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| Mitigating Circumstances Notification FormAdmissions: Postgraduate |

Please read our [Mitigating Circumstances](http://www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/mitigating-circumstances.aspx) guidance before completing this form.

Please note that King’s College London will only be able to accept mitigating circumstances from applicants who believe these have affected their interview at King’s. Any applicants with mitigating circumstances affecting their undergraduate/postgraduate degree should contact their current university for these to be taken into consideration in the final award of your degree.

**Please complete all 3 sections of this form, and return (with evidence) to** admissions.confidential@kcl.ac.uk**.**

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| 1. Personal details  |
| First name |  |
| Surname |  |
| Student Number |  |
| Programme |  |
| Current Application Stage | [ ]  Submitted application, awaiting decision from King’s[ ]  Submitted application, **invited to interview** / **attended interview**[ ]  Submitted application, received conditional offer[ ]  Other:  |

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| 2. Circumstances |
| What are the circumstances you wish to make us aware of? |
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| When did you become aware of these circumstances, and their potential to affect your study / interview? |  |
| We require at least on piece of supporting evidence.Please confirm what evidence will be provided along with this form: | [ ]  A doctor’s note, letter from hospital consultant, or other health professional[ ]  A police report, crime report, or letter from a solicitor[ ]  Confirmation of the event from a verifiable third party[ ]  Other:  |

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| 3. Declaration |
| *I have read the Admissions Mitigating Circumstances guidance at* [*http://www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/mitigating-circumstances.aspx*](http://www.kcl.ac.uk/study/postgraduate/apply/policies-and-guidance/mitigating-circumstances.aspx)*. I declare the information above and in supporting evidence attachments to be accurate, and that the provision of inaccurate information is taken seriously by the College (See* [*College Regulations A2 9.2*](https://www.kcl.ac.uk/governancezone/Assets/GovernanceLegal/Regulations%2C%20A2%20Admission%20and%20Registration%202016-17.pdf)*)* |
| Sign Name |  |
| Date |  |