. *When deciding if the student has demonstrated competence, please consider all sources of evidence that encompass their knowledge, skills, attitudes and the views of those receiving care.*

Practice Supervisor feedback: Written feedback is required from the student's PS when competencies have been assessed. This feedback provides evidence for the holistic assessment, which must be completed by the student's nominated PA.

Professional values: These form part of the assessment and must all be achieved by the summative assessment of each cluster. Practice supervisors are required to make an assessment of the student's professional behaviour within the written feedback. If the student fails to meet any of the professional values, they must be awarded the unsatisfactory descriptor and be referred to the PA or AA.



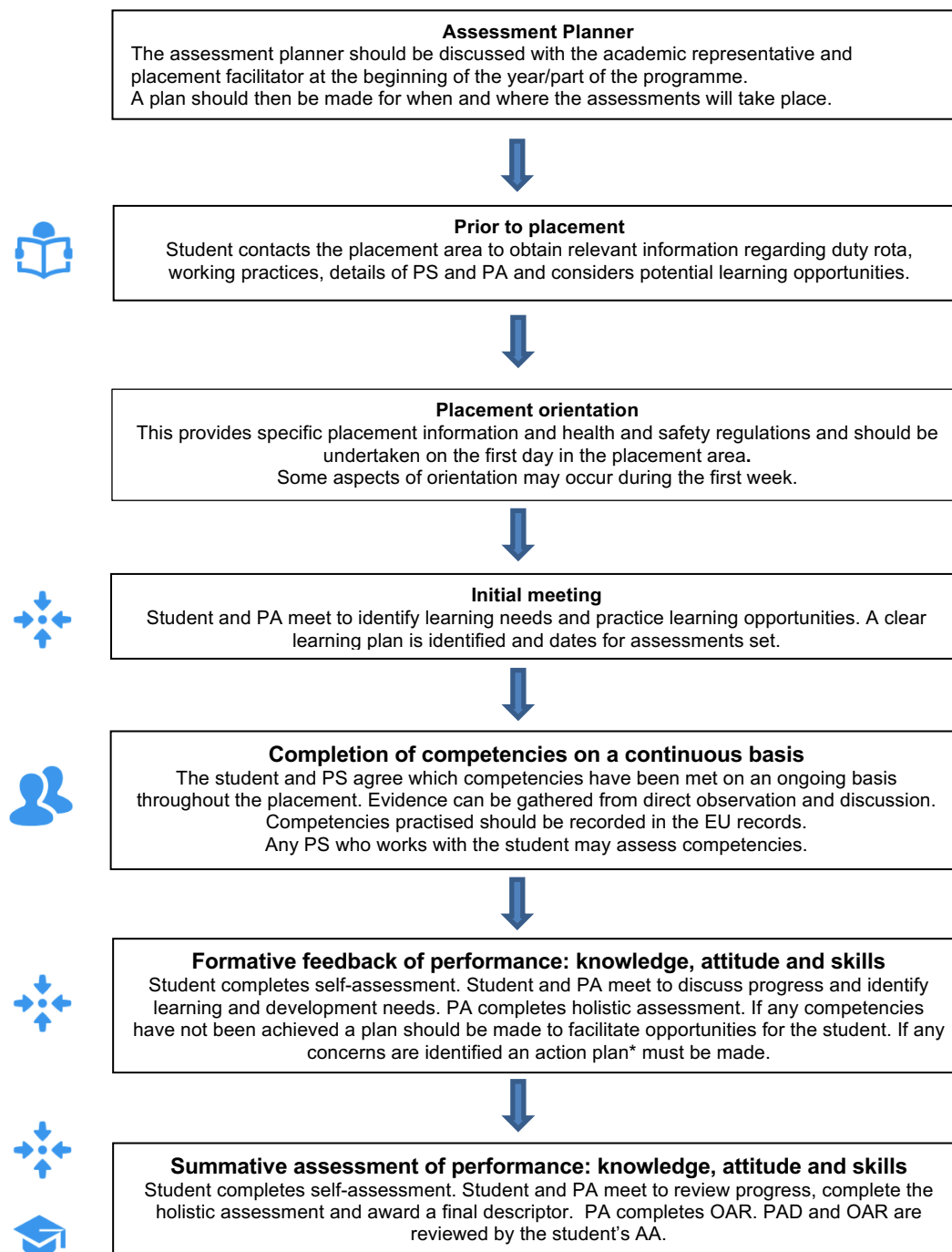
Assessment: The overall summative holistic assessment of the professional values, knowledge, attitude and skills of the student must be assessed by the PA. Formative assessment opportunities should always be offered as these act as a benchmarking process and create the opportunity for the student to self-assess and be given feedback on their performance prior to a summative assessment. This must also be undertaken by the student's nominated PA. The assessment must utilise evidence from PSs, student records, student reflections and other sources such as direct observation.



Woman receiving care and/or their family feedback form: The PS must seek permission from the woman receiving care and approach them for feedback on the student's performance. This is not formally assessed but will contribute to the holistic assessment.



Process of practice assessment



***Action plans:** These should be instigated when there is a cause for concern or fitness for practice issue that requires prompt action. An action plan must involve the PA and the student's AA. Action plans should follow the SMART principle. They should be:

Specific: Refer to the competency or professional value specifically

Measurable: State what you want the student to achieve and ensure that you can measure the outcome

Achievable: Ensure that what you are expecting is an achievable target

Realistic: Check what is expected at each academic level, and that your expectations are realistic

Timed: State when you will undertake reassessment

Midwifery Practice Assessment Document

Document Signatories: Practice Assessors

A sample signature must be obtained for each Practice Assessor who signs this document
(Practice Assessors will be nominated by their employer and be appropriately prepared for the role)

	Name (please print)	Signature	Initials	Month and year of last update	Practice Area
e.g.	<i>May Brown</i>	<i>MJBrown</i>	<i>MJB</i>	<i>May 2019</i>	<i>Community Green team</i>
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

Document Signatories:  **Practice Supervisors (Registered Midwives)**

A sample signature must be obtained for each midwife who signs this document

	Name (please print)	Signature	Initials	Date of preparation for supervision or latest update	Practice Area
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					

Document Signatories:  **Practice Supervisors (Registered Midwives)**

A sample signature must be obtained for each midwife who signs this document

	Name (please print)	Signature	Initials	Date of preparation for supervision or latest update	Practice Area
18					
19					
20					
21					
22					
23					
24					
25					
26					
27					
28					
29					
30					
31					
32					
33					
34					

Document Signatories: Registered Healthcare Professionals

A sample signature must be obtained for each registered healthcare professional who signs this document

	Name (please print)	Signature	Initials	Professional Qualification and Registering body	Practice Area
e.g.	Rachel Evans	RSEvans	RSE	RN Adult NMC	HDU, Middleton NHS Trust
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					

Midwifery Practice Assessment Document

Orientation

Students may be allocated to more than one placement area or may return to the same area at a later point in the year. For all new areas, or upon returning after a significant period of time, please complete an orientation.

Please initial that this has occurred in the relevant boxes and provide the date when the criteria has been completed	Antenatal areas		Labour areas		Postnatal/ Neonatal areas		Community areas	
	1st	2nd	1st	2nd	1st	2nd	1st	2nd
Placement Provider induction/update has been completed, if applicable								
The following criteria need to be met within the first day in placement								
A general orientation to the placement setting has been undertaken for location of equipment/facilities								
The local fire procedures have been explained								
The student has been shown the: <ul style="list-style-type: none"> • fire alarms • fire exits • fire extinguishers 								
Resuscitation policy and equipment for emergency resuscitation of mother/baby have been explained								
The student knows how to summon help in the event of an emergency								
The student is aware of where to find local policies <ul style="list-style-type: none"> • health and safety • incident reporting procedures • infection control • handling of messages and enquiries • clinical guidelines 								
The shift times, meal times and sickness policies have been explained								
The student has been given an orientation booklet/sheet if available								
The lone working policy has been explained (if applicable)								
Risk assessments/reasonable adjustments relating to disability/learning/pregnancy needs have been discussed (where disclosed)								
Date all first day criteria completed								
Please initial and date when complete:								
The student has been made aware of the moving and handling equipment used in the clinical area								
The student has been shown and given a demonstration of the medical devices used in the clinical area								
The following criteria need to be met within the first week of placement								
The student has been made aware of information governance requirements								
The student is aware of the local policy for supply/administration/destruction/surrender of controlled drugs including midwives exemptions								
The student is able to identify their Professional Midwifery Advocate (PMA)								
The policy regarding safeguarding has been explained								
The student understands why materials provided by the formula feeding industry should not be used in the clinical area (BFI UK standard 1)								
Date all first week criteria completed								

Year 3 assessment planner

During year 3 you are required to complete assessments in the areas outlined below. Discuss your assessment plan with your Placement co-ordinator and academic representative. Use this page to plan when you will undertake your assessments.

Skills cluster	Name of Practice Assessor	Practice area and date planned for formative review	Practice area and date planned for summative assessment	Date of review by Academic Assessor
Antenatal care				
*Guidance	Completion of approximately 75 antenatal assessments		Completion of approximately 100 antenatal assessments	
Labour and birth care				
*Guidance	Participation in the care of approximately 30 women in labour and providing care during 30 normal births		Participation in the care of approximately 40 women in labour, and providing care during 40 normal births	
Postnatal & neonatal care				
*Guidance	Completion of approximately 75 postnatal assessments and approximately 75 neonatal assessments		Completion of approximately 90-100 postnatal assessments and 90-100 neonatal assessments	
Infant feeding				
*Guidance	Participation in 8 episodes of breastfeeding support and 2 other infant feeding activity (these are not accumulative totals)		Participation in 12 episodes of breastfeeding support and 4 other infant feeding activities (these are not accumulative totals)	

***Guidance for completion:** It is useful to consider the amount of experience you have had in a certain area prior to undertaking assessments. The integrated EU requirements record will help you and your supervisors and assessors to identify how much practical experience you have had during your allocation to a clinical area. The suggested numbers for completion are provided for guidance only to facilitate the planning of assessments.

The numbers given here represent accumulative totals.

The **EU requirements** at point of registration (Article 40 of Directive 2005/36/EU) include:

- Advising of pregnant women, involving at least **100 antenatal** examinations
- Supervising and caring for at least **40 women in labour**
- Performance of episiotomy and initiation into suturing
- Personally facilitating at least **40 births**
- Supervising and caring for **40 women at risk** during pregnancy, labour or the postnatal period
- Supervising and caring for (including examination) at least **100 postnatal women** and at least **100 healthy newborn infants**
- Active participation with breech births (may be simulated)
- Observation and care of the newborn requiring special care, including those born pre-term, post-term, underweight or ill

There may be situations where the care that you provide for a woman fits more than one of the categories above. Record the care given in the appropriate section and highlight any cases where complexity has been identified (see example on p.14)

	Antenatal examination	Care in labour	Birth personally facilitated	Postnatal examination	Woman 'at risk' during pregnancy, labour or the postnatal period
Client 1	X				X pregnancy induced hypertension
Client 2		X	X		X post-partum haemorrhage
Client 3		X		X following recovery prior to transfer	X emergency CS

Definitions of commonly used terms

Academic Assessor (AA): This is the person nominated by your university to collate and confirm your achievement of proficiencies (competencies), and overall assessment for each part of your programme. Their name should be on the front of this document.

Academic representative: This is the person employed by an Approved Education Institution to support students on midwifery programmes. This may be a link lecturer, personal tutor or module leader. This may be the same person as your Academic Assessor (AA) but it might not be.

Placement Co-ordinator: This is the person employed by the NHS Trust to support student midwives in clinical practice and to manage their clinical experience. This role can be undertaken by a people with various job titles, which will vary. This may be the Clinical Placement Facilitator, Practice Development Midwife, Student Co-ordinator or someone in a similar role.

Holistic Assessment Descriptors: These represent the levels of performance expected to meet the grading criteria at each academic level. The descriptors describe the knowledge, skill and attitude expected across and between levels. Practice Assessors award a descriptor that matches the student's performance. This descriptor is then converted into a grade at university level by the AA.

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Practice Assessor (PA): This is a Registered Midwife who is nominated by the employer, having been appropriately prepared for the role. The PA will complete the holistic assessment at the formative and summative points of the placement. A student may have more than one nominated PA.

