|  |
| --- |
| **ESRC FUNDED STUDENTS’ APPLICATION FOR QUANTITATIVE METHODS TEACHING PREPARATION EXTENSION** |

**Before completing this form, please read the guidelines for** **ESRC extensions at** [**https://www.kcl.ac.uk/study/doctoral-studies/doctoral-training-centre/studentships/esrc-student-information.aspx**](https://www.kcl.ac.uk/study/doctoral-studies/doctoral-training-centre/studentships/esrc-student-information.aspx)

1. Applications for an extension for Quantitative Methods Teaching Preparation will be considered subject to the regulations indicated in the current ESRC Postgraduate Funding Guide. Applications must be supported by a statement from the student’s supervisor, and from the Director of the focal teaching programme.
2. The completed form should be submitted to Caitlin Patrick, KISS DTC/LISS DTP Admin office, 5/26 Waterloo Bridge Wing, Waterloo Campus [caitlin.patrick@kcl.ac.uk](mailto:caitlin.patrick@kcl.ac.uk) 020 7848 3745.

**IMPORTANT- Post-extension reporting**- Students will be expected to provide a short report at the end of their extension period to confirm/evidence how they have developed/implemented their quantitative teaching skills. This report is required in order to release the additional months of stipend payments and should be 1 A4 page (approx. 400-500 words).

**TO BE COMPLETED BY THE STUDENT:**

|  |  |
| --- | --- |
| **NAME** |  |
| **KING’S STUDENT ID NUMBER** |  |
| **DEPARTMENT** |  |
| **PROGRAMME** |  |
| **KISS-DTC THEME** |  |
| **FIRST SUPERVISOR** |  |
| **SECOND SUPERVISOR** |  |
| **YOUR E-MAIL ADDRESS** |  |
| **DURATION OF EXTENSION SOUGHT** |  |
| **HAVE YOU PREVIOUSLY RECEIVED AN EXTENSION?** If so, please specify date received and length of extension. |  |
| **START DATE OF PHD** |  |
| **EXPECTED SUBMISSION DATE** |  |

**TRAINING RECORD**

|  |  |  |  |
| --- | --- | --- | --- |
| **Course/module title** | **Provider** | **Date(s)** | **Description (specific methods covered; credits and/or number of hours; forms & outcomes of assessment)** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Please add more rows if necessary.

**TO BE COMPLETED BY THE STUDENT:**

|  |
| --- |
| **Please write a supporting statement, detailing:**   * what hard output there will be at the end of the extension; * how the extension will be used to either develop skills or experience in quantitative methods teaching; * how you will contribute to quantitative methods provision at KCL. |
|  |

**TO BE COMPLETED BY THE SUPERVISOR:**

|  |  |
| --- | --- |
| Please write a short statement in support of the student’s extension. | |
|  | |
| **SIGNATURE:** |  |

**TO BE COMPLETED BY THE DIRECTOR OF THE FOCAL TEACHING PROGRAMME:**

|  |  |
| --- | --- |
| Please write a short statement in support of the student’s application. | |
|  | |
| **SIGNATURE:** |  |

|  |  |
| --- | --- |
| **Declaration** | |
| By submitting this form:  ~ I understand that my application for an extension is valid only if all required information is provided. I understand that if the information is not submitted my application for an extension will not be considered.  *Data Protection*  *By submitting this form, you agree that King’s College London can process your information and keep a copy of your form to collect statistics and detect and prevent fraud. The Data Protection Act allows you to ask us for a copy of all the information we have about your application*. | |
| **STUDENT SIGNATURE:** |  |
| **DATE:** |  |