

Summer Programmes Privacy Notice

We are Summer Programmes, part of King's College London. If you need to contact us about this privacy notice, please write to Nallini Samuel, Business Manager of Summer Programmes, at Nallini.s.samuel@kcl.ac.uk

We process your personal information in order to meet your dietary, accessibility and other requirements; provide support letters for visa applications; book King's College London accommodation; set up student records; inform the staff involved in the planning; when attending a programme provided by King's Summer Programmes.

Data protection legislation allows us to use your personal information in this way because it is required to deliver an agreement we have with you as a programme participant on a King's Summer Programmes programme.

We will store your information safely for two academic years (August-July) from the academic year of programme delivery. We will not share your information with any external organisations. On rare occasions, we may be required or permitted to share personal information by law (e.g. for law enforcement purposes).

To find out more about how the university deals with your personal information, including your rights and who to contact if you have a concern, please see the university's core privacy notice at <https://www.kcl.ac.uk/terms/privacy.aspx>.