

# Join the Student Advisory Board for Volunteering

Deadline for applications: Friday 28 October 2022

Are you a King's student, passionate about volunteering and social responsibility? Do you want to shape a brand-new service at King's and gain transferable skills and experiences in collaboration, communication, and leadership?

King's Volunteering are recruiting paid members to sit on the Student Advisory Board for Volunteering. The group will play an essential role in influencing the development and delivery of the new volunteering service, launched in June 2022, which aims to streamline the discovery of volunteering opportunities for students, staff, and alumni. Volunteering, and the potential to create positive social impact, is a key priority for King's. The Board will ensure that students' needs are at the core of the service so that all King's students are empowered to make a difference. This is a unique and exciting opportunity to join the Student Advisory Board for King's Volunteering. This opportunity is open to all students at King's, regardless of how much or how little you have volunteered.

This year, the Student Advisory Board for Volunteering will co-create the agenda, and potential topics include:

- Disability inclusion and accessibility of volunteering opportunities.
- Inclusive communications and promotion of the service.
- How to reward and recognise volunteers.
- Feedback and evaluation.

The deadline for applications is 23:59 (BST) on Friday 28<sup>th</sup> October 2022.

## How to apply?

[Apply via this form, using your King's email address.](#) Applicants may answer the questions in text format, or upload a short video/audio file (no more than five minutes).

### Responsibilities:

- Represent the broad diversity of student perspectives, putting the student voice at the heart of King's Volunteering. This will involve seeking feedback from student peers from across King's.
- Act as student consultants for the volunteering team, advising and shaping key areas such as the digital platform, communications, and diversity & inclusion.
- Champion for King's Volunteering in your faculties, departments, and programmes, advocating for students and promoting volunteering opportunities.
- Make contribution to group discussions and project-based work.

### Person specification:

- Passionate about volunteering and motivated to make a difference.
- Able to think strategically and creatively, suggesting new ideas for King's Volunteering.
- Able to work independently and as part of a diverse team.
- A willingness to share ideas and collaborate with others.
- Able to advocate on behalf of students' needs and represent volunteering in your faculty.
- Available to attend two Board meetings (one hour duration) in person, on campus (Strand or Waterloo Campus). One meeting will take place in November 2022, and one will take place in October 2023.

Students from all backgrounds and disciplines are invited to apply. We particularly encourage applications from individuals who reflect the broad, diverse communities within and outside of King's, such as students from LGBTQ+ backgrounds and students of colour, those from under-represented backgrounds such as students with disabilities, who are care-experienced, estranged or forced migrants, from a low-socioeconomic background, mature (aged 21+ in their first year), or the first in their family to go to university.

### Time commitment:

- 1 -2 hours a month, throughout the academic year 2022 – 2023.
- Board members will be expected to attend two, one-hour board meetings in person and on campus.
- Board members will be expected to attend and support at least 2 Welcome to King's events in September 2023 (in person or online).
- Board members will be expected to attend and support at least 1 Connecting with Charities event.

- This is a highly flexible role, students will be expected to participate in at least 1 working group, and meeting dates will be decided by the group itself.
- Ad hoc opportunities: There may be opportunities to contribute and participate in meetings and other project work throughout the year.

The Board will be run both online and in-person. Board meetings will be in-person, on campus (Strand Campus) and working group meetings and activities may be in-person or online. You will also have the opportunity to share your thoughts, ideas and opinions with the Volunteering team throughout the year, in person, via email and Microsoft Teams.

### Proposed timeline:



### Why should I apply?

- Make a positive difference to the experiences of King's students, by shaping a brand-new service.
- Develop transferable leadership, communication, and collaboration skills in the social impact team at King's.
- Expand your networks by working with a diverse range of students from different backgrounds, faculties, and year groups.
- Meet other students and staff passionate about social impact to help build a community of volunteers at King's.
- Enhance your knowledge of the Voluntary and Community Sector in Higher Education.
- Be paid London Living Wage for your involvement, alongside your studies

The Student Advisory Board will report into the Volunteering Engagement Officer and will receive relevant training, termly 121 conversations with members of the Service team, and support from the Volunteering team throughout the duration of the role.

### Is this a paid role?

Yes, members of the Student Advisory Board will be paid London Living Wage (£11.95 per hour) via King's Talent Bank for attending training and induction sessions, meetings, and undertaking relevant preparation work. All paid hours will be agreed in advance. An option of vouchers will be available for Tier 4 students. There will also be ad hoc paid opportunities throughout the year depending on your availability.

## What will I be asked in the application form?

The questions include:

- Why would you like to join the Student Advisory Board for Volunteering?
- What do you hope to gain from participating in the Student Advisory Board for Volunteering?
- What skills, experiences and qualities can you bring to the board?

You are welcome to write your responses or submit an audio/video file which should be no longer than 5 minutes.

## How will members be chosen?

By shortlisting applications submitted via [this form](#). We plan to recruit between 8-12 Board members. Applications will be shortlisted by the King's Volunteering team and candidates will be invited to interview between 7 – 11 November 2022, via Microsoft Teams. Please get in touch if this does not work for you. The final appointment will be made by 18 November 2022.

## Questions?

If you have any further questions, please get in touch with Abbie Russell, Volunteering Engagement Officer, at [Abigail.russell@kcl.ac.uk](mailto:Abigail.russell@kcl.ac.uk).

## Find out more

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