Practice Supervisor (PS): Registered Midwives (or other registered healthcare professionals) who supervise and support a student in practice. The PS will provide verbal and written feedback to the student. A PS must be a registered healthcare professional and have current knowledge and experience of the area in which they are providing support, supervision and feedback. PSs must be suitably prepared and supported to supervise student midwives. Records of progress from the PS will inform the PA's holistic assessment of the student's performance.

Ongoing Achievement Record (OAR): This document contains summaries of student achievements in each placement and, with the Practice Assessment Document, forms a comprehensive record of professional development and performance in practice. The OAR enables the PA and AA to confirm that a student is proficient at designated points in the programme.

Frequently asked questions/easy reference guide: Who can complete the MPAD/OAR?

	Practice Supervisor (PS) (registered healthcare professional)	Practice Assessor (PA) (nominated and prepared for role)	Academic Assessor (AA) (nominated by the university, different for each part)	Non-registered healthcare worker e.g. nursery nurse, support worker	Client or family member
Can I undertake student orientation	Yes	Yes	If appropriate but unlikely	If appropriate	No
Can I complete the initial planning meeting with the student?	No	Yes – you should complete this section at the start of each placement	No	No	No
Can I assess that a student has met a competency statement within an assessment cluster?	Yes – if you have the knowledge and expertise relating to the competency and understand the proficiencies and programme outcomes	No – but there are some specific competencies to assess within the holistic assessment. You cannot act as the PS and PA for the same student.	No - you cannot act as the AA and PS for the same student. You might work with a student as a PS but you cannot be their AA too.	No	No
Can I give provide feedback to inform the holistic assessment?	Yes – this is really important to inform the holistic assessment of the student	Yes – please complete the additional feedback page at the back of the document.	No – see above	Yes – please complete the additional feedback page at the back of the document.	Yes – please complete the service user feedback form
Should I write an action plan if I am concerned about the student's performance?	No – if you have concerns, please record them in the feedback section and contact the PA and AA	Yes - in partnership with the AA see page 5	Yes - in partnership with the PA	No – if you have concerns please record them in the feedback section and contact the PA and AA	No – please complete the service user feedback form
Can I complete either holistic assessment?	No	Yes	No	No	No
Can I complete the OAR?	No	Yes – please do this after each summative holistic assessment	Yes – after reviewing the PAD in partnership with the PA	No	No

If you are unsure – please check with the Academic Representative or Placement co-ordinator in your area

Antenatal

Antenatal initial meeting

This should be completed by the Practice Assessor, ideally during the first week of placement where antenatal care is undertaken, in order to plan the student experience.

Practice area _____

Name of Practice Assessor _____

Student completion: Please comment on your learning needs in relation to the competencies listed on the following pages

How can you be helped to learn most effectively?

Practice Assessor completion: Please comment on the learning opportunities available to the student in this allocation with regards to the completion of the competencies and the summative assessment.

Please also note any specific expectations regarding professional behaviour in this practice area:

Planned date for formative review: _____

Planned place and date for summative assessment: _____

Practice Assessor Signature: _____

Student Signature: _____

Date ____/____/____

Please complete the details on the assessment planner on page 11

Record of **antenatal assessments** personally undertaken
Highlight any cases with identified complexity.

No. <i>Example</i>	Competencies practised: A4.1, 4.2, 4.3 A4.4, A4.5, A5, A6, A11	
Case identifier: <i>As per University guidelines</i>	Additional information: Due to previous rapid labours requests home birth (A5). Discussed and referred to home birth team (A11). Schedule of visits discussed (A6) and information pack given.	
Gravida/Parity: G3P2		
EDD: 22.04.18	Midwife signature: <i>MJBrown</i>	Print Name: May Brown
Gestation: 10/40	Date: 11.09.17	
No. <i>Example</i>	Competencies practised: A10.1, A10.2 A4.1, 4.2, 4.3 A4.4, A4.5, A6	
Case identifier: <i>As per guidelines</i>	Additional information: History of recurrent miscarriages at 14-16 weeks. History and screening sensitively discussed (A2) Schedule of visits and care management discussed (A6)	
Gravida/Parity: G5P1+3		
EDD: 09.09.18	Midwife signature: <i>MJBrown</i>	Print Name: May Brown
Gestation: 12/40	Date: 02.03.17	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

Midwifery Practice Assessment Document

Record of **antenatal assessments** personally undertaken
Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
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Gestation:	Date:	

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Gestation:	Date:	
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Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Gestation:	Date:	
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Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

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Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
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Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

Record of **antenatal assessments** personally undertaken
Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
	Date:	
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EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
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Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

Record of **antenatal assessments** personally undertaken
Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Additional information:	
Gravida/Parity:		
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

Record of **antenatal assessments** personally undertaken
Highlight any cases with identified complexity.

No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:		
Gravida/Parity:	Additional information:	
EDD:	Midwife signature:	Print Name:
Gestation:	Date:	

Achievement of Antenatal Competencies

The Student Midwife must achieve all the competencies by the summative assessment

Competency must be determined by the Practice Supervisor

Antenatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
A1. The student midwife provides antenatal care that always ensures women are central to the planning and provision of care. The student midwife:				
A1.1 Ensures that personal judgments, prejudices, values, attitudes and beliefs do not compromise the provision of care				
A1.2 Facilitates informed choices regarding antenatal screening tests ensuring women understand the purpose of all tests before they are undertaken				
A1.3 Sensitively shares test results with women, and demonstrates the ability to discuss any further action/consequences as necessary				
A1.4 Is proactive in advising women of appropriate health promotion strategies in pregnancy				
A1.5 Shares information effectively and with sensitivity in challenging circumstances, such as a previous pregnancy/neonatal loss, or high risk screening result with women and their families				
A1.6 Is skilled in providing the opportunity for women to disclose domestic abuse and responds sensitively and appropriately				
A1.7 Discusses infant feeding options with women, providing accurate information				
A1.8 Facilitates the woman to develop attachment with her unborn baby during pregnancy				
A1.9 Shows sensitivity and skill when enquiring whether the woman has experienced any form of surgery to their genitals, including female genital mutilation, and can respond and refer appropriately				
A2. The student midwife can be the first point of contact when women are seeking antenatal advice and/or information about being pregnant. The student midwife:				
A2.1 Articulates how midwives can be accessed through routes other than the traditional GP route of referral				
A2.2 Can accurately and competently undertake the initial antenatal interview (booking)				
A3. The student midwife ensures that consent will be sought from the woman prior to care being given and that the rights of women are always respected. The student midwife:				
A3.1 Always seeks valid consent before any care is initiated				
A3.2 Uses strategies to enable women to understand interventions so that they can give informed consent				

The Student Midwife must achieve all the competencies by the summative assessment
Competency must be determined by the Practice Supervisor

Antenatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
A3. The student midwife ensures that consent will be sought from the woman prior to care being given and that the rights of women are always respected. (continued) The student midwife:				
A3.3 Respects the woman's autonomy when making a decision in relation to care and treatment				
A3.4 Seeks consent prior to sharing confidential information outside of the professional care team (subject to agreed safeguarding/protection procedures)				
A4. The student midwife provides care in a warm, sensitive and respectful manner. The student midwife:				
A4.1 Is attentive and acts with kindness, communicating in a manner that is sensitive and respectful to the woman and her family				
A4.2 Can initiate and maintain a supportive relationship with women and their families				
A5. The student midwife is attentive and shares information that is clear, accurate and meaningful at a level which women, their partners and family can understand. The student midwife:				
A5.1 Communicates effectively and sensitively in different settings, using a range of methods and styles in individual and group settings				
A5.2 Uses appropriate and relevant communication skills when faced with difficult and challenging circumstances in individual and group scenarios				
A6. The student midwife works in partnership with women in a manner that is diversity sensitive and is free from discrimination, harassment and exploitation. The student midwife:				
A6.1 Within UK legal frameworks, understands the rights of the women and the need to speak out when these are at risk of being compromised				
A6.2 Promotes care environments that are diversity sensitive and free from exploitation, discrimination and harassment				
A7. The student midwife can assess maternal and fetal wellbeing relevant to gestation, and can identify when to refer to other professionals when appropriate. The student midwife can safely and competently perform and record the following showing an awareness of the normal parameters of results:				
A7.1 Maternal vital signs and urinalysis				
A7.2 Abdominal examination including appropriate assessment of fetal growth				
A7.3 Auscultation of the fetal heart				
A7.4 Visual observation and discussion of maternal physical and emotional health				
A7.5 Sensitive use of assessment tools to identify possible anxiety or depression (e.g. the 'Whooley questions')				
A7.6 Recording information accurately				

The Student Midwife must achieve all the competencies by the summative assessment
Competency must be determined by the Practice Supervisor

Antenatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
A7. The student midwife can assess maternal and fetal wellbeing relevant to gestation, and can identify when to refer to other professionals when appropriate. The student midwife can safely and competently perform and record the following showing an awareness of the normal parameters of results: (continued)				
A7.7 Responding to and referring appropriately when findings are outside the scope of normal midwifery practice				
A7.8 Venepuncture and selection of appropriate tests				
A8. In the role of lead carer, the student midwife can plan an appropriate individual antenatal care pathway in partnership with the woman, referring to other relevant health professionals as required. The student midwife:				
A8.1 Can plan an individual antenatal care pathway in partnership with the woman to ensure her physical, psychological, social and cultural needs are met, in accordance with the latest evidence and local guidelines				
A8.2 Demonstrates the skills required to share information with women who have physical, cognitive or sensory disabilities and those who do not speak or read English				
A8.3 Empowers women to recognise normal pregnancy development and when to seek advice				
A8.4 Respects the role of women as partners in their care, encouraging and promoting choice				
A8.5 Supports women's choices				
A8.6 Is competent in recognising and advising women who would benefit from more specialised services and refers appropriately				
A8.7 Provides accurate, truthful and balanced information to enable women to make choices				
A10. The student midwife works confidently and collaboratively with other health professionals and external agencies. The student midwife:				
A10.1 In accordance with NMC Midwives rules and standards (2012), knows how and when to refer women who would benefit from more specialist services				
A10.2 Can collaborate with the wider healthcare team and agencies valuing the roles and responsibilities of others to ensure optimum outcomes for women and their babies				

The Student Midwife must achieve all the competencies by the summative assessment
Competency must be determined by the Practice Supervisor

Antenatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
A10. The student midwife works confidently and collaboratively with other health professionals and external agencies. (continued) The student midwife:				
A10.3 Can reflect on own practice and discusses issues with other members of the team to enhance learning				
A11. The student midwife is able to keep accurate antenatal records. The student midwife:				
11.1 Keeps accurate and timely records detailing assessment, planning, implementation and evaluation of care in accordance with the NMC and local expectations				



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.34 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.42 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.34 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
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Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



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Name and signature:				Contact details:	

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Practice area:		Date:		Number of hours worked with the student:	
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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**

Expectations of student professional behaviour and performance

Professional values	
Commitment	In accordance with organisational and university policies, the student embodies and promotes the level of professionalism expected of a registrant in relation to punctuality, personal presentation and attitude.
Care	The student has made a consistent effort to engage in their learning in order to contribute to high quality, evidence-based, woman-centred maternity care.
Competence	The student has recognised and worked within the limitations of their own knowledge, skills and professional boundaries. The student has demonstrated the ability to listen, seek clarification and carry out instructions safely in order to contribute to positive health outcomes for women and the best start in life for babies.
Communication	The student has demonstrated that they can communicate clearly and consistently with colleagues, women and their families. The student has worked effectively within the multi-disciplinary team with the intent of building professional caring relationships.
Courage	The student has demonstrated openness, trustworthiness and integrity, ensuring the woman is the focus of care.
Compassion	The student is proactive in providing holistic, responsive and compassionate midwifery care ensuring that dignity and respect are always maintained..
Level 6: Summary credit level descriptors (adapted from SEEC Credit Descriptors for Higher Education 2016)	
Operational context	The student is able to operate in known contexts which may be unpredictable, requiring selection and application from a range of often standard techniques and information sources.
Autonomy and responsibility for actions	The student acts with appropriate supervision or direction within agreed guidelines, taking responsibility for accessing support and accepting accountability for determining and achieving personal outcomes.
Knowledge and understanding	The student is developing a systematic understanding of the knowledge base and its interrelationship with other fields. Demonstrates current understanding of some specialist areas in depth.
Ethical awareness and application	The student demonstrates an awareness of ethical issues and is able to discuss these in relation to personal beliefs and values. The student is aware of their personal responsibility and practices in accordance with The Code.
Personal evaluation and development	The student takes responsibility for own learning and development using reflection and feedback to analyse own capabilities, appraises alternatives and plans and implements actions.
Interpersonal and communication skills	Uses interpersonal and communication skills to clarify tasks and identify and rectify issues in a range of contexts. The student is effective in professional and interpersonal communication in a range of situations.

