

Late Submission relating to the Coronavirus

Please note that an additional clause has been added to the late submission regulation (T43.12), to take immediate effect:

(Existing regulation) T43.12 Unless covered by the clause below, a student who either fails to submit coursework for assessment or submits after the deadline, and has not made a request for an extension, or who has not satisfied the Chair of the Assessment Sub Board that their mitigating circumstances offer valid reasons for submitting late work, will have an automatic penalty applied. Work submitted within 24 hours of the deadline will be marked, but the mark awarded will be no greater than the pass mark. Work submitted after the 24-hour deadline will receive a mark of zero. Such a student may, at the discretion of the relevant Assessment Sub-Board, be permitted to attempt the coursework again if the regulations for the programme permit such reassessment.

T43.12 (Coronavirus clause)

Anyone with a 'new, continuous' cough or a high temperature is now advised to self-isolate for 7 days and take the following action:

- notify King's by completing the [self-isolation reporting form](#).
- let your Personal Tutor or your Academic Supervisor know if you are self-isolating for 7 days.

You do not need to contact NHS 111 to tell them you are staying at home.

If you feel like your academic performance has been impacted because of circumstances relating to COVID-19, please complete a mitigating circumstances form in full and follow the below instructions:

- Please use a subject heading of MCF COVID-19.
- In the 'Your Circumstances' field please briefly add detail for the below:
 - If you have symptoms or not
 - If you are self-isolating, or intend to self-isolate. Please also complete the [self-isolation reporting form](#) if this is the case (this is not required as evidence but it is important to let us know so that we can support you)
 - If there is another impact on your academic performance directly relating to COVID-19, e.g. caring responsibilities, suitable access to a computer or an internet connection.

- If you have another issue or condition which requires medical evidence, which you are unable to attain because of the current situation

In the current circumstances, these circumstances will be reviewed and, if reasonable, accepted as evidence. Our priority is your wellbeing and to provide you with any necessary support and guidance. These circumstances are temporary and the situation will be reviewed regularly.

For all other cases, a [guidance document](#) on acceptable circumstances and a [set of FAQs](#) are available.