

Sanctuary Scholarship 2016-17

Important: please read these eligibility and guidance notes very carefully before completing the form.

If you still require clarification before submitting your application form please contact funding@kcl.ac.uk

What is the Sanctuary Scholarship?

King's College London is committed to providing opportunities to those who have lost their fundamental right to education, through no fault of their own. As befits a university with a long history of helping those from disadvantaged backgrounds and which advocates education for all, we are working in partnership with the Article 26 Project to enable people seeking sanctuary to progress to higher education. Successful applicants for the Sanctuary Scholarship at King's College London will be provided with:

- **Tuition Fee Support:** Tuition fee waiver for each year of a standard 3 or 4 year undergraduate programme [until such time as they are awarded status which entitles them to access UK Government student finance.]
- **Living cost support:** A living costs bursary of £11,000 per academic year [until such time as they are awarded status which entitles them to access UK Government student finance.]
- **Personal Support:** Additionally a bespoke package of support will be developed for each student to enable them to identify and overcome barriers to achievement on their degree programme.

King's will be offering **two Sanctuary Scholarships** to those successfully applying for entry in September 2016. Applications are open to all students from an asylum background who are unable to access statutory student funding.

Eligibility criteria and selection process:

Before making an application for the Sanctuary Award please ensure that you meet our eligibility criteria as follows:

- *have sought asylum in the UK; be the child of an asylum seekers or be an unaccompanied asylum-seeking child who has sought sanctuary in the UK; or*
- *have had an application for asylum refused but have been granted limited leave the form of 'discretionary leave to remain' or some other form of temporary leave.*

AND

- *by virtue of your current immigration status are unable to access statutory student support;*
- *have 'firmly' accepted an offer of a place at King's on an eligible programme*;*
- *you are currently attending a school, college, community or voluntary group which can provide a reference in support of your application;*
- *you will be undertaking your first full-time undergraduate degree from September 2016;*

- *you must currently reside in the UK.*

Applicants must meet these strict eligibility criteria and be in a position to verify their circumstances in order to apply. Applicants who do not meet the criteria will not be considered for an award.

If you have any questions about whether or not you meet the criteria and are unsure about your application you can seek help and advice from the Student Advice Service advice@kcl.ac.uk

***Which courses are eligible?**

- *All undergraduate 3 and 4 year undergraduate programmes apart from:
 - Professional courses which require work placements, and/or
 - Attract funding from the NHS at any stage of the course (Medicine, Dentistry, Nursing, Midwifery, Physiotherapy, and Nutrition & Dietetics);*
- *Foundation programmes where there is a clear link/pathway to a standard 3 year degree programme;*
- *Courses which include a Year Abroad will only be considered if the student's immigration status will not be put at risk by studying overseas.*

What additional support is available?

In addition to the fee waiver a £11,000 living costs bursary will be payable annually, in 3 termly instalments. This is to help with the cost of study and general living costs such as rent, bills and travel. The Student Advice Team will meet with successful applicants to offer budgeting and housing advice, as required. The Student Advice Service can also offer advice and assistance to all applicants on potential funding options, now and in the future.

Further support via Wellbeing Coaches, Disability Advisors, Mental Health Advisors, Chaplaincy and Study Skills Support can also be offered and bespoke arrangements made based on the needs of the applicant.

How to apply

- Read the guidance notes fully before completing the application form, check that you meet all the eligibility criteria
- Identify a Referee and ask them to complete a supporting statement well in advance of the closing date.

Completing the application form

Note 1: Personal details

1. Please complete the personal information section of the form – we need this information to contact you about your application. Please print your details clearly.
2. Please ensure that you put your name as you would want to see it on, for example, a certificate, with your first name in one box and your second name in the other. You don't need to include your middle names.
3. Please tell us which college, school or community or voluntary organisation you currently attend and which course or courses you are studying (if appropriate). If you are not currently studying please give details of any qualifications that you hold.

Note 2: Applicant's Personal Statement

Your application for the Sanctuary Award is completely confidential and the selection panel will only be able to take into account information that you give below. Whilst the selection panel do need some details of personal circumstances we do not need to know about the circumstances that led to you seeking asylum in UK if you don't

wish to provide this information. Your supporting Referee will be asked to give a supporting statement about you but if there is any information that you feel should be taken into account when your application is considered you must include it here.