Formative review	
Student reflection – to be completed prior to meeting with Practice Assessor	
Describe the practice area:	
What <i>knowledge</i> did you need to plan and deliver care in this area?	
What <i>knowledge</i> do you need to develop further? How will you do this?	
Which <i>competencies</i> in this cluster do you need to develop before the summative assessment? What will you do to achieve this?	
Which of the <i>professional values</i> do you most need to develop and how will you do this?	
What have you enjoyed most about providing care in this area?	
What has been the most challenging aspect?	
Having reflected on the feedback from your Practice Supervisors, and women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?	
<p>Refer to the holistic assessment descriptors (on page 42) and sign the column that you feel most describes your practice.</p> <p>Which descriptor did you give yourself?</p> <p>Use this space to add your reflection following feedback from your Practice Assessor at the formative review:</p> <p>Student signature: Date:</p>	

Formative review	
Practice Assessor to complete	
<p>Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.</p> <p>Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No</p> <p>Has an action plan been completed? Yes* / No</p> <p>Comments:</p>	
<p>Skills: review of cluster competencies</p> <p>Have all competencies been achieved? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Knowledge: ascertain knowledge base</p> <p>Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.</p> <p>Do you have any concerns about the student's knowledge base? Yes* / No</p> <p>*If 'Yes' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Attitude: review feedback on professional behaviour</p> <p>Please review the records from the student's Practice Supervisors.</p> <p>Has the student maintained the expected professional values? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Please assess the following competency through discussion with the student</p> <p>A9.1 The student midwife demonstrates an understanding of the legal frameworks for data protection when sharing information in situations where there may be limits to confidentiality, e.g. child protection, protection from harm (multi-disciplinary team, across agency boundaries)</p> <p>Achieved / Not achieved*</p> <p>Comments:</p>	
<p>Holistic Assessment: Please complete the holistic descriptor on p.42</p> <p>Which descriptor did you award?</p>	
<p>*If you have answered any section where the response has an *, or the student has not achieved A9.1 please contact the Academic Assessor.</p>	
Name of Academic Assessor:	Date contacted:
I confirm that we have reviewed the available evidence and discussed current achievement and progress.	
Practice Assessor signature:	Date:
Student midwife signature:	Date:

Summative Assessment	
Student reflection – to be completed prior to meeting with Practice Assessor	
Describe the practice area:	
What <i>knowledge</i> did you demonstrate during the planning and delivery of care in this area?	
What <i>knowledge</i> do you need to develop further? How will you do this?	
In which <i>competencies</i> do you feel most skilled?	
Which of the <i>professional values</i> do you most need to develop and why is this important?	
What have you enjoyed most about providing care in this area?	
What has been the most challenging aspect?	
Having reflected on the feedback from your Practice Assessor at your formative review, your Practice Supervisors, and the women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?	
<p>Refer to the holistic assessment descriptors (on page 42) and sign the column that you feel most describes your practice.</p> <p>Which descriptor did you give yourself?</p> <p>Use this space to add your reflection following feedback from your Practice Assessor at your summative assessment:</p> <p>Student signature: Date:</p>	

Summative Assessment

Practice Assessor to complete

Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.

Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No

If any action plans were written, are they now achieved? Yes / No*

Comments:

Skills: review of cluster competencies

Have all competencies been achieved? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve during a retrieval placement.

Knowledge: ascertain knowledge base

Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.

Do you have any concerns about the student's knowledge base? Yes* / No

*If 'Yes' please complete an action plan to enable the student to achieve during a retrieval placement.

Attitude: review feedback on professional behaviour

Please review the records from the student's PS.

Has the student maintained the expected professional values? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve at during a retrieval placement?

Please assess the following competency through discussion with the student

A9.1 The student midwife demonstrates an understanding of the legal frameworks for data protection when sharing information in situations where there may be limits to confidentiality, e.g. child protection, protection from harm (multi-disciplinary team, across agency boundaries)

Achieved / Not achieved*

Comments:

Holistic Assessment: Please complete the holistic descriptor on p.42

Which descriptor did you award?

If you have answered any section where the response has an, or the student has not achieved A9.1 please contact the Academic Assessor

Name of Academic Assessor:

Date contacted:

I have filled in my details on document signatory page

The student and I have checked the record of practice hours

I have completed the OAR

Additional comments:

Practice Assessor signature:

Date:

Student midwife signature:

Date:

Action Plan

An Action Plan is required when a student's performance causes concern. The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.

The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

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An Action Plan is required when a student's performance causes concern.

The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.






The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Woman receiving care and/or their family feedback
Practice supervisors should obtain consent from women/their families

Your views about the way the student midwife has looked after you are important.

- Your feedback will help the student midwife's learning
- The feedback you give will not change the way you are looked after
- You do not need to participate

Tick if you are:	Woman receiving care	<input type="checkbox"/>	Family member/partner	<input type="checkbox"/>	
How happy were you with the way the student midwife:	Very Happy 	Happy 	I'm not sure 	Unhappy 	Very unhappy 
• cared for you?					
• cared for your baby?					
• listened to your needs?					
• understood the way you felt?					
• talked to you?					
• showed you respect?					

What did the student midwife do well?


Is there anything the student midwife could have done to make your experience better?

Thank you for your help. Please sign here if you wish (optional):

Midwife name and signature:

Date:

This form has been developed by Maternity Service Users based on a form originally designed by Services Users 2013

Holistic assessment descriptors					
Level 6 (Year 3)	Excellent	Very good	Good	Satisfactory	Unsatisfactory
 <p>© Lindsay Gillman 2014</p> <p>The student is expected to meet the majority, but not necessarily all of the descriptors to be awarded the grade appropriate to the level of performance. *If the student has not met any of the professional values, the 'unsatisfactory' descriptor must be awarded.</p>	<p>The student demonstrates a highly professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates excellent comprehensive knowledge of the theories, evidence, and policies that relate to this cluster.</p> <p>The student has a critical approach and the ability to debate and challenge appropriately. The student always demonstrates self-direction and is motivated to seek new knowledge. The student consistently shows insightful application of theory to practice, even in complex situations.</p> <p>The student can safely undertake all the competencies within this cluster independently with distant supervision and teach and support junior members of the team. The student uses their initiative appropriately always, is self-aware and responds positively to feedback.</p> <p>The student demonstrates leadership qualities and can facilitate effective team working</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates very good knowledge of the theories, evidence and policies that relate to this cluster.</p> <p>The student is developing a critical approach and engages in professional debate. The student is usually motivated and demonstrates self-direction in seeking new knowledge.</p> <p>The student demonstrates good evidence of applying the underpinning theory to their practice in known situations and in some more complex scenarios.</p> <p>The student can safely undertake all the competencies in this cluster independently with distant supervision.</p> <p>The student uses their initiative appropriately in most situations, is self-aware and responds positively to feedback.</p> <p>The student is developing leadership skills and contributes well to effective team working.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates good knowledge of the evidence and policies that relate to most of this cluster, with some evidence of critical appraisal.</p> <p>The student may need occasional prompts to seek new knowledge.</p> <p>The student demonstrates an understanding of the theory that underpins their practice in known situations and can safely undertake all the competencies in this cluster independently with distant supervision. Occasional prompts may be sought.</p> <p>The student uses their initiative appropriately in known situations, is self-aware and responds positively to feedback.</p> <p>The student contributes appropriately within the team.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates a satisfactory knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires prompting to seek new knowledge, but responds appropriately to this.</p> <p>The student can make links between the underpinning theory and their practice in known situations.</p> <p>The student can safely undertake all the competencies in this cluster independently with appropriate supervision.</p> <p>The student may occasionally seek prompts or direction.</p> <p>The student uses their initiative appropriately in known situations and responds to feedback.</p> <p>The student is aware of their own behaviours and can work within the team.</p>	<p>The student does not demonstrate a professional approach. Evidence of the provision of safe, sensitive, woman focused care is limited.</p> <p>The student does not demonstrate a basic knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires constant prompting to seek new knowledge, and may not always respond.</p> <p>The student seems unable to make the link between theory and practice due to a limited knowledge base.</p> <p>The student is unable to safely undertake competencies in this cluster without close supervision and direction requiring continual prompts for actions.</p> <p>The student does not always use their initiative even in known situations.</p> <p>The student shows a lack of or negative response to feedback.</p> <p>The student lacks self-awareness, which may be detrimental to care provision or effective team working.</p>
Formative review Student signature					
Practice assessor signature					
Summative assessment Student signature					
Practice assessor signature					

Labour and birth

Labour and birth initial meeting

This should be completed by the Practice Assessor, ideally during the first week of placement where intrapartum care is undertaken, in order to plan the student experience.

Practice area _____

Name of Practice Assessor _____

Student completion: Please comment on your learning needs in relation to the competencies listed on the following pages

How can you be helped to learn most effectively?

Practice Assessor completion: Please comment on the learning opportunities available to the student in this allocation with regards to the completion of the competencies and the summative assessment.

Please also note any specific expectations regarding professional behaviour in this practice area:

Planned date for formative review: _____

Planned place and date for summative assessment: _____

Practice Assessor Signature: _____

Student Signature: _____

Date ____/____/____

Please complete the details on the assessment planner on page 11

Record of **women who you have personally supported to birth their babies**
 Highlight any cases where complexity has been identified.

No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
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Record of **women** cared for **during labour**

Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:		
Gravida/Parity:		
Information:		
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Gestation:	Date:	
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Case identifier:	Information:	
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EDD:	Midwife's signature:	Print Name:
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No.	Competencies practised:	
Case identifier:	Information:	
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Case identifier:	Information:	
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Record of **women** cared for **during labour**

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Record of **women** cared for **during labour**

Highlight any cases where complexity has been identified.

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Gravida/Parity:		
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Achievement of Labour and Birth Competencies

The Student Midwife must achieve all the competencies by the summative assessment

