King's College London

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CE1.7: Process to assure the Health and Safety of students whilst on placement learning

Practice environment

- •Education audit completed by representatives from placement organisation and Faculty in accordance with NMC and NHSL guidance.
- •Health & Safety information is found on pages 6-8 of the audit document
- •Education audit stored in audit repository and Inplace
- •Environment risks identified and actions noted, for example Nuclear Medicine not suitable for pregnant students
- •CQC reports of each organisation are reviewed by the Faculty on a monthly basis. Joint action plans are developed where a concern is noted

Faculty

- •All placements have an identified member of Faculty staff as a link person. The link person is supported by a senior member of Faculty staff, the Account Manager.
- •Termly meetings are held between the Faculty and the placement organisation to review the quality of placement learning and review concerns
- •Placement reviews involving students, placement partners and Faculty representatives take place following each placement experience and action plans are completed for identified strengths / weakness.
- •An exceptions database records all adverse incidents and outcomes
- •The Faculty has a detailed guidance on the management of incidents

Student

- •Students only enter placement when a placement agreement and a placement audit have been completed, reviewed and are in date
- •The number of students allocated to a placement area is agreed with the organisation and takes into account the H&S of patients, students and staff
- •Students complete a pre-enrolement health questionnaire so risks can be identified and placement plans created to minimise risk to student and patients e.g. Infectious diseases is not suitable for an immunosuppressed student
- •Students may not enter placement unless cleared by OH
- •Students must complete essential skills prior to placement 1 e.g. M&H and personal safety training and yearly updates as specified by the Faculty / placement agreement
- •Students must attend placement organisation induction prior to commencing first placement