- 1. *What are your personal and family circumstances and what barriers have you overcome in order to continue with your education?***
- 2. *Please include information on when you arrived in the UK, what is your country of origin and what is the current status of your application for asylum. You do not need to give details of the events that led to your seeking asylum unless you wish to do so.***
- 3. *Why have you chosen KCL, your particular course of study, what are your ambitions for the future and how would the Sanctuary Scholarship help you to achieve these ambitions?***

Note 3: Referee

You can ask your Referee to complete the form or provide you with a letter to include with your application. Please do not send separate correspondence as it may not be matched up with your application.

Applications will only be accepted for consideration if they are accompanied by the referee's supporting statement and signature.

Note 4: Document checklist and declaration

- Please confirm, by ticking the appropriate box, that you meet the eligibility criteria.
- Please confirm that should your application be successful, you will inform The Funding Office immediately if your circumstances change.
- Please look through the items in the checklist carefully and tick to indicate that you have met all these requirements

Please submit photocopies only, as originals cannot be returned.

Note 5: Selection process

This is a competitive process and not all applications will be successful; a panel of senior members of staff will select the strongest applications.

- Following initial assessment the university will contact you to let you know whether or not your application will progress to the next stage of the selection process.
- If your application is taken forward, you will be invited to an interview to verify the information you have provided in your application.
- We will normally let you know the outcome of your application within two weeks.

Please note that:

The College will contact the Home Office to verify your immigration status in the UK. If at any point during the application process or after you start your studies, we are informed by the Home Office that you should not be studying at the University; you will no longer be eligible for the award. We will deem you withdrawn and you will be expected to leave your studies and University accommodation immediately.

The university reserves the right to withdraw funding at the point where an applicant becomes eligible for statutory support because their immigration status has changed.

For further information on any aspect of completing your application please email funding@kcl.ac.uk

More information about support services at King's can be found here: www.kcl.ac.uk/studentservices

The closing date for applications is 5pm on 22nd August 2016

Informing you of the outcome of your application

Provided your application form has been accurately completed and the appropriate documentary evidence supplied, you will be notified of the decision in May 2016.

Contact details

The Student Advice Service can provide immigration and funding advice to any students who have sought sanctuary in the UK and are unsure of their entitlement to statutory funding. They can also advise on housing options and any other welfare issue. Applicants are encouraged to speak to the Student Advice Service in advance of applying to the fund, but can seek their assistance at any time. Please visit:

<http://www.kcl.ac.uk/campuslife/services/student-advice-support/contact.aspx>, call 020 7848 7019 or email advice@kcl.ac.uk

If you have queries about the application process email the Student Funding Office funding@kcl.ac.uk

Checklist of supporting documents –

- Personal Statement
- Reference
- Documentation showing current immigration status and history
 - Home Office letter confirming your current immigration status and/or outcome of your asylum application
 - Passport and visa or biometric identity document
 - Letter from the Home Office confirming you have made an application and are awaiting a decision
 - A letter from your solicitor confirming your application to the Home Office
- Proof of entry to the UK (e.g. entry stamp on passport or it may be stated on one of the forms of immigration evidence above)
- Proof of current residency (e.g. bank statement, tenancy agreement)

Part 1: Your Personal Details

King's Student Number	<input type="text"/>
Surname	<input type="text"/>
Forename(s) (in full)	<input type="text"/>
Date of Birth (dd/mm/yyyy)	<input type="text"/>
UCAS Personal ID	<input type="text"/>
E-mail Address	<input type="text"/>

Part 2: King's Intended Course(s) Details for 2016-17

Full Course Title	<input type="text"/>
Qualification (e.g. BA, MBBS, BSc)	<input type="text"/>
Length of Course	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Expected Course Completion Date	<input type="text"/>
Full Course Title	<input type="text"/>
Qualification (e.g. BA, MBBS, BSc)	<input type="text"/>
Length of Course	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Expected Course Completion Date	<input type="text"/>
Full Course Title	<input type="text"/>
Qualification (e.g. BA, MBBS, BSc)	<input type="text"/>
Length of Course	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5
Expected Course Completion Date	<input type="text"/>

Part 3: Leave to Remain

Please tick the box which best describes your current status in the UK:

- I am an asylum seeker and I am awaiting a decision on my application for refugee status
- I am the child of an asylum seeker and we are awaiting a decision
- I have been awarded Refugee status with indefinite leave to remain (ILR)
- My application for asylum has been refused and I have been awarded either:
 - Discretionary leave to remain (DLR)
 - Humanitarian Protection (HP)
 - Other limited leave please state
- I am appealing an asylum decision (please provide full details in your personal statement)

When does your current/most recent visa expire? /

If you are waiting on a decision when did you apply? /

And did you apply before your previous visa expired: Yes/No/Not sure

Please note we will need to see evidence of your immigration status – please see the guidance notes for more details

Part 4: Eligibility for funding

Please tick to confirm that you have checked your entitlement for statutory student support. The eligibility criteria is detailed here: <http://www.ukcisa.org.uk/International-Students/Fees--finance/Government-Student-Support/Applying-in-England/Who-is-entitled/>

If you require advice and assistance please contact King's Student Advice Service, see full contact details on the last page www.kcl.ac.uk/advice

- I am eligible for statutory student support
*[Please note that if you **are** eligible for statutory support, we are unable to consider your application]*
- I am not eligible for statutory student support
- I do not know if I am entitled to statutory student support

Part 5: Other details

Please confirm if you also meet any of the following criteria

- I am a care leaver (a care leaver is a young person, under the age of 25 who is currently or has been in public care for a minimum of three months. This would include foster care, semi-independent living, residential care homes)
- I am a carer (*a carer is someone who, without payment, provides help and support to a friend, neighbour or relative who could not manage otherwise because of frailty, illness or disability*)
- I am estranged from my family or came to the UK as an unaccompanied minor
- I am a mature student
- I am responsible for a child(ren) under 18

Part 6: Referee

You will need to provide a **supporting statement from a professional referee** to complete your application

Referee's details

Name:	<input type="text"/>
Role in organisation:	<input type="text"/>
Organisation name and address:	<input type="text"/>
Referee's phone:	<input type="text"/>
Referee's email:	<input type="text"/>

Referee guidance

The supporting statement should be no longer than 750 words and should answer the following questions:

1. What are the applicant's personal and financial circumstances and what barriers have they overcome to continue their education?
2. How well suited is the applicant to the higher education course that they plan to take and how realistic are the student's ambitions?
3. What further support do you think the applicant may require in order to succeed?
4. Is there any other information that you believe is relevant to the student's application?
5. How would the scholarship benefit this student?

Please ask your referee to email your reference to funding@kcl.ac.uk, using the naming format "Surname, Forename –Sanctuary Scholarship reference"

Part 7: Personal Statement

Please submit a written supporting statement answering the following questions in no more than 500 words (total).

Please note: We cannot consider your application unless we receive your personal statement and reference.

1. What are your personal and family circumstances and what barriers have you overcome in order to continue with your education?
2. Please include information on when you arrived in the UK, what is your country of origin and what is the current status of your application for asylum. You do not need to give details of the events that led to your seeking asylum unless you wish to do so.
3. Why have you chosen King's, your particular course of study, what are your ambitions for the future and how would the Sanctuary Scholarship help you to achieve these ambitions?

Please email your personal statement to funding@kcl.ac.uk, using the naming format "Surname, Forename –Sanctuary Scholarship personal statement"

Part 8: Support

King’s College London can provide you with the practical support and information you need to navigate through your studies and any personal issues that may arise. Student Services provides Counselling, Specialist Advice Services, Wellbeing Coaches and Disability Advisory Services. This can include: academic support, financial assistance, housing advice, and personal and mental health support.

Please outline what support you may need to succeed at university.

Would you require any English language support? Yes/No

Please note: We encourage applicants to disclose the support they might need and this information will not negatively affect your application and we only use this to help and support you.

What additional support will you need to succeed at university? (Max 200 words)

Please email your additional support request to funding@kcl.ac.uk, using the naming format “Surname, Forename –Sanctuary Scholarship additional support”

Part 9: Declaration and signature

By ticking this box you are declaring that the information you have given on this form is complete and accurate to the best of your knowledge and belief. You have read the eligibility criteria and are eligible to apply for this scholarship. You understand that you are required to submit a supporting reference and evidence of your asylum status to complete your application. You will also inform King’s College London immediately if your circumstances change.

Signature

Date / /

Please note that King’s College London reserves the right to withdraw funding from any successful applicant who may later qualify for statutory student support by virtue of an immigration decision.