Competence must be determined by the Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB1. The student midwife is able to work in partnership with women to facilitate a birth environment that supports their needs. The student midwife:				
LB1.1 Practises in accordance with the NMC Code and Midwives rules and standards (2012)				
LB1.2 Ensures that labour and birth is diversity sensitive, meeting the individual needs and preferences of women				
LB1.3 Anticipates and provides for the needs of women during labour and birth				
LB1.4 Inspires confidence, bases decisions on evidence and uses experience to guide decision making				
LB1.5 Acknowledges the roles and relationships within families that are dependent upon religious and cultural beliefs, preferences and experiences				
LB1.6 Practises in accordance with relevant legislation				
LB1.7 Demonstrates the ability to be the woman's advocate and consistently shows the ability to communicate effectively with her, articulating a clear plan of care that has been developed in partnership with her				
LB1.8 Negotiates with others in relation to balancing competing/conflicting priorities and articulating professional limitations and boundaries				
LB2. The student midwife provides care in a warm, sensitive and compassionate way. The student midwife:				
LB2.1 Anticipates how a woman might feel in a given situation and responds with kindness and empathy to provide physical and emotional comfort				
LB2.2 Uses touch appropriately				
LB2.3 Listens to, watches for verbal and non-verbal cues				
LB2.4 Provides care that includes both practical and emotional support				
LB2.5 Considers own values and how these may impact on interactions with women				
LB2.6 Recognises their own personal feelings and values and does not allow these to compromise any interactions with women or the care that they receive				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB2. The student midwife provides care in a warm, sensitive and compassionate way. (continued) The student midwife:				
LB2.7 Appropriately responds to and reflects on emotional discomfort/distress of self and others				
LB2.8 Is proactive in maintaining the woman's dignity during labour and birth				
LB3. The student midwife is attentive to the comfort needs of women before, during and after birth. The student midwife:				
LB3.1 Responds to verbal and non-verbal cues				
LB3.2 Ensures the comfort needs of women are met, such as:				
• bladder care				
• appropriate hydration				
• nutritional intake				
• hygiene requirements				
• prevention of infection				
• assessment of skin integrity				
LB3.3 Applies in-depth knowledge of the physiology of labour and birth				
LB3.4 Uses skills of observation and active listening to consider the effectiveness of the care being provided				
LB4. The student midwife is able to determine the onset of labour. The student midwife:				
LB4.1 Identifies the onset of labour, discusses the findings accurately and shares this information with women, demonstrating the ability to discuss any further action/consequences as necessary				
LB5. The student midwife is able to determine the wellbeing of women and their unborn babies during labour and birth. The student midwife:				
LB5.1				
• Safely and accurately undertakes and records maternal observations				
• Interprets the findings accurately and shares this information with women, discussing further actions or consequences as necessary				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the student's Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB5. The student midwife can determine the wellbeing of women and their unborn babies during labour and birth. (continued) The student midwife:				
LB5.2				
<ul style="list-style-type: none"> Safely and accurately undertakes and records the fetal heart rate using a Pinard stethoscope and/or hand held doppler 				
<ul style="list-style-type: none"> Interprets the findings accurately and shares this information with women, discussing further actions or consequences as necessary 				
<ul style="list-style-type: none"> Safely and accurately undertakes and interprets CTG monitoring per national and local guidelines 				
LB5.3 an identify and manage, reduce or remove risk that could be detrimental to maternal and fetal wellbeing during labour and birth				
LB5.4 Recognises when referral to another professional is required and refers appropriately				
LB6. The student midwife can measure, assess and facilitate the progress of normal labour. The student midwife:				
LB6.1 Seeks informed consent prior to undertaking any procedure				
LB6.2 Assesses the progress of labour using:				
<ul style="list-style-type: none"> observation of changes in behaviour 				
<ul style="list-style-type: none"> abdominal examination 				
<ul style="list-style-type: none"> vaginal examination 				
LB6.3 Makes an accurate assessment of the progress of labour, identifying and appropriately managing the latent and active phase of labour				
LB6.4 Discusses with women the progress of labour in relation to their birth plan/written wishes and any subsequent recommendations for modifications, as need dictates				
LB6.5 Critically appraises, justifies the use of and can safely perform to facilitate a spontaneous vaginal birth:				
<ul style="list-style-type: none"> artificial rupture of membranes 				
<ul style="list-style-type: none"> urinary catheterisation 				
LB6.6 Recognises any deviation from normal progress of labour/wellbeing of the woman or fetus. Initiates a timely referral to the appropriate professional regardless of hierarchy, when the expertise required exceeds the midwife's scope of practice using an appropriate tool e.g. SBAR				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the student's Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB6. The student midwife can measure, assess and facilitate the progress of normal labour. (continued) The student midwife:				
LB6.7 Provides care for women experiencing complications in labour and birth as part of the multidisciplinary team				
LB7. The student midwife can support women and their partners in the birth of their babies. The student midwife:				
LB7.1 Prepares an appropriate environment ready for the birth				
LB7.2 Cares for women sensitively and is attentive to the 'moment of birth', creating an environment that is responsive to the woman's needs				
LB7.3 Supports women safely in the birth of their baby				
LB7.4 Recognises when an episiotomy is clinically indicated				
LB7.5 Safely undertakes infiltration of the perineum and performs an episiotomy (may be simulated)				
LB7.6 Assesses and monitors the woman's condition throughout the third stage of labour facilitating safe expulsion of the placenta and membranes by:				
<ul style="list-style-type: none"> physiological management active management 				
LB7.7 Can assess the perineum for trauma following the birth per local and national guidelines				
LB8. The student midwife can facilitate the mother and baby to remain together. The student midwife:				
LB8.1 Assesses accurately the health and wellbeing of the newborn baby using the Apgar scoring system				
LB8.2 In a culturally sensitive manner, creates an environment that is protective of the maternal infant attachment process, such as minimal handling of the baby, parental identification of gender, fostering maternal infant eye contact, skin-to-skin contact leading to feeding when the baby is ready				
LB8.3 Can safely and accurately undertake the initial newborn examination immediately following birth				
LB9. The student midwife can sensitively support women and their partners in situations of pregnancy loss, such as intrauterine death or stillbirth. The student midwife:				
LB9.1 Understands local/national policy and legislation regarding management of intrauterine death and stillbirth, and participates in offering support to parents as appropriate				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the student's Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB9. The student midwife can sensitively support women and their partners in situations of pregnancy loss, such as intrauterine death or stillbirth (LBPLO 2, DEMP 4). The student midwife: (continued)				
LB9.2 Is aware of local procedures and the documentation required following pregnancy loss and has participated in completing them with the parents where appropriate				
LB9.3 Is familiar with the SANDS 'Creating Memories – Offering Choices' form and understands how to sensitively offer and undertake the activities described participating where possible and appropriate e.g. taking photographs, foot and handprints, holding the baby				
LB9.4 Can identify sources of support available for managing the emotional responses of self and the woman/her family in situations of pregnancy loss				
LB10. The student midwife can identify and safely manage appropriate emergency procedures. The student midwife:				
LB10.1 Initiates emergency measures if required (may be simulated) and can sustain emergency measures until help arrives, including:				
• manual removal of placenta/examination of uterus				
• management of post-partum haemorrhage				
• management of shoulder dystocia				
• management of an undiagnosed breech				
• adult resuscitation				
• neonatal resuscitation				
LB10.2 Demonstrates a knowledge of the medicinal products related to safe and effective management of obstetric emergencies				
LB11. The student midwife can keep accurate records. The student midwife:				
LB11.1 Maintains accurate and timely records which include assessment, planning, implementation and evaluation of care				
LB11.2 Accurately completes intrapartum charts in accordance with local guidelines and policies e.g. Partogram				
LB11.3 Provides rationale within their records for any actions or interventions taken				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the student's Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB12. The student midwife can ensure safe and effective practice through comprehensive knowledge of medicinal products, their actions, risks and benefits including the ability to recognise and respond safely to adverse drug reactions/events within the parameters of normal childbirth. The student midwife:				
LB12.1 Applies an understanding of basic pharmacology in aspects related to midwifery practice				
LB12.2 Uses knowledge and understanding of medicines that are commonly administered to childbearing women and babies to act promptly in cases where side effects and adverse reactions occur				
LB12.3 Understands how to report adverse incidents, near misses and drug reactions				
LB12.4 Understands how to manage anaphylaxis safely in primary and secondary care settings				
LB13. The student midwife can supply and administer (under supervision) medicinal products (including controlled drugs) in a safe and timely manner within the legal and ethical frameworks. The student midwife:				
LB13.2 Consistently calculates doses accurately and safely and can demonstrate to assessor the component parts of the calculation.				
LB13.3 Demonstrates an awareness of personal accountability relating to medicines management by selecting, acquiring and administering medicinal products safely and efficiently via routes and methods commonly used including:				
• oral				
• intramuscular				
• vaginal				
• inhalation				
• rectal				
LB13.4 Can demonstrate how to safely set up and manage an intravenous infusion				
LB13.5 Uses prescription charts correctly and maintains accurate records				
LB13.6 Applies the midwives exemptions accurately to midwifery practice in both the primary and secondary care settings				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the student's Practice Supervisor

Labour and birth competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
LB14. The student midwife can work in partnership with women and the wider healthcare team, to facilitate women to make safe and informed choices about medicinal products related to themselves and their babies. The student midwife:				
LB14.1 Ensures information sharing is woman-centred and provides clear and accurate information so that women can make safe and informed choices about using medicines				
LB14.2 Assesses the woman's ability to self-administer their medicinal products safely				
LB14.3 Demonstrates an understanding of roles and responsibilities within the multi-disciplinary team for medicinal products management				
LB14.4 Questions, critically appraises and uses evidence to support a discussion with the healthcare team when medicinal products may or may not be an appropriate choice				
LB14.5 Is aware of the dangers of giving complementary therapy advice when not qualified and recognises when referral to a registered complementary therapist is required				
LB14.6 Works within national and local policies and is confident in accessing evidence-based sources of information relating to the safe and effective management of medicinal products				

***Neonatal medication administered in the immediate postnatal period e.g. vitamin K may be recorded in the Postnatal and neonatal cluster, competency P10**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.73 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.73 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.73 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.73 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.65 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.73 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**

Expectations of student professional behaviour and performance

Professional values	
Commitment	In accordance with organisational and university policies, the student embodies and promotes the level of professionalism expected of a registrant in relation to punctuality, personal presentation and attitude.
Care	The student has made a consistent effort to engage in their learning in order to contribute to high quality, evidence-based, woman-centred maternity care.
Competence	The student has recognised and worked within the limitations of their own knowledge, skills and professional boundaries. The student has demonstrated the ability to listen, seek clarification and carry out instructions safely in order to contribute to positive health outcomes for women and the best start in life for babies.
Communication	The student has demonstrated that they can communicate clearly and consistently with colleagues, women and their families. The student has worked effectively within the multi-disciplinary team with the intent of building professional caring relationships.
Courage	The student has demonstrated openness, trustworthiness and integrity, ensuring the woman is the focus of care.
Compassion	The student is proactive in providing holistic, responsive and compassionate midwifery care ensuring that dignity and respect are always maintained..
Level 6: Summary credit level descriptors (adapted from SEEC Credit Descriptors for Higher Education 2016)	
Operational context	The student is able to operate in known contexts which may be unpredictable, requiring selection and application from a range of often standard techniques and information sources.
Autonomy and responsibility for actions	The student acts with appropriate supervision or direction within agreed guidelines, taking responsibility for accessing support and accepting accountability for determining and achieving personal outcomes.
Knowledge and understanding	The student is developing a systematic understanding of the knowledge base and its interrelationship with other fields. Demonstrates current understanding of some specialist areas in depth.
Ethical awareness and application	The student demonstrates an awareness of ethical issues and is able to discuss these in relation to personal beliefs and values. The student is aware of their personal responsibility and practices in accordance with The Code.
Personal evaluation and development	The student takes responsibility for own learning and development using reflection and feedback to analyse own capabilities, appraises alternatives and plans and implements actions.
Interpersonal and communication skills	Uses interpersonal and communication skills to clarify tasks and identify and rectify issues in a range of contexts. The student is effective in professional and interpersonal communication in a range of situations.

Formative review
Student reflection – to be completed prior to meeting with Practice Assessor
Describe the practice area:
What <i>knowledge</i> did you need to plan and deliver care in this area?
What <i>knowledge</i> do you need to develop further? How will you do this?
Which <i>competencies</i> in this cluster do you need to develop before the summative assessment? What will you do to achieve this?
Which of the <i>professional values</i> do you most need to develop and how will you do this?
What have you enjoyed most about providing care in this area?
What has been the most challenging aspect?
Having reflected on the feedback from your Practice Supervisors, and women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?
<p>Refer to the holistic assessment descriptors (on page 73) and sign the column that you feel most describes your practice.</p> <p>Which descriptor did you give yourself?</p> <p>Use this space to add your reflection following feedback from your Practice Assessor at the formative review:</p> <p>Student signature: Date:</p>

Formative review**Practice Assessor to complete**

Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.

Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No

Has an action plan been completed? Yes* / No

Comments:

Skills: review of cluster competencies

Have all competencies been achieved? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?

Knowledge: ascertain knowledge base

Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.

Do you have any concerns about the student's knowledge base? Yes* / No

*If 'Yes' please complete an action plan to enable the student to achieve at the summative assessment?

Attitude: review feedback on professional behaviour

Please review the records from the student's Practice Supervisors.

Has the student maintained the expected professional values? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?

Please assess the following competency through discussion with the student

LB13.1 The student midwife is conversant with current UK medicines legislation in relation to ordering, receipt, storage, administration and disposal of medicinal products including controlled drugs.

Achieved / Not achieved*

Comments:

Holistic Assessment: Please complete the holistic descriptor on p.73

Which descriptor did you award?

*If you have answered any section where the response has an *, or the student has not achieved LB13.1 please contact the Academic Assessor.

Name of Academic Assessor:

Date contacted:

I confirm that we have reviewed the available evidence and discussed current achievement and progress.

