



CE2.0: King's Student ACCOUNT OF EVENTS (STATEMENT)

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|---|--|
| Name | |
| Programme | |
| Team/Ward | |
| Contact number | |
| Personal tutor | |
| Statement in relation to: | |
| Give date of adverse event and persons concerned. Please use initials not names. | |
| | |
| Experience: | |
| Include how long you have been a student and/or been in this placement | |
| | |
| Role in which involved in the events being investigated | |
| Eg: present when the event happened / clinical responsibility for patient | |
| | |
| Detail of involvement | |
| Give a clear account of how you were involved. Only include factual details where you have direct knowledge. State the sequence of events, giving dates and times (using 24 hour clock). Give reasons for your own actions, but do not speculate other people's motives. If reporting conversation, use direct speech in inverted commas, e.g. RN Brown said "I saw him fall". Avoid abbreviations. State observations, not opinions – e.g. "His breath smelt of alcohol" rather than "He was drunk". | |
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| Other persons present Give names and roles. If persons were not present throughout, give details | | |
| | | |
| Background factors Give factual details of any background factors you believe may have been relevant, e.g. lack of full staff complement, unusual number or dependency of patients | | |
| | | |
| Records made Indicate any written records made by yourself in relation to matters covered in this statement – e.g. clinical notes, incident form, training notes etc. | | |
| | | |
| Any other relevant information Give any other information which you feel is relevant and is not covered above. | | |
| | | |
| Signature of student | | Please send a pdf password protected copy by email to the investigating manager, only after discussing with a member of faculty, and a signed hard copy by post |
| Date | | |
| Name of KCL staff supporting student in writing statement | | |

You should keep a copy of your account of events (statement) for your own reference. Any record that you write and keep should be filed in a secure place, bearing in mind requirements of confidentiality.