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| **KISS DTC ESRC FUNDED STUDENTS’ APPLICATION FOR PUBLICATION EXTENSION** |

**Before completing this form, please read the guidelines for** **ESRC extensions at** [**https://www.kcl.ac.uk/study/doctoral-studies/doctoral-training-centre/studentships/esrc-student-information.aspx**](https://www.kcl.ac.uk/study/doctoral-studies/doctoral-training-centre/studentships/esrc-student-information.aspx)

1. Applications for an extension for Publication will be considered subject to the overarching regulations indicated in the current *ESRC Postgraduate Funding Guide*.
2. The completed form should be submitted to Caitlin Patrick, KISS DTC/LISS DTP Admin office, 5/26 Waterloo Bridge Wing, Waterloo Campus, [caitlin.patrick@kcl.ac.uk](mailto:caitlin.patrick@kcl.ac.uk) 020 7848 3745.

**IMPORTANT- Post-extension reporting**- Students are expected to submit a short report (1 side of A4 paper- 400-500 words) at the end of this extension period, confirming details of where their publications were submitted.

**TO BE COMPLETED BY THE STUDENT:**

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| **NAME** |  |
| **KING’S STUDENT ID NUMBER** |  |
| **DEPARTMENT** |  |
| **PROGRAMME** |  |
| **KISS-DTC THEME** |  |
| **FIRST SUPERVISOR** |  |
| **SECOND SUPERVISOR** |  |
| **YOUR E-MAIL ADDRESS** |  |
| **DURATION OF EXTENSION SOUGHT** (if less than standard 3 months) |  |
| **HAVE YOU PREVIOUSLY RECEIVED AN EXTENSION?** If so, please specify date received and length of extension. |  |
| **START DATE OF PHD** |  |
| **SUBMISSION DATE**  **Please note:** we will compare this date to your current studentship funding end date and we would expect to see that these are the same.If you plan to run into your unfunded writing up period to complete your thesis, then this extension is not open to you. |  |

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| **PUBLICATION ONE** | |
| **Title** |  |
| **Outline of Contents** |  |
| **Relation to Thesis** |  |
| **Information on the Journal (including impact factor and acceptance rate)** |  |

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| **PUBLICATION TWO** | |
| **Title** |  |
| **Outline of Contents** |  |
| **Relation to Thesis** |  |
| **Information on the Journal (including impact factor and acceptance rate)** |  |

**TRAINING RECORD**

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| --- | --- | --- | --- |
| **Course/module title** | **Provider** | **Date(s)** | **Description (specific methods covered; credits and/or number of hours; forms & outcomes of assessment)** |
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Please add more rows if necessary.

**TO BE COMPLETED BY THE SUPERVISOR:**

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| Please write a short statement in support of the student’s extension, addressing how the planned publications will contribute to knowledge (originality, significance, rigour) and confirming the student's planned submission deadline listed on the first page of this form. *In the case of this extension, the student should essentially have their thesis ready to submit just before this extension begins (ie. the extension period has no impact on the thesis submission timeline).* *KISS DTC admin staff will be checking monthly submission surveys for the student’s final month of normal stipend funding and their first month of publication extension funding and, if they have not submitted their thesis within 1 month of starting the publication extension funding, the extension and further payments will be cancelled*. | |
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| **SIGNATURE:** |  |

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| **Declaration** | |
| By submitting this form:  ~ I understand that my application for an extension is valid only if all required information is provided. I understand that if the information is not submitted my application for an extension will not be considered.  *Data Protection*  *By submitting this form, you agree that King’s College London can process your information and keep a copy of your form to collect statistics and detect and prevent fraud. The Data Protection Act allows you to ask us for a copy of all the information we have about your application*. | |
| **STUDENT SIGNATURE:** |  |
| **DATE:** |  |