Practice Assessor signature:

Date:

Student midwife signature:

Date:

Summative Assessment
Student reflection – to be completed prior to meeting with Practice Assessor
Describe the practice area:
What <i>knowledge</i> did you demonstrate during the planning and delivery of care in this area?
What <i>knowledge</i> do you need to develop further? How will you do this?
In which <i>competencies</i> do you feel most skilled?
Which of the <i>professional values</i> do you most need to develop and why is this important?
What have you enjoyed most about providing care in this area?
What has been the most challenging aspect?
Having reflected on the feedback from your Practice Assessor at your formative review, your Practice Supervisors, and the women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?
<p>Refer to the holistic assessment descriptors (on page 73) and sign the column that you feel most describes your practice.</p> <p>Which descriptor did you give yourself?</p> <p>Use this space to add your reflection following feedback from your Practice Assessor at your summative assessment:</p> <p>Student signature: Date:</p>

Summative Assessment

Practice Assessor to complete

Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.

Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No

If any action plans were written, are they now achieved? Yes / No*

Comments:

Skills: review of cluster competencies

Have all competencies been achieved? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve during a retrieval placement.

Knowledge: ascertain knowledge base

Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.

Do you have any concerns about the student's knowledge base? Yes* / No

*If 'Yes' please complete an action plan to enable the student to achieve during a retrieval placement.

Attitude: review feedback on professional behaviour

Please review the records from the student's PS.

Has the student maintained the expected professional values? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve at during a retrieval placement?

Please assess the following competency through discussion with the student

LB13.1 The student midwife is conversant with current UK medicines legislation in relation to ordering, receipt, storage, administration and disposal of medicinal products including controlled drugs.

Achieved / Not achieved*

Comments:

Holistic Assessment: Please complete the holistic descriptor on p.73

Which descriptor did you award?

If you have answered any section where the response has an, or the student has not achieved LB13.1 please contact the Academic Assessor

Name of Academic Assessor:

Date contacted:

I have filled in my details on document signatory page

The student and I have checked the record of practice hours

I have completed the OAR

Additional comments:

Practice Assessor signature:

Date:

Student midwife signature:

Date:

Action Plan

An Action Plan is required when a student's performance causes concern.

The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.

The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Action Plan

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Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Woman receiving care and/or their family feedback
Practice supervisors should obtain consent from women/their families

Your views about the way the student midwife has looked after you are important.


- Your feedback will help the student midwife's learning
- The feedback you give will not change the way you are looked after
- You do not need to participate

Tick if you are: Woman receiving care <input type="checkbox"/> Family member/partner <input type="checkbox"/>					
How happy were you with the way the student midwife:	Very Happy 	Happy 	I'm not sure 	Unhappy 	Very unhappy 
• cared for you?					
• cared for your baby?					
• listened to your needs?					
• understood the way you felt?					
• talked to you?					
• showed you respect?					

What did the student midwife do well?
Is there anything the student midwife could have done to make your experience better?
Thank you for your help. Please sign here if you wish (optional):
Midwife name and signature: _____ Date: _____

This form has been developed by Maternity Service Users based on a form originally designed by Services Users 2013

Holistic assessment descriptors

Level 6 (Year 3)	Excellent	Very good	Good	Satisfactory	Unsatisfactory
 <p>© Lindsay Gillman 2014</p> <p>The student is expected to meet the majority, but not necessarily all of the descriptors to be awarded the grade appropriate to the level of performance. *If the student has not met any of the professional values, the 'unsatisfactory' descriptor must be awarded.</p>	<p>The student demonstrates a highly professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates excellent comprehensive knowledge of the theories, evidence, and policies that relate to this cluster.</p> <p>The student has a critical approach and the ability to debate and challenge appropriately. The student always demonstrates self-direction and is motivated to seek new knowledge. The student consistently shows insightful application of theory to practice, even in complex situations.</p> <p>The student can safely undertake all the competencies within this cluster independently with distant supervision and teach and support junior members of the team. The student uses their initiative appropriately always, is self-aware and responds positively to feedback.</p> <p>The student demonstrates leadership qualities and can facilitate effective team working</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates very good knowledge of the theories, evidence and policies that relate to this cluster.</p> <p>The student is developing a critical approach and engages in professional debate. The student is usually motivated and demonstrates self-direction in seeking new knowledge.</p> <p>The student demonstrates good evidence of applying the underpinning theory to their practice in known situations and in some more complex scenarios.</p> <p>The student can safely undertake all the competencies in this cluster independently with distant supervision.</p> <p>The student uses their initiative appropriately in most situations, is self-aware and responds positively to feedback.</p> <p>The student is developing leadership skills and contributes well to effective team working.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates good knowledge of the evidence and policies that relate to most of this cluster, with some evidence of critical appraisal.</p> <p>The student may need occasional prompts to seek new knowledge.</p> <p>The student demonstrates an understanding of the theory that underpins their practice in known situations and can safely undertake all the competencies in this cluster independently with distant supervision. Occasional prompts may be sought.</p> <p>The student uses their initiative appropriately in known situations, is self-aware and responds positively to feedback.</p> <p>The student contributes appropriately within the team.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates a satisfactory knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires prompting to seek new knowledge, but responds appropriately to this.</p> <p>The student can make links between the underpinning theory and their practice in known situations.</p> <p>The student can safely undertake all the competencies in this cluster independently with appropriate supervision.</p> <p>The student may occasionally seek prompts or direction.</p> <p>The student uses their initiative appropriately in known situations and responds to feedback.</p> <p>The student is aware of their own behaviours and can work within the team.</p>	<p>The student does not demonstrate a professional approach. Evidence of the provision of safe, sensitive, woman focused care is limited.</p> <p>The student does not demonstrate a basic knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires constant prompting to seek new knowledge, and may not always respond.</p> <p>The student seems unable to make the link between theory and practice due to a limited knowledge base.</p> <p>The student is unable to safely undertake competencies in this cluster without close supervision and direction requiring continual prompts for actions.</p> <p>The student does not always use their initiative even in known situations.</p> <p>The student shows a lack of or negative response to feedback.</p> <p>The student lacks self-awareness, which may be detrimental to care provision or effective team working.</p>
Formative review Student signature					
Practice assessor signature					
Summative assessment Student signature					
Practice assessor signature					

Postnatal and neonatal

Postnatal and neonatal initial meeting

This should be completed by the Practice Assessor, ideally during the first week of placement where postnatal and neonatal care is undertaken, in order to plan the student experience.

Practice area _____

Name of Practice Assessor _____

Student completion: Please comment on your learning needs in relation to the competencies listed on the following pages

How can you be helped to learn most effectively?

Practice Assessor completion: Please comment on the learning opportunities available to the student in this allocation with regards to the completion of the competencies and the summative assessment.

Please also note any specific expectations regarding professional behaviour in this practice area:

Planned date for formative review: _____

Planned place and date for summative assessment: _____

Practice Assessor Signature: _____

Student Signature: _____

Date ____/____/____

Please complete the details on the assessment planner on page 11

Record of **mother and baby pairs** cared for in the **postnatal period**.
Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	

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Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
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Mode of birth:		
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Birth weight:	Date:	
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No.	Competencies practised:	
Case identifier:	Baby's Information:	
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No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
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No.	Competencies practised:	
Case identifier:	Baby's Information:	
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Birth weight:	Date:	
No.	Competencies practised:	
Case identifier:	Mother's Information:	
Gravida/Parity:		
EDD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Baby's Information:	
Mode of birth:		
DOB:	Midwife's signature:	Print Name:
Birth weight:	Date:	

Record of **women** cared for in the **postnatal period**
 Highlight any cases where complexity has been identified.

No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised: Information:	
Case identifier:		
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	

Record of **women** cared for in the **postnatal period**

Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	

Record of **women** cared for in the **postnatal period**

Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	

Record of **women** cared for in the **postnatal period**

Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	
No.	Competencies practised:	
Case identifier:	Information:	
Gravida/Parity:		
DD:	Midwife's signature:	Print Name:
Gestation:	Date:	

Record of **neonatal assessments** personally undertaken
Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:	Midwife's signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:	Midwife's signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:	Midwife's signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:	Midwife's signature:	Print Name:
	Date:	
No.	Competencies practised:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:	Midwife's signature:	Print Name:
	Date:	

Record of **neonatal assessments** personally undertaken
Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		

Record of **neonatal assessments** personally undertaken
Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
	Midwife's signature:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
	Midwife's signature:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
	Midwife's signature:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
	Midwife's signature:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
	Midwife's signature:	Print Name:

Record of **neonatal assessments** personally undertaken
Highlight any cases where complexity has been identified.

No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
Date:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
Date:		
No.	Information:	
Case identifier:		
Date of birth:		
Mode of birth:		
Birth weight:		
Date:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
Date:		
No.	Competencies practised:	
Case identifier:	Information:	
Date of birth:		
Mode of birth:		
Birth weight:		
Date:		

Achievement of Postnatal and Neonatal Competencies

The Student Midwife must achieve all the competencies by the summative assessment

Competence must be determined by the Practice Supervisor

Postnatal and neonatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
P1. The student midwife can work in partnership with other care providers to provide seamless care and interventions in the postnatal. The student midwife:				
P1.1 Works within the NMC Code when supporting women in the postnatal period				
P1.2 Demonstrates effective working relationships with other healthcare professionals who are involved in the provision of postnatal care				
P1.3 Identifies when referral to another practitioner is appropriate				
P1.4 Understands how to refer to the appropriate practitioner if deviation from the normal is detected in both primary and secondary care settings				
P2. The student midwife can participate in planning safe, evidence-based care for and with women in the postnatal period. The student midwife:				
P2.1 Ensures postnatal care is appropriate to the woman's assessed needs, context and culture				
P2.2 Applies the current evidence to the provision of postnatal care in line with local and national guidance				
P2.3 Constructs a documented, individualised postnatal care plan with the woman which includes relevant factors from the antenatal, intrapartum and immediate postnatal period				
P2.4 Offers women an opportunity to talk about their birth experiences and to ask questions about the care they received during labour, facilitating this discussion sensitively and appropriately				
P2.5 Offers consistent information and clear explanations to empower the woman to take care of her own health. This should include support and advice on hygiene, bladder care and recuperation				
P2.6 Provides safe and appropriate care for a group of mothers and babies whilst prioritising their individual needs and utilising effective time management skills				
P2.7 Recognises any factors that may require further discussion, intervention or referral during the postnatal period and acts appropriately				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Postnatal and neonatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
P3. The student midwife can provide woman-centred care with kindness, dignity and respect. The student midwife:				
P3.1 Always ensures that consent is gained prior to care being given, and that the meaning of consent is understood by the woman				
P3.2 Ensures that care is provided in a kind, sensitive and compassionate manner, showing respect for the woman and her family				
P4. The student midwife can provide safe, evidence-based care for the woman in the postnatal period. The student midwife:				
P4.1 Undertakes the complete physical postnatal assessment of the woman				
P4.2 Undertakes the assessment of maternal mental well-being, identifying normal patterns of emotional changes in the postnatal period				
P4.3 Recognises signs and symptoms that may require discussion, intervention or referral and acts accordingly				
P4.4 Ensures that the woman's pain is managed appropriately in the postnatal period				
P4.5 Practises safely in a manner that prevents and controls infection				
P5. The student midwife can provide assessment and care of women with complex needs in the postnatal period. The student midwife:				
P5.1 Accurately monitors the vital signs of women who have complex needs in the postnatal period, recognising the normal parameters of results				
P5.2 Provides evidence-based post-operative care for women who have had caesarean or operative births				
P5.3 Accurately documents vital signs/fluid intake and output on appropriate charts/records				
P5.4 Recognises when intervention or referral is required and responds accordingly				
P5.5 Recognises adverse emotional changes in the woman e.g. anxiety, depression and psychosis and responds appropriately				
P5.6 Understands the role of the family and primary care practitioners and specialists (e.g. Health Visitors, GPs and psychiatrists) in the support of women with mental health conditions				
P5.7 Demonstrates awareness of appropriate care for mothers who are separated from their babies due to admission to a neonatal unit and provides care where this is possible				
P5.8 Demonstrates awareness of appropriate care for mothers and their families when pregnancy loss has occurred and provides care where this is possible				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Postnatal and neonatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
P6. The student midwife can provide appropriate health promotion information in the postnatal period. The student midwife:				
P6.2 Initiates discussions about future reproductive choices and family planning options				
P7. The student midwife can undertake safe medicines management in the postnatal and neonatal period. The student midwife				
P7.1 Demonstrates an understanding of the legal and ethical frameworks relating to medicines administration				
P7.2 Competently undertakes the calculation of medicinal products used in postnatal care				
P7.3 Safely administers medication to women				
<ul style="list-style-type: none"> orally by injection (intramuscular or subcuticular) 				
P7.4 Safely disposes of equipment needed to prepare and administer medication				
P7.5 Accurately completes medication records and charts				
P7.6 Involves women in the self-administration of medicinal products				
P7.7 Understands how to store medicinal products safely				
P7.8 Can access commonly used evidence-based sources of information relating to the safe administration of medicines				
P8. The student midwife can provide safe, evidence-based care for the neonate. The student midwife:				
P8.1 Ensures care is appropriate to the baby's assessed needs, context and culture				
P8.2 Demonstrates knowledge of the underpinning evidence, guidelines and local policies to provide neonatal care				
P8.3 Devises and documents an individualised neonatal care plan developed with the mother, which includes relevant factors from the antenatal, intra-partum and immediate postnatal period				
P8.4 Ensures that parental consent is always sought and understood prior to undertaking any neonatal care				

