|  |
| --- |
|  |
| Joint PhD Travel Plan |

Please discuss your travel plans with your supervisors prior to submitting an application. When completing your application, please upload and attach it to the Supporting Statement of the [King’s Apply portal](https://apply.kcl.ac.uk/) as ‘Other’. We will not be able to process your application without this document.

Complete all sections of the Travel Plan that are relevant to you. **All fields marked (\*) must be completed**.

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Personal details | | | |
| Student Name \* | Click here to enter text. | | |
| King’s reference no. | Click here to enter text. | | |
| Home institution \* | Click here to enter text. | Partner Institution \* | Click here to enter text. |
| Programme of Study \* | Click here to enter text. | Mode of Attendance \* | Choose an item. |
| Department \* | Click here to enter text. | Start date \* | dd/MM/yyyy |
| Name of First Joint Supervisor \* | Click here to enter text. | Institution and Department \* | Click here to enter text. |
| Name of Second Joint Supervisor \* | Click here to enter text. | Institution and Department \* | Click here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| 2. Schedule of Study and Research | | | |
| **From** | **To** | **Institution** | **Notes** |
| *Example: 01/10/2019* | *30/09/2020* | *King’s* | *1. Literature review*  *2. Attendance at specific conference/seminar*  *3. Access to specific archives* |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |
| dd/MM/yyyy | dd/MM/yyyy | Click here to enter text. | Click here to enter text. |

|  |  |  |  |
| --- | --- | --- | --- |
| 3. Signature | | | |
| By submitting this document I confirm that I have discussed my travel plan with my supervisors and they have given their approval \* | | |  |
| Student signature \* | Click here to enter text. | Date of completion \* | dd/MM/yyyy |

**Notes:**

* Students must obtain agreement from both potential supervisors prior to submitting an application.
* Supervisors should be aware of, and agree with, the student’s proposed schedule of study and research prior to the student beginning their programme.
* Students are required to spend specified amounts of time in each institution. This varies depending on the partner institution. Students should refer to, and ensure that their travel plan complies with, the following:

**King’s-University of Hong Kong (HKU):** Students should spend the equivalent of 50% of their time at each university.

**King’s-Humboldt University, Berlin**: Students must spend a minimum of one year and a maximum of two years at the partner university.

**King’s-National University of Singapore (NUS)**: Students must spend a minimum of one year and a maximum of two years at the partner university.

**King’s-University of Sao Paulo (USP):** Students must spend a minimum of one year and a maximum of two years at the partner university.

**King’s-Technische Universitat Dresden (TUD)**: Students will normally be required to spend approximately 12 months at the partner university.

**King’s-University of Pretoria**: Students must spend a minimum of one year and a maximum of two years at the partner university.

**King’s-Pontifical Catholic University of Chile (UC)**: Students must spend a minimum of one year and a maximum of two years at the partner university.

* Students will usually begin their candidature at their home university and must spend the final six months before completion at the home university.
* Any changes to the travel plan must be agreed with both supervisors and referred to the Joint Academic Committee (via the Centre for Doctoral Studies for the first three partnerships mentioned above) for approval. Changes that result in a student not meeting the above minimum requirements for periods of candidature may result in the student receiving a single PhD, awarded solely by the home institution.