The Student Midwife must achieve all the competencies by the summative assessment **Competence must be determined by the Practice Supervisor**

Postnatal and neonatal competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
P8. The student midwife can provide safe, evidence-based care for the neonate. The student midwife: (continued)				
P8.5 Safely and competently undertakes the complete daily neonatal assessment				
P8.6 Recognises symptoms that may require discussion, intervention or referral and acts appropriately				
P8.7 Maintains accurate and timely records of neonatal care				
P9. The student midwife provides appropriate health promotion advice and care in the neonatal period. The student midwife:				
P9.2 can share with parents the accurate and contemporary information to enable choices regarding neonatal screening				
P9.3 Undertakes neonatal screening procedures safely and appropriately				
P10. *The student midwife demonstrates safe medicines management in the neonatal period. The student midwife:				
P10.1 Demonstrates knowledge of the legal and ethical frameworks relating to medicines administration				
P10.2 Competently undertakes the calculation of medicinal products used in normal neonatal care				
P10.3 Safely administers medication to neonates under direct supervision				
P10.4 Safely disposes of equipment needed to prepare and administer medication				
P10.5 Accurately completes medication records and charts				

***This competency may be completed in the immediate care of the neonate after birth, for example the administration of vitamin K**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:	Date:	Number of hours worked with the student:
Please comment on the student's performance and proficiency:		
Did you obtain service user feedback? Yes / No		
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.		
Commitment	Care	Competence
Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.		
Excellent	Very good	Good
Satisfactory	Unsatisfactory*	
Name and signature:		Contact details:

Practice area:	Date:	Number of hours worked with the student:
Please comment on the student's performance and proficiency:		
Did you obtain service user feedback? Yes / No		
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.100 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.		
Commitment	Care	Competence
Communication	Courage	Compassion
Using the descriptors on p.108 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.		
Excellent	Very good	Good
Satisfactory	Unsatisfactory*	
Name and signature:		Contact details:

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**

Expectations of student professional behaviour and performance

Professional values	
Commitment	In accordance with organisational and university policies, the student embodies and promotes the level of professionalism expected of a registrant in relation to punctuality, personal presentation and attitude.
Care	The student has made a consistent effort to engage in their learning in order to contribute to high quality, evidence-based, woman-centred maternity care.
Competence	The student has recognised and worked within the limitations of their own knowledge, skills and professional boundaries. The student has demonstrated the ability to listen, seek clarification and carry out instructions safely in order to contribute to positive health outcomes for women and the best start in life for babies.
Communication	The student has demonstrated that they can communicate clearly and consistently with colleagues, women and their families. The student has worked effectively within the multi-disciplinary team with the intent of building professional caring relationships.
Courage	The student has demonstrated openness, trustworthiness and integrity, ensuring the woman is the focus of care.
Compassion	The student is proactive in providing holistic, responsive and compassionate midwifery care ensuring that dignity and respect are always maintained..
Level 6: Summary credit level descriptors (adapted from SEEC Credit Descriptors for Higher Education 2016)	
Operational context	The student is able to operate in known contexts which may be unpredictable, requiring selection and application from a range of often standard techniques and information sources.
Autonomy and responsibility for actions	The student acts with appropriate supervision or direction within agreed guidelines, taking responsibility for accessing support and accepting accountability for determining and achieving personal outcomes.
Knowledge and understanding	The student is developing a systematic understanding of the knowledge base and its interrelationship with other fields. Demonstrates current understanding of some specialist areas in depth.
Ethical awareness and application	The student demonstrates an awareness of ethical issues and is able to discuss these in relation to personal beliefs and values. The student is aware of their personal responsibility and practices in accordance with The Code.
Personal evaluation and development	The student takes responsibility for own learning and development using reflection and feedback to analyse own capabilities, appraises alternatives and plans and implements actions.
Interpersonal and communication skills	Uses interpersonal and communication skills to clarify tasks and identify and rectify issues in a range of contexts. The student is effective in professional and interpersonal communication in a range of situations.

Formative review**Student reflection – to be completed prior to meeting with Practice Assessor**

Describe the practice area:

What *knowledge* did you need to plan and deliver care in this area?What *knowledge* do you need to develop further? How will you do this?Which *competencies* in this cluster do you need to develop before the summative assessment?
What will you do to achieve this?Which of the *professional values* do you most need to develop and how will you do this?

What have you enjoyed most about providing care in this area?

What has been the most challenging aspect?

Having reflected on the feedback from your Practice Supervisors, and women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?

Refer to the holistic assessment descriptors (on page 108) and sign the column that you feel most describes your practice.

Which descriptor did you give yourself?

Use this space to add your reflection following feedback from your Practice Assessor at the formative review:

Student signature:

Date:

Formative review	
Practice Assessor to complete	
<p>Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.</p> <p>Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No</p> <p>Has an action plan been completed? Yes* / No</p> <p>Comments:</p>	
<p>Skills: review of cluster competencies</p> <p>Have all competencies been achieved? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Knowledge: ascertain knowledge base</p> <p>Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.</p> <p>Do you have any concerns about the student's knowledge base? Yes* / No</p> <p>*If 'Yes' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Attitude: review feedback on professional behaviour</p> <p>Please review the records from the student's Practice Supervisors.</p> <p>Has the student maintained the expected professional values? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Please assess the following competency through discussion with the student</p> <p>P6.1/9.1 The student midwife demonstrates knowledge of how to empower the woman to take care of the health of herself and her baby. This should include information on symptoms that require urgent medical care, contraception, infant sleeping, safety and child development.</p> <p>Achieved / Not achieved*</p> <p>Comments:</p>	
<p>Holistic Assessment: Please complete the holistic descriptor on p.108</p> <p>Which descriptor did you award?</p>	
<p>*If you have answered any section where the response has an *, or the student has not achieved P6/9.1 please contact the Academic Assessor.</p>	
Name of Academic Assessor:	Date contacted:
I confirm that we have reviewed the available evidence and discussed current achievement and progress.	
Practice Assessor signature:	Date:
Student midwife signature:	Date:

Summative Assessment

Student reflection – to be completed prior to meeting with Practice Assessor

Describe the practice area:

What *knowledge* did you demonstrate during the planning and delivery of care in this area?

What *knowledge* do you need to develop further? How will you do this?

In which *competencies* do you feel most skilled?

Which of the *professional values* do you most need to develop and why is this important?

What have you enjoyed most about providing care in this area?

What has been the most challenging aspect?

Having reflected on the feedback from your Practice Assessor at your formative review, your Practice Supervisors, and the women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?

Refer to the holistic assessment descriptors (on page 108) and sign the column that you feel most describes your practice.

Which descriptor did you give yourself?

Use this space to add your reflection following feedback from your Practice Assessor at your summative assessment:

Student signature:

Date:

Summative Assessment				
Practice Assessor to complete				
Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.				
Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No				
If any action plans were written, are they now achieved? Yes / No*				
Comments:				
Skills: review of cluster competencies				
Have all competencies been achieved? Yes / No*				
*If 'No' please complete an action plan to enable the student to achieve during a retrieval placement.				
Knowledge: ascertain knowledge base				
Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.				
Do you have any concerns about the student's knowledge base? Yes* / No				
*If 'Yes' please complete an action plan to enable the student to achieve during a retrieval placement.				
Attitude: review feedback on professional behaviour				
Please review the records from the student's PS.				
Has the student maintained the expected professional values? Yes / No*				
*If 'No' please complete an action plan to enable the student to achieve at during a retrieval placement?				
Please assess the following competency through discussion with the student				
P6.1/9.1 The student midwife demonstrates knowledge of how to empower the woman to take care of the health of herself and her baby. This should include information on symptoms that require urgent medical care, contraception, infant sleeping, safety and child development.				
Achieved / Not achieved*				
Comments:				
Holistic Assessment: Please complete the holistic descriptor on p.108				
Which descriptor did you award?				
If you have answered any section where the response has an, or the student has not achieved P6/9.1 please contact the Academic Assessor				
Name of Academic Assessor:			Date contacted:	
I have filled in my details on document signatory page		The student and I have checked the record of practice hours		I have completed the OAR
Additional comments:				
Practice Assessor signature:			Date:	
Student midwife signature:			Date:	

Action Plan

An Action Plan is required when a student's performance causes concern.

The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.

The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

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Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Woman receiving care and/or their family feedback
Practice supervisors should obtain consent from women/their families

Your views about the way the student midwife has looked after you are important.

- Your feedback will help the student midwife's learning
- The feedback you give will not change the way you are looked after
- You do not need to participate

Tick if you are: Woman receiving care <input type="checkbox"/> Family member/partner <input type="checkbox"/>					
How happy were you with the way the student midwife:	Very Happy 	Happy 	I'm not sure 	Unhappy 	Very unhappy 
• cared for you?					
• cared for your baby?					
• listened to your needs?					
• understood the way you felt?					
• talked to you?					
• showed you respect?					

What did the student midwife do well?


Is there anything the student midwife could have done to make your experience better?

Thank you for your help. Please sign here if you wish (optional):

Midwife name and signature:

Date:

This form has been developed by Maternity Service Users based on a form originally designed by Services Users 2013

Holistic assessment descriptors					
Level 6 (Year 3)	Excellent	Very good	Good	Satisfactory	Unsatisfactory
 <p>© Lindsay Gillman 2014</p> <p>The student is expected to meet the majority, but not necessarily all of the descriptors to be awarded the grade appropriate to the level of performance. *If the student has not met any of the professional values, the 'unsatisfactory' descriptor must be awarded.</p>	<p>The student demonstrates a highly professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates excellent comprehensive knowledge of the theories, evidence, and policies that relate to this cluster.</p> <p>The student has a critical approach and the ability to debate and challenge appropriately. The student always demonstrates self-direction and is motivated to seek new knowledge. The student consistently shows insightful application of theory to practice, even in complex situations.</p> <p>The student can safely undertake all the competencies within this cluster independently with distant supervision and teach and support junior members of the team. The student uses their initiative appropriately always, is self-aware and responds positively to feedback.</p> <p>The student demonstrates leadership qualities and can facilitate effective team working</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates very good knowledge of the theories, evidence and policies that relate to this cluster.</p> <p>The student is developing a critical approach and engages in professional debate. The student is usually motivated and demonstrates self-direction in seeking new knowledge.</p> <p>The student demonstrates good evidence of applying the underpinning theory to their practice in known situations and in some more complex scenarios.</p> <p>The student can safely undertake all the competencies in this cluster independently with distant supervision.</p> <p>The student uses their initiative appropriately in most situations, is self-aware and responds positively to feedback.</p> <p>The student is developing leadership skills and contributes well to effective team working.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates good knowledge of the evidence and policies that relate to most of this cluster, with some evidence of critical appraisal.</p> <p>The student may need occasional prompts to seek new knowledge.</p> <p>The student demonstrates an understanding of the theory that underpins their practice in known situations and can safely undertake all the competencies in this cluster independently with distant supervision. Occasional prompts may be sought.</p> <p>The student uses their initiative appropriately in known situations, is self-aware and responds positively to feedback.</p> <p>The student contributes appropriately within the team.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates a satisfactory knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires prompting to seek new knowledge, but responds appropriately to this.</p> <p>The student can make links between the underpinning theory and their practice in known situations.</p> <p>The student can safely undertake all the competencies in this cluster independently with appropriate supervision.</p> <p>The student may occasionally seek prompts or direction.</p> <p>The student uses their initiative appropriately in known situations and responds to feedback.</p> <p>The student is aware of their own behaviours and can work within the team.</p>	<p>The student does not demonstrate a professional approach. Evidence of the provision of safe, sensitive, woman focused care is limited.</p> <p>The student does not demonstrate a basic knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires constant prompting to seek new knowledge, and may not always respond.</p> <p>The student seems unable to make the link between theory and practice due to a limited knowledge base.</p> <p>The student is unable to safely undertake competencies in this cluster without close supervision and direction requiring continual prompts for actions.</p> <p>The student does not always use their initiative even in known situations.</p> <p>The student shows a lack of or negative response to feedback.</p> <p>The student lacks self-awareness, which may be detrimental to care provision or effective team working.</p>
Formative review Student signature					
Formative review Sign-off mentor signature					
Summative assessment Student signature					
Summative Assessment Sign-off mentor signature					

Infant feeding



LONDON

Infant feeding initial meeting

This should be completed by the Practice Assessor, ideally during the first week of placement where infant feeding is undertaken, in order to plan the student experience.

Practice area _____

Name of Practice Assessor _____

Student completion: Please comment on your learning needs in relation to the competencies listed on the following pages

How can you be helped to learn most effectively?

Practice Assessor completion: Please comment on the learning opportunities available to the student in this allocation with regards to the completion of the competencies and the summative assessment.

Please also note any specific expectations regarding professional behaviour in this practice area:

Planned date for formative review: _____

Planned place and date for summative assessment: _____

Practice Assessor Signature: _____

Student Signature: _____

Date ____/____/____

Please complete the details on the assessment planner on page 11

Record of **complete breastfeeds observed**

No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:

Record of **complete breastfeeds observed**

No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
Gestation of baby:	Midwife's signature: Date:	Print Name:

Record of **supporting mothers to hand express their breast milk**

No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:

Record of **supporting mothers to hand express their breast milk**

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Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:

Record of **supporting mothers with breastfeeding challenges**

No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:

Record of **supporting mother to feed responsively with infant formula**

No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:
No.	Competencies practised:	
Case identifier:	Information:	
	Midwife's signature: Date:	Print Name:

Achievement of Infant Feeding Competencies

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Infant feeding competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
IF1. The student midwife is able to share evidence-based infant feeding information through woman-led conversations. The student midwife:				
IF1.1 Initiates sensitive mother-led conversations regarding the anatomy of the breast and physiology of lactation to enable mothers to get breastfeeding off to a good start				
IF1.2 Is able to listen, watch for and respond to verbal and non-verbal cues while sharing infant feeding information with mothers				
IF1.3 Demonstrates skills of being attentive, and uses open-ended questions to assess what a mother already knows and how she feels when sharing infant feeding information				
IF1.4 Is able to lead forums where information is shared with women about infant feeding				
IF1.5 Sensitively communicates the importance of breast milk and breastfeeding on the health and wellbeing of mothers and babies				
IF1.6 Maintains accurate records relating to breastfeeding, including plans of care and any difficulties encountered or referrals made				
IF1.7 Demonstrates where and how up-to-date evidence-based infant feeding information can be accessed and is able to evaluate the strength of research evidence				
IF2. The student midwife is able to respect social and cultural factors that may influence the decision to breastfeed. The student midwife:				
IF2.1 Demonstrates a knowledge of the local demographic area and strategies to support breastfeeding initiatives within the locality				
IF2.2 Demonstrates an understanding of the UK culture of infant feeding, the influences and constraints on infant feeding choices and respects mothers' rights in the choices they make				
IF2.3 Demonstrates an awareness of their own thoughts and feelings about infant feeding methods to enable the provision of ethical, accurate and non-judgemental information				
IF3. The student midwife is able to support women to breastfeed successfully. The student midwife:				
IF3.1 Applies their knowledge of the physiology of lactation in supporting mothers to keep their babies close and respond to their cues for feeding and comfort				
IF3.2 Recognises effective positioning, attachment, suckling and milk transfer and supports women to recognise this for themselves				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Infant feeding competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
IF3. The student midwife is able to support women to breastfeed successfully. (continued)				
The student midwife:				
IF3.3 Uses skills of observation, active listening and on-going critical appraisal in order to analyse the effectiveness of breastfeeding practices				
IF3.4 Is confident in exploring with women the impact of pain relief methods in labour, and the importance of early skin-to-skin contact in facilitating the establishment of breastfeeding and on the wellbeing of their baby and themselves				
IF3.5 Uses appropriate skills to support mothers to successfully breastfeed, and to continue breastfeeding for as long as they wish				
IF3.6 Explores with mothers evidence-based information which may have an impact on breastfeeding such as bed-sharing and the use of dummies				
IF3.7 Articulates the importance of exclusive breastfeeding for six months, timely introduction of complementary foods and continuing breastfeeding into the second year of life and beyond				
IF3.8 Is skilled in advising mothers on breastfeeding issues when contacted by telephone				
IF4. The student midwife is able to recognise appropriate infant growth and development, including where referral for further advice/action is required. The student midwife:				
IF4.1 Acts upon the need to refer when there is a deviation from appropriate infant growth and refers appropriately				
IF4.2 Demonstrates skills to empower mothers to recognise appropriate infant growth and development and to seek advice when they have concerns				
IF5. The student midwife is able to work collaboratively with other practitioners and external agencies. The student midwife:				
IF5.1 Practises within the limitation of their own sphere of professional practice, consistent with the NMC Code and legislation relating to midwifery practice and infant feeding				
IF5.2 Works confidently, collaboratively and in partnership with other health professionals to ensure the needs of mothers are met				
IF5.3 Can identify community-based support networks and recognises the importance of these for both mothers, their families and professionals				

The Student Midwife must achieve all the competencies by the summative assessment
Competence must be determined by the Practice Supervisor

Infant feeding competencies				
Has the Student Midwife achieved the following?	Formative Review		Summative Assessment	
	Yes/No	Sign/Date	Yes/No	Sign/Date
IF6. The student midwife is able to support mothers and babies in developing secure attachment that promotes emotional and physical health and wellbeing regardless of the method of feeding. The student midwife:				
IF6.2 Provides care that helps parents recognise the importance of cues for responsive feeding, closeness between mother and baby and skin-to-skin contact				
IF6.3 Shares information sensitively with parents regarding limiting the number of people who bottle-feed their baby to ensure secure attachment				
IF7. The student midwife is able to support women to breastfeed in challenging circumstances. The student midwife:				
IF7.1 Involves appropriate support where specialised skills are required, in order to support mothers to successfully breastfeed and can refer appropriately				
IF7.2 Applies their knowledge of the physiology of lactation and of circumstances that can affect lactation and breastfeeding (e.g. prematurity, at risk babies) to facilitate successful feeding				
IF7.3 Teaches mothers how to hand express their breast milk				
IF7.4 Is able to feed expressed breast milk to a baby, using the most appropriate method				
IF7.5 Shares accurate information regarding the storage of breast milk				
IF7.6 Shares accurate information regarding sterilisation of equipment, the making-up and storage of formula milk				
IF8. The student midwife is able to identify the actions, risks and benefits of medicinal products in relation to lactation and the effects on the neonate. The student midwife:				
8.1 Initiates conversations with mothers regarding the risks versus benefits of medication in relation to lactation				
8.2 Initiates conversations with breastfeeding mothers regarding the risks versus benefits of medication in relation to the baby				
8.3 Demonstrates knowledge and understanding of where and how to seek up-to-date information regarding medicinal products and breastfeeding				



Practice Supervisor (PS) feedback on student's performance

Information for students: The following sections are for those with whom you work to record details of your performance. This information will assist your Practice Assessor (PA) to undertake your holistic assessment. This section can be used to highlight areas where you have performed well, or areas where you need to improve, indicating your level of achievement.

Information for PS: Please complete the boxes fully, your feedback will contribute to the holistic assessment of the student. The expectations of the student will be clearly stated within the competencies, professional values and holistic descriptor sections of this document. Please ensure that you have given your preferred contact details to enable the student's Practice Assessor to contact you if necessary.

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
Did you obtain service user feedback? Yes / No					
Please indicate whether the student has met the expected standard of professionalism by referring to the Professional Values on p.124 by placing a ✓ or x in the box below. If the student has not met the professional standard expected, please also circle the 'Unsatisfactory' descriptor and contact the student's PA or AA immediately.					
Commitment	Care	Competence	Communication	Courage	Compassion
Using the descriptors on p.132 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.					
Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
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Name and signature:				Contact details:	

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**



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Please comment on the student's performance and proficiency:					
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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

Practice area:		Date:		Number of hours worked with the student:	
Please comment on the student's performance and proficiency:					
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Excellent	Very good	Good	Satisfactory	Unsatisfactory*	
Name and signature:				Contact details:	

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Name and signature:		Contact details:

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Using the descriptors on p.132 please indicate the level you consider the student has achieved whilst working with you by circling the most accurate descriptor.		
Excellent	Very good	Good
Satisfactory	Unsatisfactory*	
Name and signature:		Contact details:

***If you have indicated that the student's performance is unsatisfactory, please contact the student's PA or AA immediately**

Expectations of student professional behaviour and performance

Professional values	
Commitment	In accordance with organisational and university policies, the student embodies and promotes the level of professionalism expected of a registrant in relation to punctuality, personal presentation and attitude.
Care	The student has made a consistent effort to engage in their learning in order to contribute to high quality, evidence-based, woman-centred maternity care.
Competence	The student has recognised and worked within the limitations of their own knowledge, skills and professional boundaries. The student has demonstrated the ability to listen, seek clarification and carry out instructions safely in order to contribute to positive health outcomes for women and the best start in life for babies.
Communication	The student has demonstrated that they can communicate clearly and consistently with colleagues, women and their families. The student has worked effectively within the multi-disciplinary team with the intent of building professional caring relationships.
Courage	The student has demonstrated openness, trustworthiness and integrity, ensuring the woman is the focus of care.
Compassion	The student is proactive in providing holistic, responsive and compassionate midwifery care ensuring that dignity and respect are always maintained.
Level 6: Summary credit level descriptors (adapted from SEEC Credit Descriptors for Higher Education 2016)	
Operational context	The student is able to operate in known contexts which may be unpredictable, requiring selection and application from a range of often standard techniques and information sources.
Autonomy and responsibility for actions	The student acts with appropriate supervision or direction within agreed guidelines, taking responsibility for accessing support and accepting accountability for determining and achieving personal outcomes.
Knowledge and understanding	The student is developing a systematic understanding of the knowledge base and its interrelationship with other fields. Demonstrates current understanding of some specialist areas in depth.
Ethical awareness and application	The student demonstrates an awareness of ethical issues and is able to discuss these in relation to personal beliefs and values. The student is aware of their personal responsibility and practices in accordance with The Code.
Personal evaluation and development	The student takes responsibility for own learning and development using reflection and feedback to analyse own capabilities, appraises alternatives and plans and implements actions.
Interpersonal and communication skills	Uses interpersonal and communication skills to clarify tasks and identify and rectify issues in a range of contexts. The student is effective in professional and interpersonal communication in a range of situations.

Formative review	
Student reflection – to be completed prior to meeting with Practice Assessor	
Describe the practice area:	
What <i>knowledge</i> did you need to plan and deliver care in this area?	
What <i>knowledge</i> do you need to develop further? How will you do this?	
Which <i>competencies</i> in this cluster do you need to develop before the summative assessment? What will you do to achieve this?	
Which of the <i>professional values</i> do you most need to develop and how will you do this?	
What have you enjoyed most about providing care in this area?	
What has been the most challenging aspect?	
Having reflected on the feedback from your Practice Supervisors, and women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?	
<p>Refer to the holistic assessment descriptors (on page 132) and sign the column that you feel most describes your practice.</p> <p>Which descriptor did you give yourself?</p> <p>Use this space to add your reflection following feedback from your Practice Assessor at the formative review:</p> <p>Student signature: Date:</p>	

Formative review	
Practice Assessor to complete	
<p>Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.</p> <p>Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No</p> <p>Has an action plan been completed? Yes* / No</p> <p>Comments:</p>	
<p>Skills: review of cluster competencies</p> <p>Have all competencies been achieved? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Knowledge: ascertain knowledge base</p> <p>Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.</p> <p>Do you have any concerns about the student's knowledge base? Yes* / No</p> <p>*If 'Yes' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Attitude: review feedback on professional behaviour</p> <p>Please review the records from the student's Practice Supervisors.</p> <p>Has the student maintained the expected professional values? Yes / No*</p> <p>*If 'No' please complete an action plan to enable the student to achieve at the summative assessment?</p>	
<p>Please assess the following competency through discussion with the student</p> <p>IF6.1 The student midwife has an understanding of the importance of providing care that helps the mother to recognise the cues for responsive feeding and comfort.</p> <p>Achieved / Not achieved*</p> <p>Comments:</p>	
<p>Holistic Assessment: Please complete the holistic descriptor on p.132</p> <p>Which descriptor did you award?</p>	
<p>*If you have answered any section where the response has an *, or the student has not achieved IF6.1 please contact the Academic Assessor.</p>	
Name of Academic Assessor:	Date contacted:
I confirm that we have reviewed the available evidence and discussed current achievement and progress.	
Practice Assessor signature:	Date:
Student midwife signature:	Date:

Student reflection – to be completed prior to meeting with Practice Assessor

Describe the practice area:

What *knowledge* did you demonstrate during the planning and delivery of care in this area?

What *knowledge* do you need to develop further? How will you do this?

In which *competencies* do you feel most skilled?

Which of the *professional values* do you most need to develop and why is this important?

What have you enjoyed most about providing care in this area?

What has been the most challenging aspect?
--

Having reflected on the feedback from your Practice Assessor at your formative review, your Practice Supervisors, and the women that you have cared for (or their families), do you have any additional comments to make regarding your development during this allocation?

Refer to the holistic assessment descriptors (on page 132) and sign the column that you feel most describes your practice.

Which descriptor did you give yourself?

Use this space to add your reflection following feedback from your Practice Assessor at your summative assessment:

Student signature:
Date:

Use this space to add your reflection following feedback from your Practice Assessor at your summative assessment:

Student signature:

Date:

Student signature:
Date:

Date: _____

Summative Assessment

Practice Assessor to complete

Please review the student's achievement of practice (EU record documentation), competency outcomes, Practice Supervisor feedback records, service user feedback and the student's written reflection.

Have you been made aware of any concerns regarding the student's knowledge, skills or attitude? Yes* / No

If any action plans were written, are they now achieved? Yes / No*

Comments:

Skills: review of cluster competencies

Have all competencies been achieved? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve during a retrieval placement.

Knowledge: ascertain knowledge base

Please select a case documented in the EU records to discuss with the student to confirm their knowledge and application of the expected knowledge and skills within this cluster.

Do you have any concerns about the student's knowledge base? Yes* / No

*If 'Yes' please complete an action plan to enable the student to achieve during a retrieval placement.

Attitude: review feedback on professional behaviour

Please review the records from the student's PS.

Has the student maintained the expected professional values? Yes / No*

*If 'No' please complete an action plan to enable the student to achieve at during a retrieval placement?

Please assess the following competency through discussion with the student

IF6.1 The student midwife has an understanding of the importance of providing care that helps the mother to recognise the cues for responsive feeding and comfort.

Achieved / Not achieved*

Comments:

Holistic Assessment: Please complete the holistic descriptor on p.132

Which descriptor did you award?

If you have answered any section where the response has an, or the student has not achieved IF6.1 please contact the Academic Assessor

Name of Academic Assessor:

Date contacted:

I have filled in my details on document signatory page

The student and I have checked the record of practice hours

I have completed the OAR

Additional comments:

Practice Assessor signature:

Date:

Student midwife signature:

Date:

Action Plan

An Action Plan is required when a student's performance causes concern.

The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.

The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Action Plan

An Action Plan is required when a student's performance causes concern.

The Practice Assessor must escalate to the Placement co-ordinator and Academic Assessor when an action plan is required/generated.






The **SMART** principles should be used to construct the plan (see page 5).

Placement area:	Names of those present at meeting:	Date agreed for review: (Timed)
Nature of concern: Refer to Competency or Professional value (S pecific), state the reason for concern and/or why competency has not been achieved.	What measures can the student take to ensure the expectations are met (M easurable)? Ensure an appropriate level of expectation – refer to the expectations at the student's academic and professional level (A chievable and R ealistic)	
Practice Assessor name and signature: Date:	Student signature: Date:	Placement co-ordinator contacted: Name of Academic Assessor contacted:
Review Meeting Date:	Outcome of meeting: Plan outcomes Achieved / Not Achieved	
Practice Assessor name and signature:	Student signature:	Academic Assessor name and signature:

Woman receiving care and/or their family feedback
Practice supervisors should obtain consent from women/their families

Your views about the way the student midwife has looked after you are important.

- Your feedback will help the student midwife's learning
- The feedback you give will not change the way you are looked after
- You do not need to participate

Tick if you are:	Woman receiving care	<input type="checkbox"/>	Family member/partner	<input type="checkbox"/>	
How happy were you with the way the student midwife:	Very Happy 	Happy 	I'm not sure 	Unhappy 	Very unhappy 
• cared for you?					
• cared for your baby?					
• listened to your needs?					
• understood the way you felt?					
• talked to you?					
• showed you respect?					

What did the student midwife do well?


Is there anything the student midwife could have done to make your experience better?

Thank you for your help. Please sign here if you wish (optional):

Midwife name and signature:

Date:

This form has been developed by Maternity Service Users based on a form originally designed by Services Users 2013

Holistic assessment descriptors					
Level 6 (Year 3)	Excellent	Very good	Good	Satisfactory	Unsatisfactory
 <p>© Lindsay Gillman 2014</p> <p>The student is expected to meet the majority, but not necessarily all of the descriptors to be awarded the grade appropriate to the level of performance. *If the student has not met any of the professional values, the 'unsatisfactory' descriptor must be awarded.</p>	<p>The student demonstrates a highly professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates excellent comprehensive knowledge of the theories, evidence, and policies that relate to this cluster.</p> <p>The student has a critical approach and the ability to debate and challenge appropriately. The student always demonstrates self-direction and is motivated to seek new knowledge. The student consistently shows insightful application of theory to practice, even in complex situations.</p> <p>The student can safely undertake all the competencies within this cluster independently with distant supervision and teach and support junior members of the team. The student uses their initiative appropriately always, is self-aware and responds positively to feedback.</p> <p>The student demonstrates leadership qualities and can facilitate effective team working</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates very good knowledge of the theories, evidence and policies that relate to this cluster.</p> <p>The student is developing a critical approach and engages in professional debate. The student is usually motivated and demonstrates self-direction in seeking new knowledge.</p> <p>The student demonstrates good evidence of applying the underpinning theory to their practice in known situations and in some more complex scenarios.</p> <p>The student can safely undertake all the competencies in this cluster independently with distant supervision.</p> <p>The student uses their initiative appropriately in most situations, is self-aware and responds positively to feedback.</p> <p>The student is developing leadership skills and contributes well to effective team working.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates good knowledge of the evidence and policies that relate to most of this cluster, with some evidence of critical appraisal.</p> <p>The student may need occasional prompts to seek new knowledge.</p> <p>The student demonstrates an understanding of the theory that underpins their practice in known situations and can safely undertake all the competencies in this cluster independently with distant supervision. Occasional prompts may be sought.</p> <p>The student uses their initiative appropriately in known situations, is self-aware and responds positively to feedback.</p> <p>The student contributes appropriately within the team.</p>	<p>The student demonstrates a professional approach at all times*, and provides safe, sensitive, woman focused care.</p> <p>The student demonstrates a satisfactory knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires prompting to seek new knowledge, but responds appropriately to this.</p> <p>The student can make links between the underpinning theory and their practice in known situations.</p> <p>The student can safely undertake all the competencies in this cluster independently with appropriate supervision.</p> <p>The student may occasionally seek prompts or direction.</p> <p>The student uses their initiative appropriately in known situations and responds to feedback.</p> <p>The student is aware of their own behaviours and can work within the team.</p>	<p>The student does not demonstrate a professional approach. Evidence of the provision of safe, sensitive, woman focused care is limited.</p> <p>The student does not demonstrate a basic knowledge of the evidence and policies relating to this cluster.</p> <p>The student requires constant prompting to seek new knowledge, and may not always respond.</p> <p>The student seems unable to make the link between theory and practice due to a limited knowledge base.</p> <p>The student is unable to safely undertake competencies in this cluster without close supervision and direction requiring continual prompts for actions.</p> <p>The student does not always use their initiative even in known situations.</p> <p>The student shows a lack of or negative response to feedback.</p> <p>The student lacks self-awareness, which may be detrimental to care provision or effective team working.</p>
Formative review Student signature					
Formative review Sign-off mentor signature					
Summative assessment Student signature					
Summative Assessment Sign-off mentor signature					

Record of additional clinical skills

This is an opportunity for the Student Midwife to record additional clinical skills that they have practised under supervision

Date	Clinical Skill	Comments	Signature

Record of short placement experience

Date and details of experience:	Time spent (days/hours):	Student reflection on learning:
Practitioner comments		
Please refer to the professional values on page 124		
Practitioner's Signature and date:		

Record of short placement experience

Date and details of experience:	Time spent (days/hours):	Student reflection on learning:
Practitioner comments		
Please refer to the professional values on page 124		
<p>Practitioner's Signature and date:</p>		

Record of short placement experience

Date and details of experience:	Time spent (days/hours):	Student reflection on learning:
Practitioner comments		
Please refer to the professional values on page 124		
<p>Practitioner's Signature and date:</p>		

Record of short placement experience

Date and details of experience:	Time spent (days/hours):	Student reflection on learning:
Practitioner comments		
Please refer to the professional values on page 124		
<p>Practitioner's Signature and date:</p>		

Records of PA observations/meetings/additional feedback

This page may be used by the PA, practitioner or academic representative

Date/ time	Signature/ Designation	Comments

Records of PA observations/meetings/additional feedback

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Date/ time	Signature/ Designation	Comments

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To be completed in accordance with university requirements

RECORD OF PRACTICE HOURS

Please ensure all details are printed CLEARLY and sickness days identified.

All alterations and totals should be initialised by the practice supervisor you have been working with.

Day	Date	Placement	Total Hrs	Signature of PS	Shift Type		Date	Placement	Total Hrs	Signature of PS	Shift Type
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Mon						Mon					
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Total hours completed on this page:

Declaration by Student: I confirm that the hours recorded on this sheet are a true and accurate account of the shifts I have worked.

Signed: _____ (Student)

Date: _____

It is expected that the student will work a range of shifts to meet NMC requirements including weekends.

Shift Codes

E = Early **L** = Late **D** = Day shift **LD** = Long Day **ND** = Night Duty **S** = Sickness **A**= Absent **TMU**= Time Made Up

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Midwifery Practice Assessment Document

This MPAD document has been developed by the Midwifery Pan London Steering Group in collaboration with practice partners, mentors, academic staff, students and service users across the London, Canterbury and Leicester Regions.

Membership of the Midwifery Pan London Practice Education Advisory Group

Judith Sunderland	Lead Midwife for Education, City University London (<i>Chair</i>)
Stacy Andrews	Clinical Placement Facilitator, University Hospital Lewisham
Sam Bassett	Lead Midwife for Education, King's College London
Heather Bower	Lead Midwife for Education, University of Greenwich
Helen Crafter	Senior Lecturer, University of West London
Lindsey Morgan	Senior Lecturer, Canterbury Christchurch University
Lindsay Gillman	Associate Professor, Kingston University & St George's University of London (<i>Project Lead</i>)
Cathy Hamilton	Lead Midwife for Education, University of Hertfordshire
Clare Maher	Lead Midwife for Education, Middlesex University
Jayne Marshall	Lead Midwife for Education, University of Leicester
Kit Oriakhi	Midwifery Placement Facilitator, Barking, Havering & Redbridge University Hospitals NHS Trust
Priti Patel	Senior Lecturer, London South Bank University
Georgina Sims	Lead Midwife for Education, Kingston University & St George's University of London

The development of this document was originally funded by Health Education England,
Project Manager: Jane Fish

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Please contact j.sunderland@city.ac.uk (Chair of the Midwifery Pan London Practice Advisory Group) for further information.